



MINUTES
Committee of the Whole
January 4, 2010

Committee of the Whole met on Monday, January 4, 2010 at 6:30 PM at City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.

Council Members: Michael Dahlby, CW King, Jason Anderson, Jane Lardahl, Dennis Doughty, Susan Zukowski

Attendees: Mayor Greg Hoffman, Connie Freagan, John Liddell, Lynne Bauer, Bill Faherty, Glen Zwiefelhofer, Paul Lasiewicz, Rick Rubenzer

1. Discuss department reorganization and restructuring options with possible recommendations to the Council. To be included is the establishment of a framework direction and development of a workflow calendar.

General discussion on department reorganization, restructuring and fulfilling the needs of the community, some of the obstacles/issues/items to be considering/aware of moving forward included:

- Combination of some departments (streets/utilities), need to be cognizant of funding issues
- Ensuring that we have enough labor resources to fulfill the services we want to offer the community
- Once an administrator is hired have them develop a restructuring project plan to include, but not limited to:
 - Development of a transition process
 - Development of benchmarks, milestones and metrics for monitoring, review & adaptation as needed
- We need to define what we are and are not going to be able to do
- Set obtainable goals for the departments

Restructuring/Reorganization Vision Statement

All departments working together towards a unified common goal of managing costs and increasing efficiencies.

Priorities/Goals for Department Heads/Interim Administrator to work on as it relates to Restructuring/Reorganization:

1. Identify any issues that need to be addressed and overcome. (Submit to Interim Administrator, Bill Forest)
2. Identify any opportunities for improvement going forward (Submit to Interim Administrator, Bill Forrest)
3. Have Interim Administrator, Bill Forest, meet with department heads to help flush out issues/opportunities

4. Interim Administrator will compile issues and opportunities to provide to the council at the Feb 1st Committee of the Whole meeting

Follow up meetings:

- February 1st – Focus topic is looking at where the community sees the city going. We will hear from CCEDC, Chamber of Commerce and Main Street on their thoughts on where they want to see the city go
 - March 1st – Public Forum on what the citizens want to see the city focusing on or not focusing on. A draft write up for the newspapers will be available at the Feb 1st meeting for discussion with the council. This write up will give the community ideas of the type of feedback the council is looking for.
2. Discuss department and community priorities with possible recommendations to the Council.

No urgent priorities needing to be addressed at this time.

3. Adjournment

Motion by Anderson/King to adjourn. All present voting aye, motion carried. Adjourned at 7:53 pm.

Minutes Submitted by:
Susan Zukowski, Chairperson