

## **AGENDA FOR REGULAR MEETING OF COMMON COUNCIL**

To be held on Tuesday, September 5, 2017 at 6:30 P.M. in the City Hall  
Council Chambers, 30 West Central Street, Chippewa Falls, WI

1. **CLERK CALLS THE ROLL**
2. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - (a) Approve minutes of the Regular Council Meeting of August 15, 2017.
3. **PERSONAL APPEARANCES BY CITIZENS** No matter presented by a citizen shall be acted on at the meeting except in emergencies affecting the public health, safety or welfare.
4. **PUBLIC HEARINGS**
  - (a) Public Hearing regarding alley blacktopping services and imposing special charges against abutting properties for such services under 66.0627 (4) Wisconsin Statutes and Chapter 8.01(5)(c) of the Chippewa Falls Municipal Code.
  - (b) Public Hearing regarding levying special assessments on Pond Street (Bridge Street to High Street) in accordance with Chapter 3.08 of the Chippewa Falls Municipal Code. (*see Resolution #2017-39*)
5. **COMMUNICATIONS** - None
6. **REPORTS**
  - (a) Consider Board of Public Works minutes of August 21, 2017.
  - (b) Consider Business Improvement District Board minutes of August 18, 2017.
  - (c) Consider Business Improvement District Board minutes of August 31, 2017.
7. **COUNCIL COMMITTEE REPORTS** in the order in which they are named in Section 2.21 of the Municipal Code
  - (a) Consider Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of August 24, 2017.
  - (b) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of August 24, 2017.
  - (c) Consider Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of September 5, 2017. (*minutes to be distributed prior to meeting*)
  - (d) Consider Committee #3 Transportation, Construction, Public Safety and Traffic minutes of September 5, 2017. (*minutes to be distributed prior to meeting*)
8. **APPLICATIONS**
  - (a) Consider Operator (Bartender) Licenses as approved by the Police Department. (*Complete list provided prior to Council meeting*).
  - (b) Consider Street Use Permit Application from Angela Bowe for the Southview Bear Crawl run/walk event to be held on September 30, 2017 from 10:00 am – 11:30 am utilizing various City streets. (*see attached map*)
  - (c) Consider request of Cobblestone Hotel & Suites for a temporary extension of premises in relation to their alcohol beverage license for a one-time event to be held on September 14, 2017 from 4:00 pm – 9:00 pm.
  - (d) Consider Application for Class "E" Dance and Live Music License from Nathan Suckerman for the Cobblestone Hotel & Suites, 100 N Bridge St, on September 14, 2017.
  - (e) Consider Application for Temporary Class "B" / "Class B" Beer and Wine Retailer's License from the McDonell Athletic Booster Club for the Spirit of the Macs to be held at McDonell Central Catholic High School, 1316 Bel Air Blvd, on October 7, 2017.
  - (f) Consider Application for Temporary Class "B" / "Class B" Beer and Wine Retailer's License from the Boys and Girls Club of the Greater Chippewa Valley for the Men Who Cook event to be held at the Northern Wisconsin State Fairgrounds, 225 Edward St, on October 21, 2017.
9. **PETITIONS** - None
10. **MAYOR ANNOUNCES APPOINTMENTS** - None

11. **MAYOR'S REPORT** - None

12. **REPORT OF OFFICERS** – None

13. **ORDINANCES**

(a) Consider **Ordinance #2017-13 Entitled:** An Ordinance Establishing the Width of Pavement on Pond Street (Bridge St to High St) at 26 Feet Face to Face of Curbs.

(b) First Reading of **Ordinance #2017-14 Entitled:** An Ordinance Amending the Zoning Code of the City of Chippewa Falls. (822 First Avenue)

14. **RESOLUTIONS**

(a) Consider **Resolution #2017-39 Entitled:** Final Resolution Levying Special Assessments and Authorizing Construction in Pond Street (Bridge St to High St).

15. **OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW** - None

(a) Consider reaffirmation of previously adopted alley paving Resolution #2017-36.

16. **CLAIMS**

(a) Consider claims as recommended by the Claims Committee.

(b) Consider claim submitted by James Hendrickson, 21463 40<sup>th</sup> Avenue (refer to insurance company).

(c) Consider claim submitted by Heather Trankley, 1101 W Elm Street (refer to insurance company).

17. **CLOSED SESSION** - None

18. **ADJOURNMENT**

The Claims Committee will meet at 6:00 PM to review the claims of various boards and departments of the City.

**NOTE:** REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change.

This agenda may be amended as it is reviewed.

**CERTIFICATION OF OFFICIAL NEWSPAPER**

I, hereby, certify that a copy of this notice has been posted on the bulletin board at City Hall and a copy has been given to the Chippewa Herald on September 1, 2017 at 2:30 pm by BNG.

## MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, August 15, 2017 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

### CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Robert Hoekstra.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Matthew Kelm, Parks and Recreation Director Dick Hebert, City Clerk Bridget Givens, and those on the attached sign-in sheet.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

**(a) Motion by King/Hoekstra** to approve the minutes of the Regular Council Meeting of August 1, 2017. **All present voting aye, motion carried.**

### PERSONAL APPEARANCES BY CITIZENS - None

### PUBLIC HEARINGS

**(a)** Director of Public Works/City Engineer/Utilities Manager Rubenzer advised that the zoning code is being amended to allow indoor storage for a potential business in the former Kmart building. Mayor Hoffman opened a Public Hearing regarding amending Section §17.29 C-2 General Commercial District and Section §17.31 C-4 Highway Commercial District of the Chippewa Falls Municipal Code at 6:32 pm. There being no requests to speak, the hearing was closed at 6:33 pm.

### COMMUNICATIONS - None

### REPORTS

**(a)** The Board of Public Works meeting of August 7, 2017 was cancelled due to a lack of agenda items.

**(b) Motion by Kiefer/Monarski** to approve the Plan Commission minutes of August 7, 2017. Sandy Schley-Zelm appeared to provide an overview of her petition for rezoning at 822 First Avenue. **All present voting aye, motion carried.**

### COUNCIL COMMITTEE REPORTS

**(a) Motion by Hoekstra/Monarski** to approve the Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of August 10, 2017. **Roll Call Vote: Aye – Hoekstra, Monarski, Kiefer, King, Hull, Olson, Nadreau. Motion carried.**

**(b) Motion by Nadreau/King** to approve the Joint Committee #1 Revenues, Disbursements, Water, and Wastewater and Committee #3 Transportation, Construction, Public Safety and Traffic minutes of August 15, 2017. **Roll Call Vote: Aye – Nadreau, King, Hull, Olson, Hoekstra, Monarski, Kiefer. Motion carried.**

**(c) Motion by Hoekstra/Kiefer** to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of August 14, 2017. **Roll Call Vote: Aye – Hoekstra, Kiefer, King, Hull, Olson, Nadreau, Monarski. Motion carried.**

**(d) Motion by Olson/Nadreau** to approve the Committee of the Whole minutes of August 15, 2017. **All present voting aye, motion carried.**

**(e)** The Park Board minutes of August 8, 2017 were presented.

**(f)** The Library Board minutes of July 12, 2017 were presented.

### APPLICATIONS

**(a) Motion by King/Olson** to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

**Motion by Monarski/Olson** to consider items (b) – (e) in one motion. **All present voting aye, motion carried.**

**Motion by Monarski/King** to approve items (b) – (e) as follows:

**APPLICATIONS** (continued)

(b) Street Use Permit Application from the Chippewa Falls Music Association for the Music along the Chippewa Marching Band Competition to be held on October 7, 2017 from 1:30 pm – 10:00 pm utilizing various City streets.

(c) Street Use Permit Application from Sue Thomas for the Happy Tails Dog Park Dog Swim on August 28 – 29, 2017 from 4:00 pm – 7:00 pm at the Bernard F. Willi Outdoor Pool.

(d) Street Use Permit Application from Chippewa Falls Main Street for Paint the Town Pink to be held on October 5, 2017 from 3:00 pm – 7:00 pm utilizing the parking spots in front of 315 N Bridge St and the 400 and 500 blocks of N. Bridge Street.

(e) Application for Class “E” Dance and Live Music License from John Turbyne for the Chippewa Falls Senior Center on August 17, 2017.

**All present voting aye, motion carried.**

(f) **Motion by Olson/Kiefer** to approve the Non-Commercial Kennel License Application of Dustin Miller, 301 East Greenville Street, as approved by the Police Department. **Roll Call Vote: Aye – Olson, Kiefer, King, Hull, Nadreau, Hoekstra, Monarski. Motion carried.**

(g) **Motion by King/Hoekstra** to award the available “Class B” Intoxicating Liquor License to Sakura WI, Inc. as recommended by the Committee of the Whole. **Roll Call Vote: Aye – King, Hoekstra, Monarski, Kiefer, Hull, Olson, Nadreau. Motion carried.**

**PETITIONS** - None

**MAYOR ANNOUNCES APPOINTMENTS** - None

**MAYOR’S REPORT** - None

**REPORT OF OFFICERS** - None

**ORDINANCES**

(a) **Motion by Kiefer/King** to approve **Ordinance #2017-12 Entitled:** An Ordinance Amending Section, §17.29 C-2 General Commercial District and Section, §17.31 C-4 Highway Commercial District of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin. **Roll Call Vote: Aye – Kiefer, King, Hull, Olson, Nadreau, Hoekstra, Monarski. Motion carried.**

(b) The First Reading of **Ordinance #2017-13 Entitled:** An Ordinance Establishing the Width of Pavement on Pond Street (Bridge St to High St) at 26 Feet Face to Face of Curbs was held.

**RESOLUTIONS** - None

**OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW**

(a) **Motion by King/Hull** to approve the Agreement for General Services Aeration Blower Replacement Study from Strand Associates, Inc. **Roll Call Vote: Aye – King, Hull, Olson, Nadreau, Hoekstra, Monarski, Kiefer. Motion carried.**

(b) **Motion by Kiefer/King** to approve Amendment No. 1 to the May 4, 2017 Agreement for General Services Control Building HVAC Improvements. **Roll Call Vote: Aye – Kiefer, King, Hull, Olson, Nadreau, Hoekstra, Monarski. Motion carried.**

**CLAIMS**

(a) **Motion by Olson/King** to approve the claims as recommended by the Claims Committee.

