

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, July 10, 2012
6:00 p.m.

1. Call to order by Curt Stepanek at 6:01 p.m.
Roll Call: Members Present: Curt Stepanek, Jane Lardahl, Dale Berg, Audrey Stowell, Heidi Hoekstra, Beth Arneberg and Carmen Muenich.
Staff present: Megan Robarge.
2. Approval of June 12, 2012, Minutes: **Motion by Dale Berg, seconded by Heidi Hoekstra, all present voting aye, to approve June 12, 2012, minutes.**
3. Personal Appearances By Citizens. Virginia Roberts, the new librarian, introduces herself and is welcomed to Chippewa Falls.
4. Discuss / Consider Special Event Applications:
 - a. Stroll in the Park for Epilepsy – 05/11/13. Lou Kelsey is present from the Epilepsy Foundation. She indicates this event has been in the park since 2001. They request having a place to store their items on Friday and that the facilities be clean when they arrive. After discussion, **motion by Jane Lardahl, seconded by Curt Stepanek to approve the special application. Discussion. Motion amended by Jane Lardahl, and seconded by Curt Stepanek to include stipulation that if facilities are not rented on Friday, they may be used to store items for Saturday. If the facilities are rented, inquiry will be made to find out if summer kitchen may be used. Staff will contact Lou on Friday with status of Friday reservations. It is specifically noted that the facilities will be clean and ready to go before use on Saturday at 7:00 a.m. All present voted aye to approve motion as amended.**
 - b. Pure Water Days Duck Splash Festival & Raffle, 08/11/12. Terri from Chippewa Falls Main Street presented. She indicated event will be adding inflatables, more food, music, more prizes, and a bike skate jam. **Motion by Dale Berg, seconded by Jane Lardahl, all present voting aye, to approve application pending verification that the City has been added as an insured to the liability insurance policy.**
 - c. LSS Adoption Walk/Run – 05/11/13. Nikki Brooks of LSS presented. She indicates that they have reserved Flag Hill for this event. Discussion whether rental of an additional shelter is required. **Motion by Carmen Muenich, seconded by Heidi Hoekstra, all present voting aye, to approve application as requested, limited to Flag Hill only.**
5. Discuss / Consider:
 - a. CBS Squared, Inc. Presentation Design Fees. Three preliminary drawings and projected costs of construction are distributed for review. Brief discussion regarding keeping vs. demolishing current small mammal building. Discussion regarding items the board would like to see included in future drawings. No action.

- b. Bear and Cat Exhibit Windows. No report.
 - c. Kell's Corner Improvements. No report.
 - d. Director Report. No report.
 - e. Recreation Report. Megan Robarge reports swimming lessons are filled to capacity and there are 25 in tennis lessons. Soccer registration opened. There were issues with softball leagues umpires, which should now be resolved. Attendance at the outdoor pool has been good.
 - f. Parks Report. No report.
 - g. Zoo Report. Jennifer London reports Themescapes is fixing an overhang in the tiger cage. Zoo now has three Japanese Macaques, and adjustments will be made to separate them from the capuchin. A third baby bison was born. The petting zoo has been busy. An Eagle Scout project will consist of constructing a portable shelter for birds or other small animals.
6. Approve Claims. **Motion by Carmen Muenich, seconded by Jane Lardahl, all present voting aye, to approve claims of \$40,878.10.** Beth inquires about the vendor Topperscot. Invoice is not in pile, so Megan will find out and let us know.
7. Board Member comments or concerns. Curt asks if August's meeting will be annual potluck picnic at the Park office. Agreement that it will be. Beth commented that the clearing of the island on the north end is appreciated. Dale comments about it being a good idea that Carmen contacted Wendy Stelter concerning extra patrols in the Park. Carmen told Jen to make sure to give input into zoo project; discussion regarding getting ideas from other zoos.
8. Adjournment. **Motion by Carmen Muenich, seconded by Heidi Hoekstra, all present voting aye, to adjourn at 7:40 p.m.**

Submitted by:

Audrey Stowell, Secretary