

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, August 10, 2010  
5:30 p.m.

- 1) Call to order by President Curt Stepanek.

Roll Call: Members Present: Curt Stepanek, Carmen Muenich, Beth Arneberg, Dale Berg, and Jane Lardahl. Abent: Audrey Stowell and Heidi Hoekstra.

Staff present: Jennifer London, Dick Hebert and Bill Faherty.

- 2) Approval of July 13, 2010, Minutes: **Motion by Jane Lardahl, seconded by Carmen Muenich, all present voting aye, to approve minutes of the July 13, 2010, meeting.**

Audrey Stowell arrived.

- 3) Personal Appearances: None.

- 4) Communications.

a. Thank you notes & letters. Bill distributed various thank you letters including those from Vineyard Valley Church, Chippewa Valley Century Ride, and the Public Library.

b. Discuss/consider use of Allen Park for August 14, 2010. A special event permit was completed for a Tea Party event on Saturday of Pure Water Days. Discussion regarding parking and garbage. They are aware of the parking issues and Bill will make sure they are aware that they need to take care of garbage receptacles and disposal. **Motion by Carmen Muenich, seconded by Dale Berg, all present voting aye, to approve use of Allen Park for August 14, 2010, Tea Party event as set forth in the special event application.** Discussion to revise the special event application to comply with city ordinance for signs and banners and to include a provision for garbage.

c. Recycling in Irvine Park and Casper Park. Bill has asked Renee, the recycling coordinator for the City to include parks in the recycling bid.

- 5) Update on Current Projects.

a. Gaylord Howard Estate. Paperwork submitted. Waiting for distribution.

b. Archie Remington Estate. No update.

c. Earl Scholl Estate. No update.

d. Native Tree Trail. With all the rain, there was some washout, so they are working on that. Carmen brought up giving some recognition to Don Bickner and his group for all of the hard work that they've done on the trail. All agreed. Discussed doing this at a council meeting with photo op.

e. Irvine Park Band Shell Renovation. Bill has received a bid from Wayne Kressin for \$5,760 to fix the ceiling and sides of the band shell. It would be done this fall. The bid includes sandblasting, texture coating, and fixing the top of the pillars. Bill

indicates staff will also be removing the shrubbery and discussed potential of having donated bricks along the bottom. Curt suggests sandblasting the exterior as well. Bill indicates there are funds in Park donations fund – the 4843 account. Also discussed lighting. Bill will be discussing with electrician. Beth suggests contacting electrician in case work should be done beforehand. Curt Stepanek made motion to approve bid of Wayne Kressin. Carmen suggests including lighting as well. **Amended Motion by Curt Stepanek, seconded by Carmen Muenich, all present voting aye, to approve bid of Wayne Kressin and authorize Bill Faherty to get quotes for lighting.**

- f. Little Dinky Train Shelter. Bill indicates that Chuck has contacted some construction companies and is getting bids. Beth asked whether it could still be done this fall. Bill didn't think this would be an issue.
  - 6) Discuss/Consider Personnel Report. Bill indicates that a couple of seasonal employees have gone back to school already and others will be leaving shortly. Petting zoo will be closed on August 27. Bill indicates that the department will be looking at permanent part-time employees to supplement the five full-time employees.
  - 7) Discuss/Consider Recreation Report.
    - a. Outdoor Swimming Pool. Dick presented pool report. He will be losing guards as well. The pool is scheduled to close on August 22<sup>nd</sup>. If the weather is hot, Dick will look at keeping it open longer. Dick also reports that one of our teams won the Red Cross Lifeguard competition this year.
    - b. Summer Activities. Next week is last week of summer programs.
  - 8) Discuss / Consider Friends of Irvine Park Zoo Report. Bill reports that we received a check from their brick sales, which are still taking place.
  - 9) Discuss / Consider Parks Maintenance Report.
    - a. Irvine Park. Discussion regarding park attendance on the weekends. Discussed giving residents preference on pavilion rentals.
- Dale Berg left at this time.
- b. Casper Park. Casper Park has been busy with tournaments pretty much every weekend.
  - c. Neighborhood Parks. Buchanan Park was cleaned up by a church youth group – it went very well. A Job Service Work Crew will be cleaning the park on Herbert Street.
- 10) Board Member comments or concerns. Beth asked if the trees could be trimmed at the north end of the Park. It's hard to see around the corners. She also liked the benches by the pond near the roundabout. Bill indicates our department put those in. She indicated that they're used a lot. Beth wondered about the Taco John's Pepsi grant. Bill indicates they have picked out a shade apparatus for the pool. Beth and Audrey thought shade for the moms would be good as well.
  - 11) Approve Claims. **Motion by Curt Stepanek, seconded by Carmen Muenich, all present voting aye, to approve claims of \$38,292.41.**

- 12) Adjournment. **Motion by Carmen Muenich, seconded by Jane Lardahl, all present voting aye, to adjourn.**
- 13) Annual Potluck Picnic.

Submitted by:

Audrey Stowell, Secretary