City General Claims:	\$270,074.15
Authorized/Handwritten Claims:	\$48,709.84
Department of Public Utilities:	<u>\$77,355.92</u>
Total of Claims Presented	<u>\$396,139.91</u>

**Roll Call Vote: Aye – Olson, King, Hull, Nadreau, Hoekstra, Monarski, Kiefer. Motion carried.**

**CLOSED SESSION**

**(a) Motion by Monarski/Hull** to go into Closed Session under WI Statutes 19.85(1)(e) for “deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a Closed Session” to discuss and consider labor negotiation issues and strategies; and to include the Mayor, Council, Ferg, Bauer, and Givens; may return to Open Session. **Roll Call Vote: Aye – Monarski, Hull, Olson, Nadreau, Hoekstra, Kiefer, King. Motion carried.**

The Council discussed labor negotiation issues and strategies.

**Motion by Hoekstra/Kiefer** to return to Open Session. **All present voting aye, motion carried.**

**ADJOURNMENT**

**Motion by Olson/Hoekstra** to adjourn at 7:06 pm. **All present voting aye, motion carried.**

Submitted by:  
Bridget Givens, City Clerk

# CITY COUNCIL ATTENDANCE SHEET - August 15, 2017

NAME	ADDRESS
[Signature]	1304 Perry CT.
Landy Kelly - [Signature]	1639 Ludgate St. C.F.
DENNIS FEMER	19490 53 <sup>rd</sup> Av Chippewa Falls
LOREN CHEN	300 CHIPPEWA MOUNTAIN DR. CHIPPEWA FALLS, WI 54729

**NOTICE OF PUBLIC HEARING  
REGARDING ALLEY BLACKTOPPING AND CHARGES**

On Tuesday, September 5, 2017, at 6:30 P.M., in the Council Chambers in City Hall, 30 West Central Street, Chippewa Falls, Wisconsin, the Common Council of the City of Chippewa Falls will hear all persons as to whether the following service shall be performed and special charges imposed against abutting property for such current service under 66.0627 (4), Wisconsin Statutes, and Chapter 8.01 (5) (c) of the Code of Ordinances of the City of Chippewa Falls, Wisconsin:

Blacktopping of the alley through Block 6, Allen's Addition at a charge of \$6.75 per front foot of alley frontage (Bound by Bay Street, Willow Street, Island Street and Columbia Street).

Blacktopping of the alley through Block 9, Allen's Addition at a charge of \$6.75 per front foot of alley frontage (Bound by Bridge Street, Birch Street, Bay Street and Willow Street).

Blacktopping of the alley through Block 17, Allen's Addition at a charge of \$6.75 per front foot of alley frontage (Bound by Bridge Street, Spruce Street, Bay Street and Birch Street).

Blacktopping of the alley through Block 18, Allen's Addition at a charge of \$6.75 per front foot of alley frontage (Bound by Bay Street, Spruce Street, Island Street and Birch Street).

Following the hearing, the Common Council will consider adoption of a resolution authorizing this blacktopping and imposing special charges for this service. Charges for alley blacktopping cannot be paid in installments.

Additional information can be obtained from the City Engineer's Office during regular business hours.

Bridget Givens  
City Clerk

PUBLISH: Thursday, August 24, 2017

1 column legal ad

## **NOTICE OF PUBLIC HEARING ON SPECIAL ASSESSMENTS**

Please take notice that the Common Council of the City of Chippewa Falls, Wisconsin, has declared its intention to exercise its police power to levy special assessments in accordance with Chapter 3.08 of the Municipal Code and will conduct a public hearing for Special Assessments within the following described areas for the specified improvements:

### **Pond Street (Bridge Street to High Street)**

1. Removal and replacement of deficient curb and gutter.
2. Removal and replacement of deficient sidewalks.
3. Remove existing driveways and replace them with concrete driveways in the public right of way.
4. Removal and replacement of deficient street surfacing.

The hearing concerning matters contained in the Preliminary Resolution and the report of the Director of Public works will be held in the Council Chambers at **6:30 P.M. on Tuesday, September 5, 2017.** All interested persons, or their agents, or their attorneys will be heard at this time.

Following the hearing, the Common Council will determine the amount of the Special Assessments and will consider a Final Resolution levying these Special Assessments and authorizing construction of these improvements.

The report of the Director of Public Works, including the amount to be assessed is on file in the City Engineer's office, 30 West Central Street, Chippewa Falls, WI and may be inspected in the City Engineer's office, Monday through Friday between 8:00 A.M. to 4:00 P.M.

Dated this 7<sup>th</sup> day of August, 2017

Bridget Givens  
City Clerk

If you have any questions about individual assessments, or the method used to compute them, please attend the Public Information meeting or call the City Engineer's office at 715-726-2736, before the hearing.

Richard J. Rubenzer, P.E.  
Director of Public Works

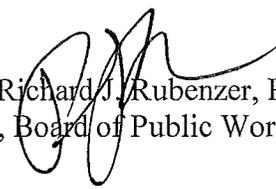
PUBLISH: Thursday, August 24, 2017

1 column legal ad

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, AUGUST 21, 2017 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, August 21, 2017 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer and Alderperson Paul Olson. Absent was Darrin Senn. Also attending was City Planner Jayson Smith.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the July 24, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. The Board considered the attached minutes of the July 13 2017 Groundwater Technical Review Committee.  
**Motion** by Hoffman, seconded by Olson to approve the minutes of the July 13, 2017 Groundwater Technical Review Committee. **All present voting aye. MOTION CARRIED.**
  
3. The Board considered the attached minutes of the August 17, 2017 Groundwater Technical Review Committee.  
**Motion** by Rubenzer, seconded by Hoffman to approve the minutes of the August 17, 2017 Groundwater Technical Review Committee and recommend the Common Council amend Municipal Code Chapter 29.12 by adding the attached 29.12(2)(f). **All present voting aye. MOTION CARRIED.**
  
4. **Motion** by Olson, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 5:45P.M.

  
Richard J. Rubenzer, PE  
Secretary, Board of Public Works

**NOTICE OF PUBLIC MEETING**

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, August 7, 2017 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

**NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.**

**NOTE:**

**THE BOARD OF PUBLIC WORKS MEETING**

**FOR**

**MONDAY, AUGUST 7, 2017**

**IS**

**CANCELLED**

**DUE TO A LACK OF AGENDA ITEMS.**

**NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.**

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

**CERTIFICATION**

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1<sup>st</sup> floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, August 1, 2017 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS  
BOARD OF PUBLIC WORKS  
MEETING MINUTES  
MONDAY, JULY 24, 2017 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, July 24, 2017 at 5:30 PM. Present were Mayor Greg Hoffman, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. Absent was Director of Public Works Rick Rubenzer. Also present at the meeting were Ian Kopp of Citizen's State Bank and Chris Elstran of Chippewa County.

1. **Motion** by Olson, seconded by Hoffman to approve the minutes of the July 10, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**
  
2. Ian Kopp of Citizen's State Bank appeared to request a non-exclusive easement for ingress and egress over and across Outlot #1 of Certified Survey Map #1813 in Government Lot #2 of Section #33, T29N, R8W, City of Chippewa Falls, Chippewa County, Wisconsin. This parcel is owned by the City of Chippewa Falls and shown as Lot #1 on the attached map. At the July 10<sup>th</sup> meeting, it was explained that access to the existing laundry building on Lot #3 of the attached map normally is along 156<sup>th</sup> Street but that 156<sup>th</sup> Street is actually a private street and access across Lot #2, (shown on the attached map and owned by Dennis Heyde), would also be necessary in order to get to Lot #1. At that time, the Board was concerned about granting an easement across a City parcel which would allow access to a township lot, (Lot #3), without annexation. Mr. Kopp indicated they are willing to annex their parcel in to the City of Chippewa Falls and stated they are attempting to acquire a city parcel to the South of their parcel that is currently owned by Dennis Heyde. Discussion included whether the City should allow annexation of the Citizen's State Bank property as it would create an island for the parcel to the east owned by Joe Kelly and located in the Town of Eagle Point. Although absent, the recommendation of City Engineer/Public Works Director/Utility Manager Rick Rubenzer was to not grant the easement without securing the annexation of the Citizen's State Bank parcel as well as the Kelly parcel. Mayor Hoffman stated there are other islands in the City and didn't think it would be an issue.

**Motion by Senn** to grant an easement to Citizen's State Bank along Lakeland Drive contingent on annexation of the property to the City and granting a permanent easement to the Kelly property by Citizen's State Bank. **This motion died for lack of a second.**

**Motion by Hoffman** to grant the easement contingent on annexation of the Citizen's State Bank property to the City. **This motion died for lack of a second.**

**Motion by Olson/Hoffman** to grant an easement to Citizen's State Bank contingent upon annexation of their property to the City. **All present voting aye except Bauer who voted nay. MOTION CARRIED.**

3. Chris Elstran from Chippewa County asked the Board to consider their request to replace concrete driveways on Grand Avenue and Central Street with hotmix. He indicated the concrete is failing due to heavy truck traffic and would prefer to replace with hotmix.

Please note, these are draft minutes and may be amended until approved by the Common Council.

**Motion by Olson/Hoffman** to allow Chippewa County to replace the driveway entrance on Central Street with asphalt but require them to replace the driveway entrances on Grand Avenue with concrete. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Olson, seconded by Senn to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.

Lynne Bauer  
Board of Public Works

**City of Chippewa Falls**  
**MINUTES OF THE GROUNDWATER TECHNICAL REVIEW COMMITTEE**  
Thursday, July 13, 2017, 9:30 AM  
Council Chambers, Chippewa Falls City Hall

The Groundwater Technical Review Committee met in the Council Chambers of City Hall on July 13, 2017 at 9:30 AM. Present: Rick Rubenzer, Paul Lasiewicz, Matt Boos, Jayson Smith (voting members); Lori Rosemore (advisory member). Also attending: Sheryl Claflin, Brian Seubert, and Joe Clendenen.

