

PARKS, RECREATION & FORESTRY BOARD MEETING

Tuesday, June 12, 2007

6:00 p.m.

- 1) Call to order by President Curt Stepanek.
- 2) Roll Call: Members Present: Curt Stepanek, Audrey Stowell, Dale Berg, and Brian Flynn. Absent: Lisa Bjork, Tony Kovach, and Bob Hoekstra.
Staff present: Bill Faherty and Dick Hebert.
- 3) Approval of May 8, 2007, Minutes: Motion by Brian Flynn, seconded by Dale Berg, all present voting aye, to approve minutes of the May 8, 2007, meeting.
Staff member Jennifer London arrives.
- 4) Personal Appearances by Citizens. Holly Weiland is a consultant doing business assessments for the country recycling program. She provides information from Waste Management regarding prices and containers. Her intent is to get us on the right track in complying with the recycling ordinance. Dale Berg asked whether there is still state funding available. This will be looked into. Dick Hebert states that there is a recycling bin for staff to use at the pool, but it is not clearly marked. Bill Faherty will put a budget together for implementation in the parks.
Lisa Bjork arrives during the above presentation.
- 5) Planning:
 - a. New Artifact/Gift Shop Building In Irvine Park. No new information.
- 6) Decisions:
 - a. Approve Casper Park Open Shelter at Leinenkugel's Softball Complex. Mega has made a donation of \$2,000 for this project. As we are in need of additional funds to proceed, no action necessary.
 - b. Approve Next Phase on Cougar Exhibit. Bohl & Proulx are providing a quote for the inside plumbing. No action necessary.
- 7) Information:
 - a. Committee Reports:
 1. Friends of Irvine Park Zoo. No report.
 2. Irvine Park Annual Celebration July 6, 7, & 8 Weekend. Dale Berg provided information regarding the business he contacted for donations. Bill Faherty passed out posters and asked members to distribute for advertising. Expenses will be approximately \$10,000. The hope is to get enough donations to cover these expenses. Dale Berg reported that many businesses were willing to give gift certificates, but we are not set up to use them this year. Dick Hebert suggested an annual letter to businesses asking for sponsorship may be more effective.
 - b. Staff Reports
 1. Recreation Programming Report. Dick Hebert passed out the concession stand report. He indicates that the pool is extremely busy and things are going well there. The summer recreation programs start next week.

2. Irvine Park Zoo Updates. Jennifer London reports that eight baby _____ have been taken and the baby bunny is growing. Also, we have some turkens, which are a cross between a chicken and a turkey.
3. Park Projects. Bill Faherty reports that a new shelter is being erected by Bear Den Road. Installation of more bricks for the zoo will be taking place shortly. The implementation of one-way traffic after Memorial Day has not yet taken place due to construction taking place and parking. Bill Faherty indicates they will be looking at creating additional parking places in various areas and remarking existing parking areas. There was also some discussion of looking at the traffic patterns.

Dale Berg left briefly and returned during this discussion.

4. Personnel Updates. Bill Faherty reports that all of the seasonal workers are here. Curt Stepanek left briefly and returned during this discussion.
5. On-Line Registration Program. The registration program is going well. There are 17,000 enrollments – 6,000 of which were online. Bill Faherty states that the reports generated by the online program are helpful and save staff a lot of time. The only issue at this time is the facility reservations.

c. Donations.

1. Bill Faherty reported that WalMart employees have donated time and the corporation has made a donation of \$3,000.

d. Board Member comments or concerns.

1. Dale Berg comments that he had the Flag Hill pavilion reserved for a graduation party. A walk/run was utilizing the pavilion. There was an issue with the timing in that they intended to be out before Dale needed to be in, but they were not.
2. Curt Stepanek questioned what was happening with the paving of the road. Bill Faherty reported that he has been told that it is scheduled to take place this fall.

- 8) Approve Claims. Motion by Curt Stepanek, seconded by Brian Flynn, all present voting aye, to approve claims of \$117,392.28.
- 9) Adjournment. Motion by Brian Flynn, seconded by Curt Stepanek, all present voting aye, to adjourn.

Submitted by:

Audrey Stowell, Secretary