

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, December 11, 2007
6:00 p.m.

- 1) Call to order by President Curt Stepanek at 6:00 p.m.
- 2) Roll Call: Members Present: Curt Stepanek, Lisa Bjork, Audrey Stowell, Dale Berg, Brian Flynn. and Bob Hoekstra. Absent: Tony Kovach
Staff present: Dick Hebert.
- 3) Approval of November 13, 2007, Minutes: Motion by Bob Hoekstra, seconded by Curt Stepanek, all present voting aye, to approve minutes of the November 13, 2007, meeting.
- 4) Personal Appearances: None.
- 5) Planning:
 - a. New Artifact/Gift Shop Building In Irvine Park. No report. Curt requests this be put on the agenda every other month.
 - b. Irvine Park Celebration. The subcommittee met prior to our regular meeting. At the January meeting, a list of potential donors will be distributed. It was decided that by the beginning of March, they would like to secure donations of \$10,000.00.
 - c. Moving Administrative offices. Dick Hebert reports that \$50,000 has been put in the budget for moving of the administrative offices into the Park. Discussion held. Dick indicated that Bill would like the Park Board to meet with the city council to discuss pros and cons of a move to a Park location as well as the Board's vision for future years. Bob Hoekstra indicated one of the reasons for the move is the Council's desire to sell the building.
- 6) Decisions:
 - a. Approve/Discuss next Phase on Cougar Exhibit. Themescapes started working, but they were unable to continue because of the cold. Their work should be complete by spring. No action taken.
 - b. Approve/Discuss Adult Recreation Program Fees (team v. individual). Dick passed out a current registration sheet and the current fee schedule showing the average individual fees at \$210/team. The current fee structure was discussed. There was discussion regarding the collecting of individual fees. In the future, individual fees will be able to be paid online. This will hopefully make it easier to collect individual fees. Curt feels strongly that the individual fees for city and non-city residents should be different and no changes should be made. No action taken.
 - c. Approve/Discuss Marshall Park Skateboard Purchases. Dick reports that consideration is being given to putting the new equipment for the skateboard park into the bond issue. If that happens, Bill will be getting bids from companies. Dick reports that Bill has gotten feedback about the desired equipment from the kids who have been using the park as well as various companies.

- 7) Information:
- a. Committee Reports:
 - 1. Friends of Irvine Park Zoo. No report.
 - b. Staff Reports
 - 1. Recreation Programming Report. No report.
 - 2. Irvine Park Zoo Updates. No report.
 - 3. Park Projects. The staff has been involved with Christmas Village as well as snow removal.
 - 4. Personnel Updates. No report.
 - 5. Irvine Park Annual Calendar. The annual calendars are available for sale around town in various locations.
 - c. Donations
 - 1. Casper Park Donations. No report.
 - 2. Irvine Park Donations. The Irvine Park Zoo Cougar Exhibit has received an anonymous donation of \$50,000. Bill will report more on this next month.
 - 3. Christmas Village Donations. Donations are coming in steadily. Donations from the boxes in the Village are collected every night.

Bob Hoekstra leaves at this time.

- d. Board Member comments or concerns. Curt wonders if there will be an ice skating rink. Dick reports that there will not be an ice skating rink this year. The area at Marshall Park is too small, and we are not set up to run it well. Also, Dick reports that there is a group that is interested in taking over the grooming of the cross-country trails. Staff currently grooms the trails, but after plowing the roads, etc.
- 8) Approve Claims. Motion by Brian Flynn, seconded by Curt Stepanek, all present voting aye, to approve claims of \$42,356.78.
- 9) Adjournment. Motion by Dale Berg, seconded by Curt Stepanek, all present voting aye, to adjourn at 7:05 p.m.

Submitted by:

Audrey Stowell, Secretary