1. Motion by Lasiewicz, seconded by Rubenzer to approve the minutes of the February 24, 2017 Groundwater Technical Review Committee. **All present voting aye. Motion carried.**

2. Jayson Smith stated that the Committee had requested that the Operation Plan for Ryan Companies be updated to strengthen the regulated materials spill handling procedures. Jayson noted that the attached plan update included the enhanced procedures. The Committee reviewed the spill handling procedures and requested that they include notifying the City's Director of Public Works and the Water Supervisor in the event of a spill that exceeds five gallons. Jayson also noted that an Environmental Risk Assessment was required and that Ryan Companies has requested that they be allowed to submit that after the facility is operational as that is when they will have a better understanding of the complete inventory of regulated substances. Lasiewicz suggested the Committee establish a time frame for submission. The Committee agreed to delaying submission to 60 days following the facility being operational.

Motion by Smith, seconded by Rubenzer to recommend to the Board of Public Works that the updated spill handling procedures in the provisional use permit application be approved contingent on including notification of the Director of Public Works and the Water Supervisor in the event of a spill exceeding five gallons and receipt, review, and approval by the Groundwater Technical Review Committee of an environmental risk assessment report as provided for in Chapter 29.12 3. (c), within 60 days following the distribution center beginning operations. **All present voting aye. Motion carried.**

3. The Committee reviewed the Huffcutt Concrete provisional use permit application. Joe Clendenen and Brian Seubert described the new manufacturing plant operations and reviewed for the Committee the operations plans of the plant including both exterior and interior operations. The focus of the review was on the delivery and storage/containment of regulated materials. Clendenen explained how products would be delivered and stored and the spill prevention and containment procedures. Following the review, the Committee directed the following changes be included in the Operations Plan and/or plant design:

- Fuel Tank: Provide information on how often fuel is delivered. Also, submit a design for the concrete slab for secondary containment in the event of spills during delivery or fueling of forklifts. Also refer to Dan Masterpoles' comments regarding the fuel tank.
- Operational Plan: Delivery page 1, bullet 2 – add specific wording to acknowledge that local regulations are recognized including the Chippewa Falls Wellhead Protection Ordinance. Page 2 under secondary containment change to daily inspection. Page 3 Spill Response Plan – expand and better define “immediately review”.

- At the loading dock point of delivery of regulated substances, enhance plan for potential spills, or more specifically, to prevent spills (i.e. locking mechanism between the truck and loading dock).
- Environmental Risk Assessment: focus is on operational procedures and all transfer points of regulated substances. Also, include inspection of containment tank daily.
- Truck delivery of materials to the silos via hose connections. Address additional hardscaping design for spill prevention and containment.
- Waste materials disposal (cakes). Explain disposition of the waste materials.

The Committee will meet again during the first week of August to review the updated wellhead plans. No action taken.

4. Motion by Lasiewicz, seconded by Boos to adjourn. The meeting adjourned at 10:45 AM.

Submitted by:

Jayson Smith, Committee Chairperson

**City of Chippewa Falls**  
**MINUTES OF THE GROUNDWATER TECHNICAL REVIEW COMMITTEE**  
**Thursday, August 17, 2017, 9:30 AM**  
**Council Chambers, Chippewa Falls City Hall**

The Groundwater Technical Review Committee met in the Council Chambers of City Hall on August 17, 2017 at 9:30 AM. Present: Rick Rubenzer, Paul Lasiewicz, Matt Boos, Jayson Smith (voting members); Lori Rosemore (advisory member). Also attending: Joe Clendenen.

1. Motion by Lasiewicz, seconded by Rubenzer to approve the minutes of the July 13, 2017 Groundwater Technical Review Committee. **All present voting aye. Motion carried.**

2. The Committee reviewed the Huffcutt Concrete provisional use permit application. Joe Clendenen described the revised manufacturing plant operations and reviewed for the Committee the requested updates and clarifications per the July 13, 2017 committee meeting. The focus of the review was on the delivery and storage/containment of regulated materials, the containment operations for the exterior fuel tank, and the waste cake storage and disposition. Clendenen explained how products would be delivered and stored and the spill prevention and containment procedures for the fuel tank and the delivery of regulated substances at the building. The fuel tank will have spill containment containers that will be used during delivery of fuel and also when fuel is being dispensed to fork lifts. The tank will also be on a concrete pad. The Committee requested that the spill prevention for the tank also include a movable spill containment barrier that can immediately contain any spill prior to using absorbent. The committee also requested information on how the waste cakes would be stored prior to removal. Clendenen explained that waste cakes are generated from cleaning the system and the waste water is removed and recycled and the remaining materials are the waste cakes. The cakes are planned to be stored with the concrete debris all of which will be removed periodically and reused in road construction projects. It was explained that the cakes can crumble. The committee expressed that the Environmental Risk Assessment (ERA) Plan needs to address the waste cake materials and regulated substances they contain and if there is the potential for any leaching of regulated substances into the ground. Joe Clendenen stated that the consultants that have been retained to prepare the ERA Plan have been directed to review this and make it part of the report. Joe Clendenen indicated that Huffcutt has retained the consultant to prepare the ERA Plan but it will not be complete for a period of time. The Committee agreed that receipt of the ERA Plan would be upon operation of the plant.

Motion by Rubenzer, seconded by Boos to recommend to the Board of Public Works to approve the Huffcutt Concrete, LLC Provisional Use Permit contingent on receipt and Committee review of the Environmental Risk Assessment Plan by the date of beginning plant operations, that Huffcutt Concrete shall modify the Provisional Use Permit and any attachments in compliance with any recommendations made in the Environmental Risk Assessment Plan, and that the fuel tank area include a moveable spill containment barrier at the tank to enhance potential spill containment in addition to the existing operational plans.

**All present voting aye. Motion carried.**

3. Jayson Smith explained the requested amendment to Section 29.12(2) Provisional Use Permit that will correct an oversight that was missed in the numerous draft revisions that were reviewed during the Wellhead Protection Ordinance rewrite. Section 29.08 (2) (f) was not included as it was a subsection of a different section of the original code. The amendment will include 29.08 (2) (f).

**Motion by Rubenzer, seconded by Lasiewicz to recommend to the board of Public works to approve the amendment to Section 29.12 (2) Provisional Use Permit to include paragraph 29.08 (2) (f). All present voting aye. Motion carried.**

4. Motion by Rubenzer, seconded by Boos to adjourn. The meeting adjourned at 10:20 AM.

Submitted by:  
Jayson Smith, Committee Chairperson

**MINUTES OF THE  
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS**

**Friday, August 18, 2017**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Friday, August 18, 2017 at 8:00 a.m. Present were: Steve Harmon, Dave Gordon, Joe Wawraszek, Jerry Jacobson, Tim Marko, and Kurt Gaber. Also present: Teri Ouimette and Jayson Smith.

1. Motion by Marko, seconded by Wawraszek to approve the minutes from the January 26, 2017 BID Board meeting. All present voting aye. Motion carried.

2. Main Street presented its 2018 proposed budget and BID funding request of \$85,000. The request for funding is the same as requested in 2017. Teri briefed the Board on the many activities Main Street has been coordinating. Teri also reviewed the 2018 Main Street budget.

3. Jayson presented the 2018 Business Improvement District Operating Plan and Budget. Jayson noted that the BID budget request from Main Street was \$85,000 for 2018. Jayson indicated that the Operating Plan for the BID is the funding source for the Main Street program with the objective of the Main Street program carrying out downtown economic development and revitalization.

Motion by Jacobson, seconded by Harmon to approve the 2018 BID Operating Plan and Budget and to authorize the BID Operating Plan and Budget to be forwarded to the City Council for consideration and inclusion in the City budget. All present voting aye. Motion carried.

4. Jayson explained that the previous commercial property was converted to a residential use in 2015 and therefore was not subject to BID special assessments but the property did pay them in 2015 and 2016. The property owners are requesting a reimbursement of \$400.91 for those two years.

Motion by Marko, seconded by Gordon to reimburse the property owners at 29 E. Spruce Street \$400.91 from the 2018 BID funding. All voting aye except Harmon who voted no. Motion carried.

4. The meeting adjourned at 8:25 a.m.

Submitted by:

Jayson C. Smith, Secretary BID Board  
City Planner



# Chippewa Falls Main Street, Inc

CHIPPEWA FALLS DOWNTOWN REVITALIZATION. HISTORIC PRESERVATION. BUSINESS ASSISTANCE

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City of Chippewa Falls,

Please find a list of our major accomplishments for 2016/2017. As in former reports, these are listed by the committees which develop that accomplishment. Our committees are aligned with the National Trust Main Street Center's Four-Point Approach.

**Chippewa Falls Main Street is redefining the way revitalization is done in the downtown area. We continue to focus our organization's mission and scope by promotion of rehabilitation of buildings, marketing of downtown and its businesses, social media and networking and to improve the community's quality of life by strengthening the Downtown as the center of the community.**

## About Main Street

- Board of Directors consist of 7 members from the community
- Full time Executive Director, 1 part time employee
- Volunteer base, over 350
- **Retail/Organization Committee** is to promote the downtown as the community's social, cultural and economic center
- **Design Committee** is to encourage visual improvement through good design that is compatible with historic features and the City Entryway Plan
- **Economic Restructuring Committee** is to strengthen and broaden the economic base of downtown Chippewa Falls

## Organization/Retail Committees

Numerous events held in the downtown area include:

**Ongoing - Businesses Go Dementia Friendly \*Recipient of Award for Best Public Private Partnership in Revitalization – Dementia Coalition of Chippewa County**

**Farmers' Market**

**Annual Meeting**

**Earth Day Cleanup**

**Paint the Town Red**

**Paint the Town Pink \* Recipient of Award for Best Retail event. WEDC**

**Haunted House and Trick or Treating**

**Chippewa History Tour**

**Horse Drawn Wagon Rides**

**Santa's House and Santa's Arrival**

**Postal Cancellation Stamp**

**Christmas Coloring contest**

**Santa letters**

Bridge to Wonderland Parade  
Paint the Town Christmas  
Movie in the Park  
Annual Pure Water Days Riverfest and Annual Parade  
\* Summer Series Cruise In Car Show

#### Brochures and Publications

- 2016/2017 Directory
- Downtown Eating and Retail Establishments
- Pub Guide
- Historic Walking Tour/Teaming up with St. Joseph's Hospital for their (GO) campaign, listing calories burned
- Haunted History Tour

Sales of Downtown Gift Certificates amounting to over \$60,000 in downtown spending

**\*\*Chippewa River Distillery and Brewster Brothers Brewing Wisconsin chosen for the 26<sup>th</sup> Annual Main Street Award for Best New Building Project Recipient: Individual, business or Organization**

#### Economic Restructuring:

Chippewa Falls Main Street continues to promote the downtown area through publications, radio, television, brochures, events and networking.

