

Parks, Recreation & Forestry Board Meeting
Tuesday, March 13, 2007
6:00pm

1) Call to order

Meeting called to order by President Curt Stepanek

2) Roll Call:

Members Present: Curt Stepanek, Tony Kovach, Dale Berg, Bob Hoekstra, Lisa Bjork.

Absent: Audrey Stowell & Brian Flynn

Staff Present: Bill Faherty, Dick Hebert, Chuck Cyr, Ade King, Terry Johnson & Jennifer London

3) Approval of Minutes Tuesday, February 13th:

Motion by Dale Berg, seconded by Bob Hoekstra, to approve minutes of the February 13th, 2007 meeting.

4) Personal Appearances by Citizens: None

5) Planning:

a) Traffic & Parking Plan for Lower Zoo Area. (ABC signs to Bear Den):

The Dept. received a quote of \$28,000 to install a fence from the ABC signs to the Bear Den to block off the traffic.

b) New Artifact/Gift Shop Building in Irvine Park:

The Park Board Members received an email from Bill Faherty detailing the donated money for this project which totals \$22,250.

c) Sledding Hills:

Audrey Stowell would like a task force created to discuss possible sledding hill locations in the city.

d) Tree City USA:

Bill Faherty reported that the city has once again received the Tree City USA award.

* Lisa Bjork arrived at this time

6) Decisions:

Bill presented information on the Outside Walls for the Bobcat Cougar Display. The estimated cost of finishing the outside walls has increased from the original bids by approximately \$15,000. Bill feels we can continue on and finish the outside walls and windows for the amount of \$123,209. This would not include columns as originally bid out. A motion was made by Dale Berg, seconded by Curt Stepanek to approve the amount of \$123,209.00 to complete the outside walls and windows of the cougar display as presented. All present voted aye, Motion carried.

7) Information:

a.) Committee Reports

1) Friends of Irvine Park. Curt Stepanek attended the last meeting that was held on Monday, February 19, 2007. The group expressed interest in wanting to be advised of how the recent donations will be spent. Brick sales have been down this last quarter.

2) Irvine Park Celebration. The official dates of the celebration are July 6, 7 & 8, 2007. Tony Kovach reported that he has confirmed the arts and crafts exhibitors and has been advised that we will have at least 25 booths, possibly

more. In the future we have to remember that we will be competing with Libertyfest in Chetek and they have arts and crafts also. This could pose a problem if we choose the same weekend as their festival in the future. Camping by vendors was ok'd by Bill in between the rose garden and pool. Tony is working on securing the bands for this event.

b.) Staff Reports:

1) Recreation Programming Report. Dick Hebert has been devoting a large portion of his time to getting the online registration up and running. (We will discuss this more below)

2) Park Updates. The excess buffalo are now gone. New coatimundi born. No concerns.

3) Park Projects. Chuck Cyr has been overseeing and doing work on the cat house, insulation, doors and setting cages. Casper Park has had some clean up done to the upstairs of the property and window tinting.

The 1st scheduled game of the season is April 2, 2007.

4) Personnel Updates. None to report.

5) Online Registration Program. The online registration for Parks and Recreation will start on April 28, 2007. Anyone that does not have access to a computer can still come to the office at CFMIT for assistance.

c.) Donations:

Bill will have an updated summary of all donations at the next meeting after he updates the budget.

d.) Board Members comments or concerns. none.

8) Approve Claims:

Motion by Dale Berg, seconded by Curt Stepanek to approve claims in the amount of \$15,304.70. All present voted aye. Motion carried.

9) Adjournment:

Motion by Stepanek, seconded by Bjork, all present voting aye, to adjourn.

Submitted by:

Lisa Bjork