

City of Chippewa Falls

Job Description

Job Title: Part-Time Park Maintenance Worker
Department: Parks, Recreation and Forestry
Reports To: Director and or Parks Working Foreman
FLSA Status: Labor Standards Act (FLSA)
Prepared Date: 02-5-10
Job Grade: Part-Time

SUMMARY

A variety of jobs acquainted with all aspects of the Parks and Recreation program. Fill in as needed by performing the following duties.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Responsible for opening and closing parks
- Operates and repairs all grass cutting equipment
- Works weekends and night shift
- Clean restrooms, pavilions, shelters and picnic tables
- Prepares athletic fields for daily use
- Mows parks and athletic fields
- Painting as needed
- Ability to work alone
- Playground inspections
- Must have the ability to successfully handle hand tools, power equipment, pick up and dump trucks, trailers and towing
- Performs Animal Care as needed.

SUPERVISORY RESPONSIBILITIES

- Carries out supervisory responsibilities in accordance with the organization's policies and applicable law
- Training seasonal employees on equipment or repairs of facilities
- Addressing complaints and resolving problems

QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily
- The requirements listed are representative of the knowledge, skill, and/or ability required
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

EDUCATION AND/OR EXPERIENCE

- High school diploma or general degree (GED)
- One to three years related experience and/or training
- Equivalent combination of education and experience

LANGUAGE SKILLS

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures or governmental regulations
- Ability to write reports, business correspondence, and procedural manuals
- Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public

MATHEMATICAL SKILLS

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals
- Ability to compute rate, ratio, and percent and to draw and interpret bar graphs

REASONING ABILITY

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

CERTIFICATES, LICENSES, REGISTRATIONS

- Must have valid drivers license

PHYSICAL DEMANDS

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job
- While performing the duties, the employee is frequently required to stand; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear
- The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus

WORK ENVIRONMENT

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job
- The employee is occasionally exposed to outside weather conditions
- The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; risk of electrical shock; and vibration
- The noise level in the work environment is usually moderate