##### **Downtown Directory of 264 businesses**

- Downtown Eating and Retail Establishment, Pub Guide, Historic Walking Brochure design, print and distribute
- Coordinated advertising for the downtown events. Many publications and websites were used including the Chippewa County Visitor Guide, Chippewa Herald, Hidden Treasures, The Leader-Telegram, Tri---County Advisor, and Volume One, social networking and Facebook
- Appearances on both TV 13 and TV 18 news broadcasts promoting downtown Christmas and other activities

##### **2016/2017 GOAL:**

##### **Provide Rehabilitation and/or Assistance to downtown properties designated by the ER Committee:**

Prioritize and identify properties according to need and ease of rehab with use of photos and information. Develop a strategy and/or incentive for businesses to rehab. Teaming up with Design Committee for 0% Interest Rehab Loans- Applications in process:

**Paint the Town Seriously**-Providing assistance to property owners for painting façade of buildings and/or signage.

Completed:

1. Shades of You
2. Eevy Ivy Over Floral
3. Bomb Taco
4. Glaze N Glass Creations

**Design: Downtown Public Improvements**

Chippewa Falls Main Street continues to consult with property owners and businesses to promote successful design for facades. We continue to invest in and care for our downtown's physical environment to make it a more appealing

**GOAL:**

- Flower Beautification Program-expansion - include bicycle/flower beautification
- Street scaping
- Teaming up with Economic Restructuring Committee to facilitate Façade Loan Applications

**Downtown Building Improvements** –Main Street continues to facilitate Revolving Loans for Rehabilitation of Downtown Businesses-

New Businesses- Glaze N Glass Creations

- Bridge Street Brew
- Blank Palette
- Blue Marble Pub and Pizza
- Collective Charm

**Main Street and non-profit and profit organizations have teamed up for events and networking opportunities such as:**

- Cobblestone Hotel & Suites, Wissota Chophouse
- The American Cancer Society
- Heart Association
- St. Joseph's Hospital
- Marshfield Clinic
- Dove Healthcare
- Family Support
- Happy Tails Dog Park
- Chippewa Humane Society
- Chippewa Falls Chamber of Commerce
- Economic Development of Chippewa County
- Northern Wisconsin State Fair Association
- Kiwanis
- Rotary
- Optimist Club
- Schools/public and parochial
- Chippewa Falls Police Department
- Chippewa Falls Fire Department
- City and County of Chippewa Falls
- Vision 2020
- Steering Committee for Chippewa Falls Comprehensive Plan 2030
- Parks and Recreation Department
- Master Gardeners
- Veteran's Assistance Program
- Groundwater Guardians
- Xcel Energy
- Aging and Disability Resource Center
- Edward and Hannah Rutledge Charities
- Chippewa Valley Art Association
- Boy Scout and Girl Scouts
- Wal-Mart

Great Northern Kell  
ITW  
Mason Companies  
EOG  
Gordy's County Market  
Chippewa County Historical Society and Genealogical Society  
Heyde Center for the Arts  
Cook-Rutledge Mansion  
Duncan Creek Bicycle and Pedestrian Trail  
Lake Wissota State Park and Rays Beach  
Premium Waters  
DJ's Mart  
Chippewa Manor Nursing Home  
Northwestern Bank  
M & I Bank  
RCU  
Woodmohr Greenhouse  
Christensen's Floral & Greenhouse  
ADRC

**264 downtown Businesses**

***New networking opportunities***

Westconsin Credit Union  
Citizens State Bank  
TTM Technologies  
ChemCeed  
Citizens State Bank  
Rumor Mill  
NorthRidge Center  
Markquart Motors  
Burley's Bar  
West Hill Bar  
First and Goal  
Morrie's Mazda  
Wisconsin Metal Fab  
Rooney Printing Company  
W. W Darley  
Senn Blacktop  
Indianhead Plating  
Mega Holiday Station Stores  
Spectrum Industries  
Prevea

**Focus for 2016/2017**

**Promotion of downtown and downtown businesses as the center of the community to include:**

- Downtown Entryway Plan – Programming for the Riverfront Park. Committee set up: Dick Hebert, Beth Arneberg (Parks & Rec) , Rob Keifer (City Council President) , Deb Johnson(Director Heyde Center for the Arts, Jackie Boos (Chamber Tourism Director), Brad Hentschel (S E H)
- Rehabilitation loans for property owners, rehab of storefronts including ER Committee goals -ongoing
- Set up and teach maintenance to downtown business owners-Face Book and Websites-ongoing

## **Downtown Chippewa Falls Revitalization**

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Since joining the Main Street Program in 1989, Chippewa Falls Main Street has had a number of successes. These successes have included multiple state and national awards, including being recognized as a Great American Main Street community in 2002 and the Dementia Coalition activities in 2014. In addition to high profile achievements, the efforts of Chippewa Falls Main Street in leveraging time, money and investment from the private community. Over the past 28 years, Chippewa Falls was recognized as one of America's Great American Main Street communities.

### ***Downtown Market Share***

In addition to recent measurable results, Downtown Chippewa Falls has had a significant and measurable long-term economic impact on the health and vitality of the downtown district. Downtown is home to more than 1,000 residents and 1,700 employees working in one of the 18% of all Chippewa Falls businesses located downtown. Downtown has also seen strong growth in nearly every measure, adding jobs, employment, and property value and spending in the past 12 years despite the recession. Downtown did lose a slight market share in soft goods retail with the opening of additional large format competition, and has also seen a decline in the number of residents and housing units over the period, in contrast to growth in these areas elsewhere in the City and also in comparable downtown areas across the state.

Sources: US Census, BLS, Department of Revenue, Reference USA, EMSI, ESRI, Department of Transportation, Xceligent

Although downtown Chippewa Falls has made great strides, there is still opportunity to grow and evolve into a truly mixed-use and 24-7 place. For instance, a balanced downtown economy would have a relatively equitable market share of residents, businesses and employees, which would correlate to an equitable share of property tax base. In Chippewa Falls, downtown's natural market share appears to be 17% of the City's economy, which would suggest an opportunity to expand downtown's footprint over the next decade by adding:

- \$95 million in new property development
- 540 additional downtown employees
- 331 additional housing units

Thank you for your continued support!

Sincerely,

Teri Ouimette, Director Chippewa Falls Main Street

ESTIMATED INCOME 2018	2018	2017	2016
DIRECT PUBLIC SUPPORT	20,000	20,000	20,000
BID	85,000	85,000	85,000
City of CF	17,500	17,500	17,500
DESIGN			
Flower Beautification	4320	4320	4,320
ECONOMIC RESTRUCTURING			
Directory	540	540	540
RETAIL/ORGANIZATION			
Riverfest	10,000	10,000	10,000
PWD Parade city rm tax	6000	6000	6000
BTW Parade	1000	1000	1,000
WAGON RIDES	5600	5600	5,600
	149960	149960	149,960

#### ESTIMATED EXPENSES 2018

ADMINISTRATIVE			
Conference/Meeting/Travel	1000	1000	1000
Equipment-computer	2000	2000	2000
Copier Lease	2800	2800	2800
Copier Printing	5600	5600	5600
General Misc Office Paper	3000	3000	3000
Insurance	4000	4000	4000
Member Dues	1500	1500	1500
Office Supplies	1000	1000	1000
Payroll	68,000	68,000	68000
Postage	1450	1450	1450
Professional Fees Accountant	1000	1000	1000
Professional fees Payroll	1400	1400	1400
Rent	8000	8000	8000
Internet/Phone	3490	3490	3490
Event Advertising	10,000	10,000	10000
Wagon Rides	4200	4200	4200
Annual Meeting	800	800	800
Unexpected Misc	4200	4200	4200
Porta Potty for events/Banner	1780	1780	1780
Event Expenses	14,000	14,000	14000
Flower Beautification Expenses	10,340	10,340	10340
New Business Welcome Flower	400	400	400
	149560	149560	149,960

**CITY OF CHIPPEWA FALLS**  
**BUSINESS IMPROVEMENT DISTRICT**

**2018 OPERATING PLAN AND BUDGET**

**Chippewa Falls  
Business Improvement District  
Operating Plan/Budget  
2018**

The 2018 Business Improvement District Operating Plan maintains the same goals and objectives as presented in the 1989 Initial Operating Plan. As in the 1989 Initial Operating Plan the business community developed the operating plan and will pay the assessment to cover plan activities. The City Council's role is to officially approve the plan and collect assessments. The 2018 special assessment method is the same as that in the 1989 operating plan where assessments to meet the Business Improvement District's budget will be levied against each property within the district based on its 2017 assessed valuation. Those properties which are used for commercial purposes and those used for manufacturing will be assessed. Real property used exclusively for residential purposes will not be assessed as required by Wisconsin Statute 66.1109.

The BID Board of Directors consists of seven members with the majority either owning or occupying real property within the district. The board is appointed by the Mayor and approved by the City Council.

The Operating Plan proposes a \$85,000 BID budget for 2018 with the estimated expenditures listed on the attached budget. The budget calls for one line item expense funding for the Main Street program. Expenditures for the Main Street Program will occur in accordance with the collection of first half assessments (February, 2018) and second half assessments (August, 2018).

The BID will continue to promote the orderly development of the municipality and the downtown as it works toward achieving its goals through the implementation of the Main Street Program while at the same time meeting the goals and policies as outlined in the City's Land Use Plan.

**Chippewa Falls  
Business Improvement District  
Proposed Budget  
2018**

**Item**

1.	Chippewa Falls Main Street, Inc.	\$85,000.00
	Total	\$85,000.00

The assessment method will remain the same as that used in the 1989 Initial Operating Plan. This will require an assessment against each property within the district based on its 2017 assessed valuation. Property used exclusively for residential purposes will not be assessed.

