

# City of Chippewa Falls

## Job Description

**Job Title:** Seasonal Park Maintenance Worker  
**Department:** Parks, Recreation and Forestry  
**Reports To:** Director and/or Parks Working Foreman  
**FLSA Status:** Labor Standards Act (FLSA)  
**Prepared Date:** 05-17-2018  
**Job Grade:** Seasonal  
**Age Requirement:** 18 years of Age

### SUMMARY

A variety of jobs acquainted with all aspects of the Parks and Recreation facilities and programs. Fill in as needed by performing the following duties.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

- Responsible for opening and closing parks
- Operates and repairs all grass cutting equipment
- Works weekends and night shift
- Clean restrooms, pavilions, shelters and picnic tables
- Prepares athletic fields for daily use
- Mows parks and athletic fields
- Painting as needed
- Ability to work alone
- Must have the ability to successfully handle hand tools, power equipment, pick up and dump trucks, trailers and towing
- Assist with Animal Care as needed.

### SUPERVISORY RESPONSIBILITIES

- Addressing complaints and resolving problems

### QUALIFICATIONS

- To perform this job successfully, an individual must be able to perform each essential duty satisfactorily
- The requirements listed are representative of the knowledge, skill, and/or ability required
- Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions

### EDUCATION AND/OR EXPERIENCE

- High school diploma or general degree (GED)

### **LANGUAGE SKILLS**

- Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures or governmental regulations
- Ability to effectively present information and respond to questions from groups of customers, and the general public

### **MATHEMATICAL SKILLS**

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals

### **REASONING ABILITY**

- Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form

### **CERTIFICATES, LICENSES, REGISTRATIONS**

- Must have valid drivers license

### **PHYSICAL DEMANDS**

- The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job
- While performing the duties, the employee is frequently required to stand; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear
- The employee is occasionally required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell
- The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move more than 100 pounds
- Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus

### **WORK ENVIRONMENT**

- The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job
- The employee is occasionally exposed to outside weather conditions
- The employee is occasionally exposed to wet and/or humid conditions; moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; extreme cold; risk of electrical shock; and vibration
- The noise level in the work environment is usually moderate