

**MINUTES OF THE BOARD OF PUBLIC WORKS MEETING
MONDAY, MAY 10, 2010 – 5:30 P.M.**

The Board of Public Works met in City Hall on Monday, May 10, 2010 at 5:30 P.M. Present were Mayor Greg Hoffman, Darrin Senn, Finance Manager Lynne Bauer and Director of Public Works Rick Rubenzer. Absent was Council President Susan Zukowski. Also attending were Alderperson Jane Lardahl, Karen Moe, City Planner Jayson Smith and Wastewater Supervisor George Hobbs.

1. **Motion** by Bauer, seconded by Rubenzer, to approve the minutes of the April 26, 2010 Board of Public Works meeting. All present voting aye. Motion carried.

2. Director Rick Rubenzer handed out the attached Bid Summary and recommendation letter for the Waste Water Treatment Plant Phase I Modifications. The Board discussed KBK Services qualifications and the different bid alternatives. Rick Rubenzer stated that the bid alternatives were mainly to compare peripheral feed and center-feed clarifiers and the energy dissipation units that work with them. Even though KBK Services has not previously worked with the City at the Waste Water Treatment Plant, Strand Associates, Inc. has had experience with KBK Services at both the Bayfield and Whitewater Waste Water Treatment Plants and found them to be responsible contractors. The recommended set of alternatives will result in an efficient treatment process improvement at the Waste Water Treatment Plant and represents the lowest cost alternative. Bid alternatives 4C and 5 are still being evaluated by Strand Associates, Inc. and will result in a deduction of \$4,000 if chosen.

Motion by Mayor Hoffman, seconded by Senn, to recommend that the Common Council accept the low bid of \$1,438,000 for the Waste Water Treatment Plant Phase 1 Modifications and award the project contract to KBK Services, Inc. of Ashland, WI. The recommended bid package for approval is the base bid of \$1,476,000 with Bid Alternative 1B (Deduct \$80,000), Bid Alternative 2 (Add \$31,400), Bid Alternative 3 (Add \$15,600) and Final Clarifier Equipment Alternative (Eimco) (Deduct \$5,000) for the said total of \$1,438,000. If Bid Alternatives 4C and 5 (Deduct \$4,000) are chosen instead of Bid Alternative 4B, the final bid is \$1,434,000. In addition, that the award is contingent upon City Attorney Ferg's review and approval of all contract documents and KBK Services financial documents. In Addition, that Mayor Hoffman and Utility Manager Rick Rubenzer be authorized to execute all necessary contract and project documents. All present voting aye. Motion carried.

3. The Board considered the attached addendum #2 to the Storm Water Management Public Education and Outreach Cooperative Agreement with Chippewa and Eau Claire Counties. Rick Rubenzer stated that the amendment would extend the grant from May until December 31, 2010. The Chippewa Valley Storm Water Forum helps the City of Chippewa Falls meet all WPDES permit educational requirements. Activities are a booth at the Northern Wisconsin State Fair, a booth during the Earth Day celebration at Phoenix Park in Eau Claire and help with the annual catch basin marking event. The City's annual share is around \$1,512. (\$80,000 total grant) **Motion** by Senn, seconded by

Rubenzer, to recommend that the Common Council approve the City of Chippewa Falls Addendum #2 to the Storm Water Management Public Education and Outreach Cooperative Agreement extending the time period of the grant from May until December 31, 2010. In addition, that Mayor Hoffman be authorized to execute the said agreement. All present voting aye. Motion carried.

4. City Planner Jayson Smith appeared to present the attached Reliance Letter. Jayson Smith reviewed the 2 ½ year process citing the need for an appraisal and a Phase I and II Environmental Study. He added that Attorney Ferg had already reviewed and approved the letter. The letter allows the railroad to turn over all environmental documents to the City of Chippewa Falls. **Motion** by Rubenzer, seconded by Bauer, to recommend that the Common Council approve the attached Reliance Letter and authorize Mayor Hoffman to execute the said letter. All present voting aye. Motion carried.

5. Planner Jayson Smith presented the attached Certified Survey for consideration. He suggested that the hatched parcel be quit claimed (deeded) to Chippewa Crossing Partners LLC so they can dedicate the said hatched area for public use as Chippewa Crossing Boulevard. **Motion** by Hoffman, seconded by Senn, to recommend that the hatched area of Lot #1 on the attached Certified Survey Map be quit claimed (deeded) to Chippewa Crossing Partners LLC so it can be dedicated to the public for Chippewa Crossing Boulevard street right-of-way. All present voting aye. Motion carried.

6. **Motion** by Senn, seconded by Bauer, to adjourn. All present voting aye. Motion carried. The Board of Public Works meeting adjourned at 5:52 P.M.

Richard J. Rubenzer, P.E., Secretary
Board of Public Works