**MINUTES OF THE  
CHIPPEWA FALLS BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS**

**Thursday, August 31, 2017**

The Business Improvement District (BID) Board of Directors met in the Chippewa Falls City Hall on Thursday, August 31, 2017 at 8:00 a.m. Present were: Kurt Gaber, Dave Gordon, Jerry Jacobson, Dot Reischel, and Tim Marko. Also present: Jayson Smith.

1. Motion by Jacobson, seconded by Gaber, to approve the minutes from the August 18, 2017 BID Board meeting. All present voting aye. Motion carried.
  
2. Main Street requested the second half payment of 2017 BID funding.

Motion by Marko, seconded by Reischel, to authorize the City to pay the 2017 second half BID funding to Main Street, with the exception of \$500 to be retained in the account. All present voting aye. Motion carried.

The meeting adjourned at 8:02 a.m.

Submitted by:

Jayson C. Smith, Secretary  
City Planner



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**August 24, 2017**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Thursday, August 24, 2017 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: Rob Kiefer, John Monarski, and Paul Nadreau

Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, Police Chief Matt Kelm, Library Director Joe Niese, Utility Officer Manager Connie Freagon, Lead Janitor Scot Michels, Andy Bauer of Chippewa County, and City Clerk Bridget Givens.

Call to Order: 9:00 AM

**1. Discuss funding for City Hall phone upgrade options. Possible recommendations to the Council.**

Utility Office Manager Freagon advised that the Council previously approved transferring the City phone controllers to Chippewa County with funding from franchise fees and the utility (15%). When the initial quote was submitted by Marco, they did not include all the hardware and under-quoted the labor. Based on these omissions, an additional \$6,168 is needed to complete the project. Finance Manager/Treasurer Bauer indicated there are franchise fees available.

**Motion by Monarski/Nadreau** to recommend Council approve funding in the amount of \$6,168 from franchise fees to complete the phone controller transfer project. **All present voting aye, motion carried.**

**2. Discuss funding for replacement of Police Department security cameras. Possible recommendations to the Council.**

It was discussed that the City is partnering with Chippewa County for the installation of a Milestone camera operating system at City Hall and the Library. There was previous discussion that the Police Department will need to update their security cameras with the thought that as the existing cameras age, they would upgrade to the Milestone system at that point. It was realized however that County Dispatch will be upgrading their computers next year to Windows 10. The current Police Department camera operating system (Victor) will not be compatible with Windows 10; currently the County PCs are monitoring the lobby cameras at the Police Department.

Three options were presented for upgrading the Police Department security cameras including the following:

- Option 1 – \$5,559.13  
Upgrading six of the existing cameras at the Police Department to Milestone and installing one 180° camera in the lobby to replace the three there currently.
- Option 2 - \$655.71  
Upgrade one existing camera in the lobby
- Option 3 - \$3,200  
Upgrade Victor to become Windows 10 compliant

The Committee discussed that discounts currently available due to the partnership between the City and the County will not be available in the future.

**Motion by Kiefer/Nadreau** to recommend Council approve funding for Option #1 out of omitted budget funds. **All present voting aye, motion carried.**

**3. Discuss funding for Special Legal Counsel Fees. Possible recommendations to the Council.**

Bauer indicated that based upon Police and Fire negotiations, in addition to routine issues, that there is roughly \$1,500 remaining of the \$18,000 budgeted for Special Legal Counsel Fees. Last year \$7,287 was used with the remaining balance going back to the general fund reserves.

**Motion by Monarski/Kiefer** to recommend Council approve utilizing up to \$5,000 from the general fund reserves for Special Legal Counsel Fees. **All present voting aye, motion carried.**

**4. Discuss funding for library door replacements. Possible recommendations to the Council.**

Replacement of the library doors was discussed as part of the 2017 omitted budget requests. The back door on Bay Street is of particular concern for repair. A previous bid had been received for roughly \$10,000 to replace the front doors and the back door. The bid was not broken out with a separate cost delineated for the back door. The Committee discussed that the back door needs to be addressed immediately and directed Lead Janitor Michels to have the front doors rebid for consideration in the spring. He should also include replacement of a deficient window on Bay Street when getting the bids.

**Motion by Kiefer/Nadreau** to recommend Council approve replacing the back door of the library with omitted budget funds in an amount not to exceed \$3,500. **All present voting aye, motion carried.**

**5. Discuss 2018 budget process, timeline and preliminary issues affecting the budget. Possible recommendations to the Council.**

The forms for the 2018 budget preparation are available and due on September 8<sup>th</sup>. Meetings will be scheduled one time per week on Tuesdays at 9:00 am with the first

meeting taking place on September 12<sup>th</sup>. The health insurance renewal should hopefully be available by the end of September. Bauer is determining if some of the costs for the Battalion Chief Position and Police Department contracts could be incorporated into 2017 as we have to be mindful not to exceed the expenditure restraint.

Bauer is working with the auditors to finish the 2016 audit with a deadline of September 30<sup>th</sup>. All departments have been advised to come back with a 0% increase and submit requests for any omitted budget items. It is anticipated that the public hearing on the budget will be held November 21<sup>st</sup> or December 5<sup>th</sup> depending on timing.

**6. Adjournment.**

**Motion by Nadreau/Monarski to adjourn at 9:35 am. All present voting aye, motion carried.**

Minutes submitted by,  
Lynne Bauer, Finance Manager/Treasurer

Committee 1  
8/24/17  
Phone Controller

Earlier this year, the Council approved transferring city phone controllers to Chippewa County using franchise fees of **\$4,373** and additional utility costs (15%) of \$772, total **\$5,145**.

The initial quote from Marco was missing several components such as hardware and labor. Through many meetings and discussions an updated quote of **\$12,401** was received, (City **\$10,541** Utility \$1,860).

Therefore, I am requesting an additional **\$6,168** from franchise fees to complete this project.

I requested an updated quote to replace the City controller (proposal 1 on omitted budget request which would remove the Police Department control and combine with the City Hall controller) which was found to also be misquoted coming in at \$8,550 (City \$7,270, Utility \$1,280). The original quote was \$6,155.

Transferring the phone controller to the County would have estimated annual savings to the City of approximately \$1,500 per year. The return on investment of transferring the system to the County is approximately 3 ½ years.

Conversion to the County brings many benefits to the City including:

- Controller redundancy
- Five year hardware replacement, hardware replacement is included in the intergovernmental agreement.
- Programming efficiencies
- Two separate controllers
- Better voice mail system
- Call accounting system allowing long distance tracking to each department
- Enhanced auto attendant capabilities

# **CHIPPEWA FALLS POLICE**

***Integrity • Compassion • Commitment***

**TO:** City Council  
**FROM:** Chief Kelm  
**DATE:** August 24, 2017  
**REF:** Police Department Building Cameras

---

**Victor** – Current Camera operating system (Windows 7). Purchased in 2013. No annual maintenance cost. When Dispatch upgrades to Windows 10 in 2018 they will no longer be able to view the Victor software.

**Milestone** – Camera operating system (Windows 10) planned for Chippewa County and Chippewa Falls government buildings. \$43 annual maintenance cost per camera.

## Potential Options

- Option #1 – \$ 5,559.13
  - Upgrade 6 of the existing cameras to Milestone. Install one new 180 degree camera in the lobby to take the place of the three in that area now.
- Option #2 – \$ 655.71
  - Upgrade 1 existing camera (outer lobby)
- Option #3 – Approximately \$ 3,200
  - Upgrade Victor to become Windows 10 compliant



PD Outer Lobby  
ChippewaCH



PD Inner Lobby South  
ChippewaCH



PD Inner Lobby North  
ChippewaCH



PD Back Stairwell Lobby  
ChippewaCH



PD Interview Room 125  
ChippewaCH



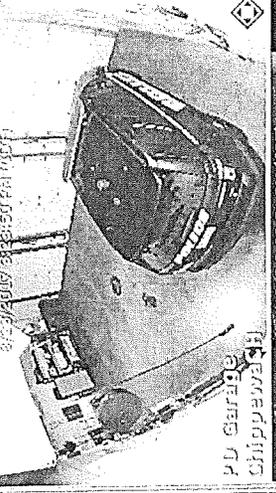
PD South Booking  
ChippewaCH



PD North Booking  
ChippewaCH



PD Sully Port  
ChippewaCH



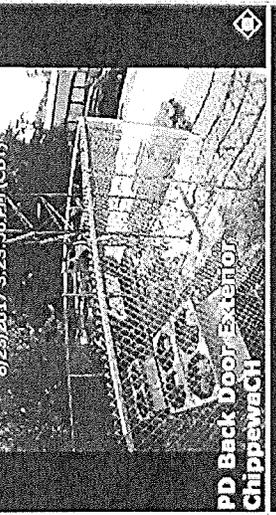
PD Garage  
ChippewaCH



PD SE Exterior  
ChippewaCH



PD SW Exterior  
ChippewaCH



PD Back Door Exterior  
ChippewaCH



PD NW Exterior  
ChippewaCH



PD Garage Exterior  
ChippewaCH

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Intel® Anti-Theft Technology is not activated. Click to find more...



**Minutes**  
**Committee #2**  
**Labor Negotiations, Personnel, Policy & Administration**  
**August 24, 2017**

**Committee #2 met on Thursday, August 24, 2017 at 8:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: CW King and John Monarski. Absent was Chuck Hull  
Mayor/Other Council Members present: Mayor Hoffman, Rob Kiefer and Paul Nadreau  
Others present: Finance Manager/Treasurer Lynne Bauer and City Clerk Bridget Givens

Call to Order: 8:30 AM

1. **Review updated Fiscal Clerk I Position Description and consider request to fill the position. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer indicated approval to fill the position has already been granted; however, a change to the position description was recommended to include "or equivalent combination of education and experience". Bauer advised that some candidates may have 15 years of experience, but no degree. Without the amendment to the job description, they would not meet the minimum qualifications of the position.

