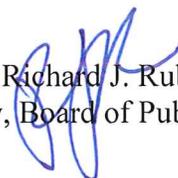


**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, SEPTEMBER 25, 2017 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, September 25, 2017 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the August 21, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered the attached Street Use Permit application from Chippewa Falls Main Street for Halloween Downtown Trick or Treating on October 31, 2017. **Motion** by Bauer, seconded by Olson to recommend the Common Council approve the attached Street Use Permit application from Chippewa Falls Main Street for Halloween Downtown Trick or Treating on October 31, 2017 and not to charge Chippewa Falls Main Street for City services. **All present voting aye. MOTION CARRIED.**
  
3. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:43 P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

**Board of Public Works: XXX**

**Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.**

Will be held on **Monday, September 11, 2017 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

**NOTE:**

**THE BOARD OF PUBLIC WORKS MEETING**

**FOR**

**MONDAY, SEPTEMBER 11, 2017**

**IS**

**CANCELLED**

**DUE TO A LACK OF AGENDA ITEMS.**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change.  
This agenda may be amended as it is reviewed.

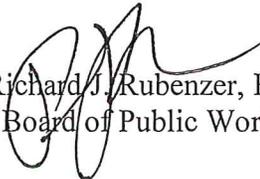
**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, September 6, 2017 at 10:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, AUGUST 21, 2017 – 5:30 PM**

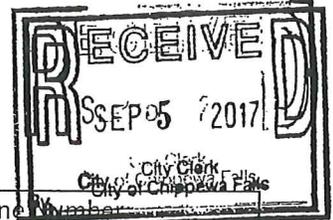
The Board of Public Works met in City Hall on Monday, August 21, 2017 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also attending was City Planner Jayson Smith.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the July 24, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered the attached minutes of the July 13 2017 Groundwater Technical Review Committee.  
**Motion** by Hoffman, seconded by Olson to approve the minutes of the July 13, 2017 Groundwater Technical Review Committee. **All present voting aye. MOTION CARRIED.**
  
3. The Board considered the attached minutes of the August 17, 2017 Groundwater Technical Review Committee.  
**Motion** by Rubenzer, seconded by Hoffman to approve the minutes of the August 17, 2017 Groundwater Technical Review Committee and recommend the Common Council amend Municipal Code Chapter 29.12 by adding the attached 29.12(2)(f). **All present voting aye. MOTION CARRIED.**
  
4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:45P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION



Applicant Name and Address: Teri Ouimette, 514 N. Bridge St., Chippewa Falls, WI 54729	Applicant Phone Number: 715-723-6661
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<input checked="" type="checkbox"/> Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual.	Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Chippewa Falls Main Street, Inc. 514 N. Bridge St. Chippewa Falls, WI 54729
--	--

Name of the event: Downtown Trick or Treating	Estimated number of persons participating: 5,000+
--	--

Date and start and end times requested for street use:  
Tuesday, October 31, 2017      2:30 - 5:15 P.M.

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary):  
North Bridge St. from Spring to Cedar Sts. with cross streets open (see map)

Use, described in detail, for which the street use permit is requested:  
Children and their families will be trick or treating downtown. Permitting off the street will allow them to do it safely.

City services requested for the event (e.g., Street Department or Police Department staff time)  
Barricades *SEE ATTACHED MAP.*

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.

	9/1/17
Signature of Applicant	Date

### OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):  
*2 BIKE PATROL OFFICERS FROM 2pm - 6pm. Estimated cost - 8 hrs @ \$50 = \$400*

*Note: We did not charge for this service in 2016*

Requirements of Applicant: *Street Dept. Staff - 2 staff 4-6 hours each to setup and pickup barricades @ \$35/hour = 10 hrs x \$35 = \$350*

Approved by: 	
Signature of Chief of Police	Signature of Director of Public Works

