

PARKS, RECREATION & FORESTRY BOARD MEETING
Monday, October 8, 2012

1. Call to order by Beth Arneberg at 6:04 p.m.
Roll Call: Members Present: Jane Lardahl, Audrey Stowell, Beth Arneberg and Carmen Muenich. Absent: Curt Stepanek, Heidi Hoekstra and Dale Berg.
Staff present: Dick Hebert, Megan Robarge, and Katie Hutson.
2. Approval of September 11, 2012, Minutes: **Motion by Jane Lardahl, seconded by Carmen Muenich, all present voting aye, to approve the September 11, 2012, minutes.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications: None.
5. Discuss / Consider:
 - a. Discuss first draft of Department 2013 Budget. Dick reviews draft of 2013 budget. He has met with staff and discussed areas where budget both expenses and revenue can be adjusted.

Heidi Hoekstra comes at this time.

- For capital improvements, Dick has included new bathrooms for the lower park, reroofing of the Marshall Park warming house, new playground equipment by Main Pavilion, new playground equipment at the South Avenue playground. He will also include but doesn't yet have figures for: a new roof on the pool bathhouse or for striping of the Marshall tennis courts. Jane suggests reviewing the Focus on Energy study that was done a few years back and include any of those suggestions yet to be done.
- b. CBS² Inc. Design Presentation. Dick indicates that they toured Mark's new zoo in the Dells last week. It was a very informative and productive trip. Bob Sworski will be tweaking the design of the new zoo building.
 - c. Bear and Cat Exhibit Windows. Dick met with Bob Ferg, who is reviewing the situation and will get back to Dick.
 - d. Kell's Corner Improvements. No report. Carmen expressed concern about the erosion of the bank.
 - e. Director Report. Dick reports that the gates inside the park will be shut, closing the park to vehicular traffic after 3 p.m. sometime during the week of Oct. 22. Christmas Village will have a new community tree with ornaments available for purchase by the community. There will also be a Run for the Lights 5K run/walk. Northwestern Bank has made a donation for music in the park. There will also be a historical display in the Activity Building and a Social will be held for past volunteers. Dick also reports that Katie's position has been extended to mid-January.
 - f. Recreation Report. Optimist club has donated \$1,000.00 total, \$500.00 for 2012 and \$500.00 for 2013 for the Discover Irvine summer program. Megan indicates that she is working with the Lake Wissota Lions Club, who is

looking at sponsoring swimming lessons and doing a safety day at Ray's Beach next year. Soccer is ending. Adult volleyball and basketball are starting.

- g. Park Report. Staff is winterizing at Casper, the pool and Irvine. They're also starting set-up of Christmas Village. Dick reports staff doesn't have time to get some of the projects done as they have in the past; therefore, projects that need to get done are being contracted out.
 - h. Zoo Report. The emu and injured buffalo were picked up. The zebras will also be picked up for winter. Dick indicates that the buffalo pasture area needs to be changed to make it easier and safer for staff.
6. Approve Claims. **Motion by Heidi Hoekstra, seconded by Jane Lardahl, all present voting aye, to approve claims of \$22,373.88.**
 7. Board Member comments or concerns. Dick discussed the north end of park with the Mayor, who suggested getting more info from the City attorney. Dick will do more leg work on it before doing anything further.
 8. Adjournment. **Motion by Heidi Hoekstra, seconded by Carmen Muenich, all present voting aye, to adjourn at 7:29 p.m.**

Submitted by:

Audrey Stowell, Secretary