**Motion by Monarski/King** to recommend Council approve amending the Fiscal Clerk I Position Description to include or equivalent combination of education and experience. **All present voting aye, motion carried.**

2. **Adjournment**  
**Motion by Monarski/King** to adjourn at 8:33 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,**  
**CW King, Chair**

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**City of Chippewa Falls  
Position Description**

**Title:** Fiscal Clerk I  
**Department:** Finance/Administration  
**Reports to:** Finance Manager/Treasurer  
**FLSA Status:** Non-Exempt  
**Prepared:** August 2017  
**Wage Rate:** \$16.51/hour

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**Position Summary**

The essential functions of this position are listed below and are representative of the knowledge, skill, and/or ability required.

**ESSENTIAL DUTIES AND RESPONSIBILITIES include the following.** These are not to be construed as exclusive or all-inclusive. Other duties will be required and assigned.

- Process cash receipts
- Ensures receipts are deposited to appropriate accounts
- Process city payrolls
- Assists new employees with benefit paperwork
- Completes State retirement reporting requirements
- Completes State new hire reporting requirements
- Process employee life and health insurance forms
- Process retiree health insurance forms/payments
- Process payroll quarterly reports
- Process annual payroll reports
- Process accounts payables
- Process CDBG payments
- Process 1099s
- Process special assessment searches
- Assist other offices as time permits
- Performs all other duties as directed

**Qualifications**

Ability to deal with public in a pleasant, competent, professional manner

Knowledge of payroll and benefit procedures and practices

Ability to read and interpret benefit manuals

Ability to work independently

Knowledge and use of Microsoft office programs is required

Employee must be bondable for insurance purposes of dealing with cash

Ability to communicate effectively in writing and orally

Ability to calculate figures and amounts

Ability to solve problems where limited standardization exists

Ability to interpret a variety of instructions

Associate Degree with a major in Accounting, Business Administration, Finance, or in a related subject and at least two years experience in a similar responsible position or equivalent combination of education and experience.

**Work Condition and Physical Demands**

Work is performed in a general office environment. Lifting requirements are 20 pounds but occasionally will have to lift and/or move up to 75 pounds.

**Probationary Period**

A successful candidate will be expected to serve a six month probationary period and pass a background check.



# CITY OF CHIPPEWA FALLS STREET USE PERMIT APPLICATION

Applicant Name and Address: Angela Bowe 615 A St. Chippewa Falls, WI 54729 Applicant Phone Number: 715-271-3083

Please check here if the applicant is the individual in charge of the event. If not, please indicate Name, Address and Phone Number of responsible individual. Name, Address and Phone Number of the headquarters of the organization and responsible head of such organization: Southview Elementary 615 A St. Chippewa Falls, WI 54729

Name of the event: Southview Bear Crawl Estimated number of persons participating: 300

Date and start and end times requested for street use: 9/30/17 10 AM - 11:30 AM

Accurate description of the portion of the street or streets being requested for use (attach maps if necessary): see attached maps

Use, described in detail, for which the street use permit is requested: run/walk event, 5k + 1 mile

City services requested for the event (e.g., Street Department or Police Department staff time) no. Now for CPPA 8/10/17

The applicant agrees to indemnify, defend, and hold the City and its employees and agents harmless against all claims, liability, loss, damage or expense incurred by the City or account of any injury to, or death of, any persons or any damage to property caused by or resulting from the activities for which the permit is granted. This Street Use Permit for the event may be terminated by the Chippewa Falls Police Department if the health, safety, and welfare of the public appears to be endangered by the activities or if the event is in violation of any of the conditions of the permit or regulations adopted by the Common Council. **Applicant understands they shall be present when the Board of Public Works or City Council considers the request for Street Use Permit. Failure to appear may be grounds for denial of the requested permit.**

Signature of Applicant: Angela K Bowe Date: 8-17-17

### OFFICE USE ONLY

Estimated cost of City services requested (to be completed by Police Chief and Director of Public Works):

Requirements of Applicant: Have traffic controls, safety patrols, or volunteers direct traffic at South Ave/Woodward, Linden/Woodward and Linden/A St intersections. Pick up any needed traffic cones or barricades at the City Garage at 45 Bank-Riverside Drive prior to 1pm on Friday 9/29/2017 and return on 10/01/2017. P322 8/24/2017

Approved by: [Signature]  
Signature of Chief of Police

[Signature] PE 8/24/2017  
Signature of Director of Public Works

Recommendation of Board of Public Works (if required):  Approved  Denied

Decision of City Council (required):  Approved  Denied



# 5K FUN RUN AND 1 MILE RUN/WALK

**Saturday, September 30, 2017**

Start & Finish at Southview Elementary, 615 A St, Chippewa Falls, WI 54729

8:30 am Registration & Packet Pick-up | 10:00 am Race

**Registration Fees, per household:**

\$25 – 1 Runner | \$40 – 2 Runners | \$60 – 3 Runners | \$70 – 4+ Runners

*\*\*Multiple runner registration is for runners sharing same address.*

*T-Shirts guaranteed for registrations received by 9/10/2017*

Register online at [www.eventbrite.com](http://www.eventbrite.com) - Search *Southview Bear Crawl*

All 2017 Bear Crawl proceeds will help fund the purchase of an inclusive playground so children of all ages, cognitive levels and abilities can play equally and break down barriers during playtime.

***This looks like fun – but what is my registration fee funding?***

By participating in the Bear Crawl, you will help fund a new barrier-free playground at Southview – the first of its kind in the Chippewa Falls School District.

***Great! But what's a barrier-free playground?***

This unique playground includes ramps to allow access to play structures for all students and a poured rubber ground surface. The playground would also enhance children's ability to enjoy challenges at their own developmental levels.

***That sounds nice – but what's wrong with the current playground?***

Great question! Our current playground provides many of our students with opportunities to explore; however, it is not accessible to every student. There is currently only one area of our playground where students with special needs are able to participate in play with their peers – the swing set. And wouldn't it be great for all students to play together, in all areas of their playground?

***Count me in! Can I come play, too?***

Absolutely! This playground isn't only for Southview Elementary students during the school year. It is for the community and anyone can use it. Now get your shoes – it's time to Bear Crawl!

***For questions or to make donations, contact the Southview PTO.***

Angela, EMAIL: [SouthviewBearCrawl@gmail.com](mailto:SouthviewBearCrawl@gmail.com) PHONE: 715-271-3083

Connect with us!

Facebook: Southview Bear Crawl Instagram: @Southview\_Bear\_Crawl #SouthviewBears







TO WHOM IT MAY CONCERN.

MY NAME IS NATE SUCKERMAN AND I AM THE GENERAL MANAGER FOR THE COBBLESTONE HOTEL & SUITES AND WISSOTA CHOPHOUSE IN CHIPPEWA FALLS. WE ARE PLANNING A 1 YEAR ANNIVERSARY EVENT ON SITE FOR SEPTEMBER 14<sup>TH</sup>, 2017.

WE ARE REQUESTING A TEMPORARY EXTENSION OF OUR ALCOHOL AND BEVERAGE LICENSE TO EXTEND INTO OUR ONSITE PARKING LOT. WE WILL BE SERVING COMPLIMENTARY BEER AND WILL HAVE LIVE MUSIC ON SITE.

OUR SPRING STREET ENTRANCE WILL BE FENCED OFF ALONG WITH THE ALLEY ENTRANCE. THE ONLY WAY INTO THE AREA WILL BE THROUGH THE HOTEL AND RESTAURANT, WE WILL HAVE AN ID CHECKPOINT AT THE FRONT DOORS TO THE HOTEL BY OUR DRIVE THRU CANOPY.

IF YOU HAVE ANY FURTHER QUESTIONS PLEASE FEEL FREE TO CONTACT ME AT 715-720-0355 OR AT [NSUCKERMAN@STAYCOBBLESTONE.COM](mailto:NSUCKERMAN@STAYCOBBLESTONE.COM).

I THANK YOU FOR YOUR TIME AND CONSIDERATION.

SINCERELY,

A handwritten signature in black ink, appearing to read 'Nate Suckerman', written over a horizontal line.

NATE SUCKERMAN

Hours 4:00 pm - 9:00 pm

Approved  
A handwritten signature in black ink, appearing to read 'Mike J. Kelly', written over a horizontal line.

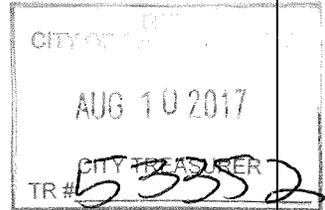
Chippewa Falls PD

08/17/2017



# APPLICATION FOR DANCE AND LIVE MUSIC LICENSE

Name of Applicant: <i>Nathan Suckerman</i>	Address of Applicant:																									
Name of Premises to be Licensed: <i>Cobblestone Hotel + Suites</i>	Address of Premises: <i>100 N. Bridge St.</i>	Date(s) of Event (Class "E" Licenses only): <i>9-14-17</i>																								
Class of License Applied for:	<table style="width: 100%; border: none;"> <tr> <td style="padding: 2px;">Class "A" Annual</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$125.00</td> </tr> <tr> <td style="padding: 2px;">Class "B" Annual</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$80.00</td> </tr> <tr> <td style="padding: 2px;">Class "C" Annual</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Class "D" Annual</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$25.00</td> </tr> <tr> <td style="padding: 2px;">Class "D" If holder of Class "C"</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$10.00</td> </tr> <tr> <td style="padding: 2px;">Class "E"</td> <td style="padding: 2px;"><input checked="" type="checkbox"/></td> <td style="padding: 2px;">\$10.00/day</td> </tr> <tr> <td style="padding: 2px;">Live Music Annual</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$30.00</td> </tr> <tr> <td style="padding: 2px;">Juke Box</td> <td style="padding: 2px;">[ ]</td> <td style="padding: 2px;">\$30.00 (annual)</td> </tr> </table>		Class "A" Annual	[ ]	\$125.00	Class "B" Annual	[ ]	\$80.00	Class "C" Annual	[ ]	\$30.00	Class "D" Annual	[ ]	\$25.00	Class "D" If holder of Class "C"	[ ]	\$10.00	Class "E"	<input checked="" type="checkbox"/>	\$10.00/day	Live Music Annual	[ ]	\$30.00	Juke Box	[ ]	\$30.00 (annual)
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Class "E"	<input checked="" type="checkbox"/>	\$10.00/day																								
Live Music Annual	[ ]	\$30.00																								
Juke Box	[ ]	\$30.00 (annual)																								



### EXCERPT FROM MUNICIPAL CODE 12.04 (3) DANCES

APPLICATION AND REPRESENTATIONS. Each applicant shall represent at the time of application that the premises for the license meets all fire, safety and sanitary requirements of the City Code and the State Department of Health and that the premises comply with any applicable building code requirements together with such other requirements as may from time to time be imposed by the City Council. The applicant shall further represent that such compliance will continue at all times during which the license is held.