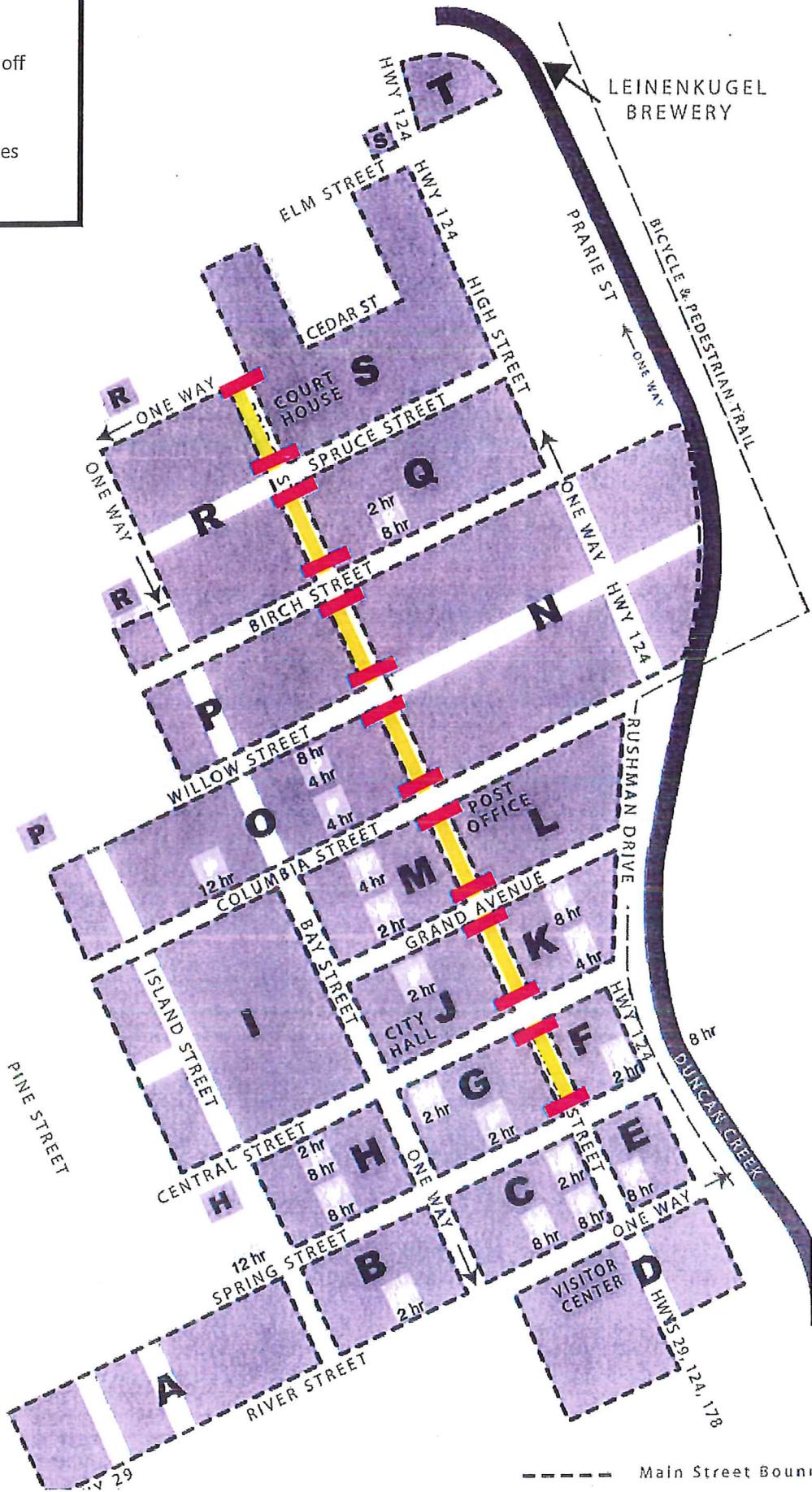
Recommendation of Board of Public Works (if required):       Approved       Denied

Decision of City Council (required):       Approved       Denied

KEY

 = blocked off

 = barricades



----- Main Street Bound