

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, September 11, 2012  
6:00 p.m.

1. Call to order by Curt Stepanek at 6:00 p.m.

Roll Call: Members Present: Curt Stepanek, Jane Lardahl, Audrey Stowell, Beth Arneberg and Carmen Muenich. Abent: Heidi Hoekstra and Dale Berg.

Staff present: Dick Hebert, Megan Robarge, and Katie Hutson.

2. Approval of August 14, 2012, Minutes: **Motion by Carmen Muenich, seconded by Beth Arneberg, all present voting aye, to approve the August 14, 2012, minutes.**

3. Personal Appearances By Citizens. None.

Dale Berg arrives.

4. Discuss / Consider Special Event Applications:

- a. Community Foundation, Wine & Dine, 06/18/13. This is the same event as last year. Motion by Jane Lardahl, to approve, no second.

Discussion regarding whether we need to approve each application. Dick will bring applications for new events to the Board and any event that has a special request not consistent with our current policy. Katie will send an e-mail to the Board of events to keep them advised of what events are occurring in the Park.

- b. Cub Scout Day Camp, Flag Hill, 07/30/13 thru 08/01/13. Doug Ellis is present on behalf of the group. This event has been held at Flag Hill for a long time. It is a 3-day event held on Monday/Tuesday/Wednesday during the day. It does not technically meet the conditions of a special event. There will be no charge. As a community service project, the group will walk the walking trails and pick up garbage.

5. Discuss / Consider:

- a. CBS<sup>2</sup> Inc. Design Presentation. Bob Sworski is present for CBS<sup>2</sup>. Discussion of the pros and cons of separating the entrance building from the mammal exhibit building. General consensus was to not separate the buildings. Discussed inside public walkway and potential use of building on a year-round basis. Discussed keeping inside and outside cages next to each other for ease of moving animals, using netting for outside cages, and life of building. No action taken.
- b. Bear and Cat Exhibit Windows. Dick will be meeting with Bob Ferg tomorrow.
- c. Kell's Corner Improvements. As time allows, City staff will start marking the road and clearing the area.
- d. Director Report. Dick discussed replacing the bathrooms in the lower park. Estimate ranges from \$122,000 to \$145,000, depending upon whether or not the bathroom is heated. Bathrooms will double in size. Demolition and removal of old bathroom may be able to be done by City staff. Dick also

discussed the improvements made to the Marshall Park Trail this weekend. Also discussed the Friends of Irvine Park Zoo group.

- e. Recreation Report. Megan passed out and discussed the 2012 pool report. Soccer is starting. Swimming lessons and gymnastics will start soon. Registration for adult programs will end at the end of the month. She also briefly discussed the Christmas Village Walk through Irvine Park.
  - f. Park Report. Seasonal workers are done. Staff is winterizing the pool and the fountain. Starting to work on Christmas Village.
  - g. Zoo Report. The male buffalo is hurt. Mark will be coming to get him. Dick also reports that several new animals will be moving in and others moving out.
6. Approve Claims. **Motion by Audrey Stowell, seconded by Carmen Stepanek, all present voting aye, to approve claims of \$45,780.03.**
  7. Board Member comments or concerns. Discussed removal of graffiti. Beth asked about the donation breakdown we used to get. Dick has been working with Lynne on it and thinks it will be finished soon. October meeting will be moved to Monday, October 8. Carmen asks whether the Council approved our recommendation with regard to the north end of the Park. Jane suggests Dick talk to the Mayor about what the next step would be.
  8. Adjournment. **Motion by Beth Arneberg, seconded by Jane Lardahl, all present voting aye, to adjourn at 8:05 p.m.**

Submitted by:

Audrey Stowell, Secretary