I have read and understand the above.

*Nathan Suckerman*  
Signature of Applicant

8/9/17  
Date

Attest: *Bridget Myers*  
City Clerk/Deputy Clerk

Date of Council Approval: \_\_\_\_\_

License No.: \_\_\_\_\_

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: \_\_\_\_\_

Town     Village     City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.  
 A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10.7.2017 and ending 10.7.2017 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

- 1. Organization** (check appropriate box) →  Bona fide Club     Church     Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization     Fair Association

(a) Name McDonell Athletic Booster Club

(b) Address 1316 Bel Air Blvd, Chippewa Falls, WI 54729  
(Street)     Town     Village     City

(c) Date organized ??

(d) If corporation, give date of incorporation ---

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Mike Waldusky - 330 Summit Ct., Chippewa Falls, WI 54729 - 715-577-4536

Vice President Sarah Schultz - 9330 137th St. Chippewa Falls, WI 54729 - 715-726-0370

Secretary Melissa Bowe - 18724 122nd Ave, Jim Falls, WI 54748 - 715-828-8744

Treasurer Karen Goettl - 14508 140th St., Chippewa Falls, WI 54729 - 715-828-4866

(g) Name and address of manager or person in charge of affair: Sarah Schultz - See Above

**2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 1316 Bel Air Blvd, Chippewa Falls, WI 54729

(b) Lot --- Block -----

(c) Do premises occupy all or part of building? Part of the building

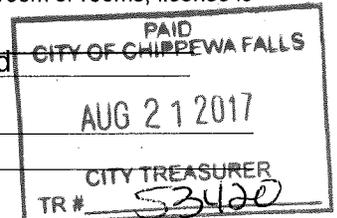
(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Indoor School gym and Commons

(e) Will minors be present? No Reason for minors being present: ---  
 Security measures: All over 21 will be wrist banded

**3. Name of Event**

(a) List name of the event Spirit of The Maas Silent/Live Auction

(b) Dates and times of event 10.7.2017 5pm to 12AM



### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

McDonell Athletic Booster Club  
(Name of Organization)

*BSM  
8/20/17*

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Officer [Signature]  
(Signature/date)

Date Filed with Clerk 8/21/17

Date Reported to Council or Board [Signature]

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

Police Department Approval [Signature]

Date 08/30/17 Wisconsin Department of Revenue

## Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 7-19-17

Town  Village  City of Chippewa Falls

County of Chippewa

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/21/17 and ending 10/21/17 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** (check appropriate box) →  Bona fide Club  Church  Lodge/Society  
 Chamber of Commerce or similar Civic or Trade Organization  
 Veteran's Organization  Fair Association

(a) Name Boys & Girls Club of the Greater Chippewa Valley - Chippewa Falls Club

(b) Address 21 East Grand Avenue Chippewa Falls, WI 54729  
(Street)  Town  Village  City

(c) Date organized 2001

(d) If corporation, give date of incorporation 2001

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names, addresses and phone numbers of all officers:

President Trevor Bohland 3625 Gateway Drive Eau Claire, WI 54701 715-577-1949

Vice President Mark Oldenberg 2174 East Ridge Center Eau Claire, WI 54701 715-613-0335

Secretary Brian Trowbridge 721 Oxford Avenue Suite 1400 Eau Claire, WI 54703 715-829-7151

Treasurer Craig Olsen 3402 Oakwood Mall Drive #100 Eau Claire, WI 54701 715-559-8226

(g) Name and address of manager or person in charge of affair: Shelly Grokowsky Boys & Girls Club 1005 Oxford Avenue

2. **Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

(a) Street number 225 Edward Street Chippewa Falls, WI 54729

(b) Lot C- Northern WI State Fairgrounds Block \_\_\_\_\_

(c) Do premises occupy all or part of building? Event to be held in single building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

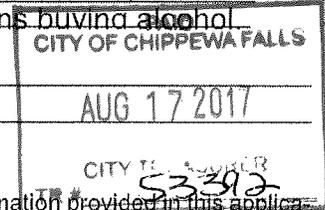
(e) Will minors be present? yes Reason for minors being present: Purchase of ticket to sample food

Security measures: Bartenders will card persons buying alcohol

3. **Name of Event**

(a) List name of the event "Men Who Cook"

(b) Dates and times of event October 21, 2017 Event from 5:00 - 9:00 pm



### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer Craig Olsen 8/2/17  
(Signature/date)

Officer [Signature] 8/2/17  
(Signature/date)

Date Filed with Clerk \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

Police Department Approval [Signature]

Boys & Girls Club of the Greater Chippewa Valley  
(Name of Organization)

Officer [Signature] 7/19/17  
(Signature/date)

Officer Mark C. Oldenberg 7/20/2017  
(Signature/date)

Date Reported to Council or Board \_\_\_\_\_

License No. \_\_\_\_\_

Date 08/30/17 Wisconsin Department of Revenue

*BM 8/30/17*

AN ORDINANCE ESTABLISHING THE WIDTH OF PAVEMENT ON  
POND STREET (Bridge St. to High St.)  
AT 26 FEET FACE TO FACE OF CURBS

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:

- 1. That Section 8.01 (2) (i) 15. a) be and is hereby created to read as follows:
  - 15. The roadway width shall be 26 feet face to face of curbs on the following streets:
    - a) Pond Street -- (Bridge St. to High St.)
- 2. That this Ordinance shall take effect upon passage and publication.

Dated this 5<sup>th</sup> day of September, 2017.

1<sup>st</sup> READING: August 15, 2017

2<sup>nd</sup> READING: September 5, 2017

ADOPTED: \_\_\_\_\_



Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**AN ORDINANCE AMENDING THE ZONING CODE  
OF THE CITY OF CHIPPEWA FALLS**

THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO  
ORDAIN AS FOLLOWS:

- 1. That the following described real estate situated in the City of Chippewa Falls, Chippewa County, Wisconsin, be rezoned:

**Parcel #1974, Lot #13, Block #1, Korger Heights Addition, located at #822 First Avenue**

**R-3A Multi Family to C-1 Neighborhood Shopping**

- 2. That the Zoning District Map of the City of Chippewa Falls be and the same is hereby amended in accordance with the foregoing.
- 3. That this Ordinance shall take effect from and after its passage and publication.

Dated this 19<sup>th</sup> day of September, 2017.

FIRST READING: September 5, 2017

\_\_\_\_\_

Council President

SECOND READING: September 19, 2017

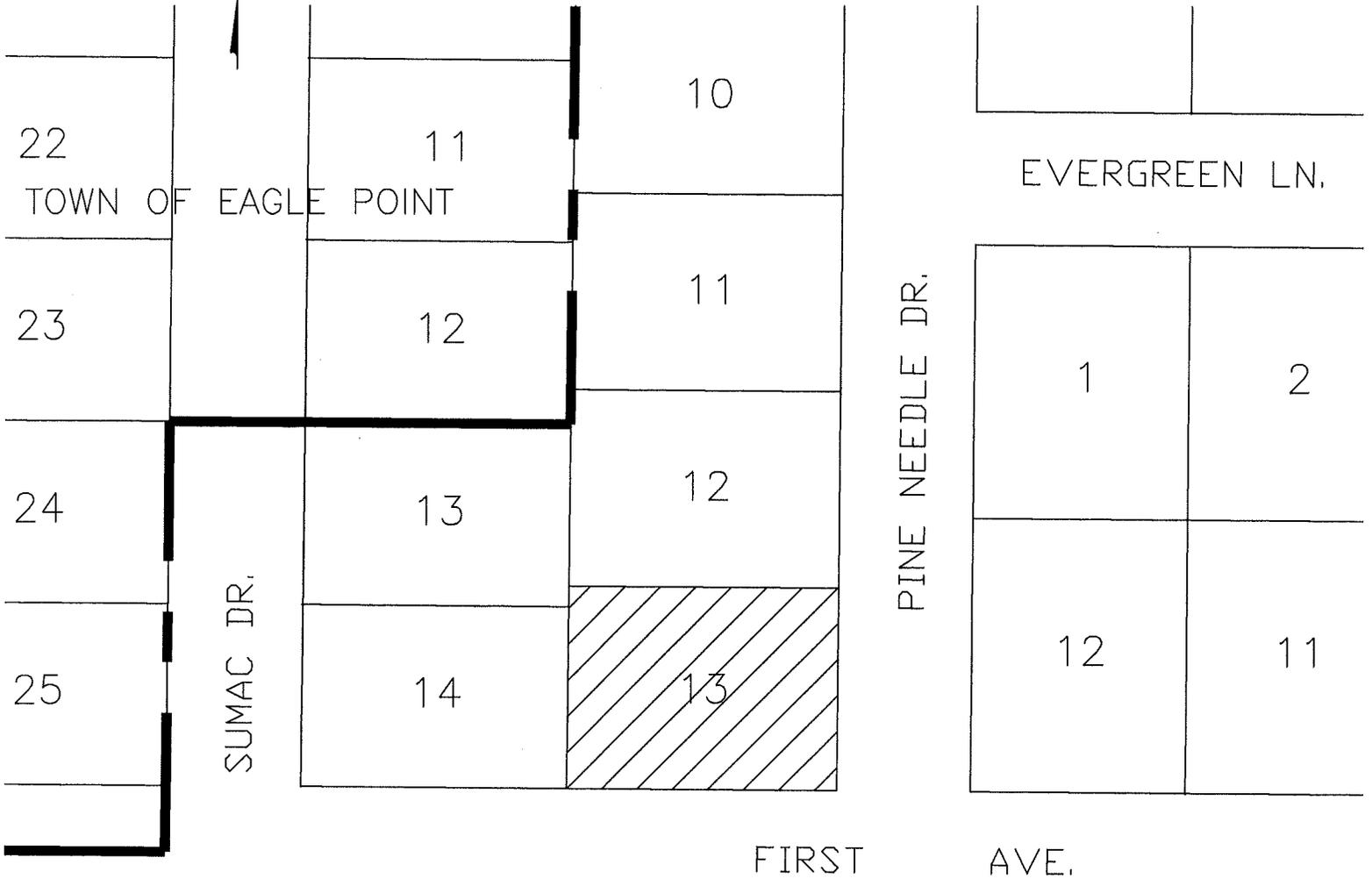
PUBLIC HEARING: September 19, 2017

APPROVED: \_\_\_\_\_  
Mayor

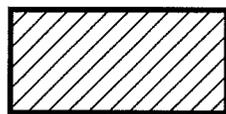
ATTEST: \_\_\_\_\_  
Bridget Givens, City Clerk

