

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, June 11, 2013

1. Call to order by Curt Stepanek at 6:00 p.m.  
Roll Call: Members Present: Curt Stepanek, Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Jane Lardahl, Dale Berg and Carmen Muenich.  
Staff present: Dick Hebert & Megan Robarge.
2. Approval of May 14, 2013, Minutes: **Motion by Curt Stepanek, seconded by Heidi Hoekstra, to approve the May 14, 2013, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Election of Officers.
  - a. President. **Motion by Heidi Hoekstra, seconded by Carmen Muenich, to nominate Beth Arneberg for president. Motion Amended by Heidi Hoekstra, seconded by Carmen Muenich, to cast unanimous ballot for Beth Arneberg as president. No other nominations; nominations closed. Motion and Amendment carried.**
  - b. Vice President. Motion by Heidi Hoekstra to nominate Carmen Muenich as vice president. Carmen declines. **Motion by Carmen Muenich, seconded by Heidi Hoekstra, to nominate and cast unanimous ballot for Dale Berg as vice president. No other nominations; nominations closed. Motion carried.**
  - c. Secretary. **Motion by Heidi Hoekstra, seconded by Dale Berg, to nominate and cast unanimous ballot for Audrey Stowell as secretary. No other nominations; nominations closed. Motion carried.**
5. Discuss / Consider Special Event Applications:
  - a. Mayo Clinic Health System Employee Picnic. Linda Kelling is present on behalf of MCHS. This event is held on August 15 at the Main Pavilion and Activity Building. **Motion by Dale Berg, seconded by Jane Lardahl to approve the special event application of Mayo Clinic Health System for their employee picnic. Motion carried.**
6. Discuss / Consider:
  - a. New Bathrooms in Irvine Park. Steve Olson of Huffcutt Concrete is present to explain process and answer questions concerning the proposed bathroom structure. Discussion included benefits of a concrete modular building. They are vandal and storm resistant. There is low maintenance. Discussion included roof options, colors, floor plan and warranty. This project will be bid out by the engineering firm once specifications are done. Timeline would be for demolition to start after Labor Day with bathrooms installed in late October or November.
  - b. 2013-2018 Dept. Outdoor Rec Plan. Chris Straight of West Central Wisconsin Regional Planning Commission is present to discuss the 2013-2018 City of Chippewa Falls Outdoor Parks & Recreation Plan. Data has been updated,

and projects & revisions to master plans have been incorporated into the Plan. There is an emphasis on partnerships in this Plan. Discussed modification to reflect the acquisition of property on Herbert Street to be used as a possible trailhead. Dick suggests checking with Jayson and then revising. **Motion by Carmen Muenich, seconded by Dale Berg, to accept the 2013-2018 City of Chippewa Falls Outdoor Parks & Recreation Plan as proposed with appropriate revision to show land requisition.**

- c. Director Report. Dick combines the Casper Park, Parks, & Zoo Report. He suggests our July meeting include a tour of the neighborhood parks, and that our August meeting include a review of playground equipment in Irvine. Edina Realty volunteers helped plant and place woodchips. Black wood chips were placed around the schoolhouse and other areas. The platform in the hyena exhibit is being worked on. The fountain reducer nozzle is being installed. There are also some minor electrical and pump issues, which should be easily fixed. Marshall tennis court work won't begin until it is warmer at night. American Fence will be putting in a fence tunnel to make feeding the yak safer. Dick also reports on Kell's Corner. Discussion includes current construction, elevation issue, view, and concerns about the parking lot and congestion. Dick also distributes the weekly usage at Casper Park.
- d. Recreation Report. Megan reports that the pool opened on June 8. Evening lessons were started. Aqua Zumba is being held Monday thru Wednesday from 7:30 to 8:30 a.m. The cost is \$5.00. Megan discusses new programs being offered. She also reports that she is working on the ADA compliance report concerning the lift into the pool. Megan also reports that she has accepted a human resources position at the DOT in Madison. She will be leaving at the end of June. Congratulations are given as well as thanks for the great work she's done while employed with us.
- e. Casper Park Report. Combined with Director Report.
- f. Parks Report. Combined with Director Report.
- g. Zoo Report. Combined with Director Report.
7. Approve Claims. **Motion by Curt Stepanek, seconded by Audrey Stowell, to approve claims of \$39,845.13. Motion passed.** Dick will find out what the expense to Xtreme Motor Sports was for and send an e-mail.
8. Board Member comments or concerns. Jane reports that Terri from the Chamber has had requests for t-shirts. Discussion follows. Dick will contact Terri. Dale suggests provided brochures to O'Neill Campground.
9. Adjournment. **Motion by Dale Berg, seconded by Jane Lardahl, to adjourn at 7:48 p.m. Motion passed.**

Submitted by:

Audrey Stowell, Secretary