PUBLISHED: \_\_\_\_\_

822 FIRST AVENUE  
REZONING  
LOCATION MAP



AREA TO BE REZONED



**FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS  
AND AUTHORIZING CONSTRUCTION IN  
POND STREET (BRIDGE ST. TO HIGH ST.)**

(Pursuant to police power under 66.0701 Wisconsin Statutes and Chapter 3.08 of the Municipal Code)

**WHEREAS**, the Common Council of the City of Chippewa Falls, Wisconsin held a public hearing at 6:30 P.M. on Tuesday, August 15, 2017, for the purpose of hearing all interested persons concerning the Preliminary Resolution which was approved August 1, 2017 by the Common Council of the City of Chippewa Falls, the report of the Director of Public Works, and the Final Resolution Levying Special Assessments and Authorizing Construction for the following improvements undertaken pursuant to the City's police power under 66.0701 Wisconsin Statutes and Chapter 3.08 of the Municipal Code:

**Pond Street (Bridge Street to High Street)**

1. Removal and replacement of deficient curb and gutter.
2. Removal and replacement of deficient sidewalks.
3. Remove existing driveways and replace them with concrete driveways in the public right of way.
4. Removal and replacement of deficient street surfacing.

and has heard all persons desiring audience at such hearing;

**NOW, THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, AS FOLLOWS:**

1. That the report of the Director of Public Works pertaining to the construction of the above described public improvements, including plans and specifications and proposed special assessments therefore, (as modified) (as prepared) is hereby adopted and approved.

2. That payment for said improvements be made by assessing the cost to the abutting property as indicated in said report.

3. That the properties against which these special assessments are levied are benefited by these improvements and that the costs shown on the accepted report, representing an exercise of police power, are true and correct and have been determined on a reasonable basis and are hereby confirmed.

4. That the special assessments be paid to the City Treasurer as provided by Section 3.08 of the Code of Ordinances of the City of Chippewa Falls, Wisconsin, as amended by Ordinance #09-06 adopted April 7, 2009, which provides for cash payments and installment payments with interest as follows: (A) If the amount due is less than \$500, a single payment; (B) If the amount

**Resolution No. 2017-39**

due is at least \$500 but less than \$2,500, five (5) annual installments with deferred payments bearing interest at the rate of 0.5% over the city finance rate on a per annum basis on the unpaid balance, and (C) If the amount due is \$2,500 or more, ten (10) annual installments with deferred payments bearing interest at the rate of 0.5% over the city finance rate on a per annum basis on the unpaid balance.

5. That the City Clerk is directed to publish this Resolution as a Class I notice and to mail a copy of this Resolution to every interested person whose post office address is known or can be ascertained with reasonable diligence. Further, that a copy of City Ordinance 8.06 (2) (e), which prohibits cuts in the new street surface, be mailed to each abutting owner.

6. That the Public Works Director is hereby ordered to cause these improvements to be constructed by contract and City Forces in accordance with said report.

Dated this 5<sup>th</sup> day of September, 2017

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
Council President

APPROVED: \_\_\_\_\_

Mayor

ATTEST: \_\_\_\_\_

City Clerk

PUBLISHED: \_\_\_\_\_

**RESOLUTION**

**WHEREAS**, the Board of Public Works at its February 22, 2016 meeting, recommended that the City Engineering Department rate all the surfaces of the alleys in the downtown area.

**WHEREAS**, the Board of Public Works at its February 27, 2017 meeting, recommended the Common Council approve spending approximately \$20,000 of the \$100,000 budgeted for the street resurfacing program to begin resurfacing downtown alleys whose surfaces are in the worst condition, in the fall of 2017 or 2018. In addition that the \$6.75 per linear foot of alley be confirmed, notice be given to all alley adjacent property owners, a public information meeting and a public hearing be conducted and a special charge be assessed for alley paving.

**WHEREAS**, the Board of Public Works at its July 10, 2017 meeting recommend that the following alleys be resurfaced

- A. **Alley through Block 9, Allen's Addition**  
(Bound by Bridge Street, Birch Street, Bay Street and Willow Street)
- B. **Alley through Block 17, Allen's Addition**  
(Bound by Bridge Street, Spruce Street, Bay Street and Birch Street)
- C. **Alley through Block 18, Allen's Addition**  
(Bound by Bay Street, Spruce Street, Island Street and Birch Street)
- D. **Alley through Block 6, Allen's Addition**  
(Bound by Bay Street, Willow Street, Island Street and Columbia Street)

and a special charge of \$6.75 per linear foot be assessed to property owners after conducting a public hearing to consider paving of the same.

**WHEREAS**, the Common Council at its July 18, 2017 meeting approved the July 10, 2017 minutes of the Board of Public Works.

**NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN:**

1. That the Director of Public Works is authorized to cause the above described alleys to be blacktopped under current City alley paving policies.
2. That the cost be charged to the abutting property at the rate of \$6.75 per front foot abutting the alley as a special charge under 66.0627 of the Wisconsin Statutes.
3. That all such charges shall be due and payable when billed and any charge not paid

**RESOLUTION NO. 2017-36**

when due shall become a lien upon the property assessed as of the date of such delinquency and shall be extended upon the tax roll as a delinquent tax against the property.

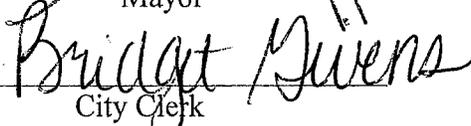
4. That upon adoption, the Director of Public Works shall cause a copy of this resolution to be mailed to each interested person whose address is known or can be ascertained by reasonable diligence. Mailing of this adopted resolution shall serve as notice of a special charge specified in Chapter 66.0627 (3) (a) of the Wisconsin Statutes.

Dated this 1<sup>st</sup> day of August 2017

ADOPTED: AUG 1, 2017

  
\_\_\_\_\_  
Council President

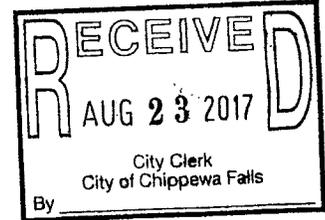
APPROVED:   
\_\_\_\_\_  
Mayor

ATTEST:   
\_\_\_\_\_  
City Clerk

PUBLISHED: 8/4/17



# CITY OF CHIPPEWA FALLS CLAIM REPORTING FORM



Name of Claimant: <b>JAMES ERIK HENDRICKSON</b>	Claimant Address: <b>21463 40<sup>TH</sup> AVE, CHIPPEWA FALLS, WI 54729</b>
Claimant Phone Number: <b>715-379-6536</b>	Date of Incident: <b>8/16/17</b>
Time of Incident: <b>APPROX 11:45 AM</b>	Location of Incident: <b>IRVINE PARK PARKING LOT NEAR SPLASH PAD</b>
Damages Claimed (attach any relevant receipts and supporting documentation): <b>\$1128.22 → SUPERIOR AUTOBODY (SEE ATTACHED ESTIMATE) \$250.00 → ENTERPRISE RENT-A-CAR (ONLINE APPROX → 3 DAYS COMPACT SUV)</b>	

**Description of Incident:**  
 I HAD PARKED MY CAR NEAR SPLASH PAD WHILE KIDS WERE PLAYING ON PLAYGROUND EQUIPMENT + ATTENDING "TOTS ON THE RUN" TRACK/FIELD <sup>AT 11:30 AM</sup> IN MARSHALL PARK. WHEN I CAME BACK AT NOON, THERE WAS A LARGE DENT/SCRATCHES IN THE MIDDLE OF THE PASSENGER DOOR. A GENTLEMAN NAMED AL DEIDE (715-382-6250) CAME OVER TO EXPLAIN THAT THE PERSON OPERATING THE LAWN MOWER ACCIDENTLY LAUNCHED A LARGE ROCK FROM THE MOWER + IT HIT MY CAR. THE MOWER PERSON CAME OVER TO LOOK AT THE CAR + SAID THEY WERE VERY SORRY, BUT THEN WENT BACK TO MOWING.

Signature of Claimant: <i>James E. Hendrickson</i>	Date: <b>8/21/17</b>
---	-------------------------

SUPERIOR AUTO BODY  
301 N FARWELL ST  
EAU CLAIRE, WI 54703  
PHONE: 715-834-7707

\*\*\* PRELIMINARY ESTIMATE \*\*\*

08/17/2017 12:55 PM

**Owner**

**Owner:** James E Hendrickson  
**Address:** 21463 40th Ave  
**City State Zip:** Chippewa Falls, WI 54729  
**Email:**

**Work/Day:** (715)379-6536  
**FAX:**

**Inspection**

**Inspection Date:** 08/17/2017 12:55 PM  
**Primary Impact:** Right Side

**Inspection Type:**  
**Secondary Impact:**

**Company:** Superior Auto Body Inc.  
**Contact:** Nick Vaagen  
**Address:** 301 N. Farwell St  
**City State Zip:** Eau Claire, WI 54703

**Appraiser License # :**

**Work/Day:** (715)834-7707  
**FAX:** (715)834-9989

**Repairer**

**Repairer:** SUPERIOR AUTO BODY INC  
**Address:** 301 N. FARWELL ST  
**City State Zip:** EAU CLAIRE, WI 54703

**Contact:** SUPERIOR AUTO BODY  
**Work/Day:** (715)834-7707  
**FAX:** (715)834-9989

**Target Complete Date/Time:**

**Days To Repair:** 3\*

**Vehicle**

2010 Ford Edge Limited 4 DR Wagon  
6cyl Gasoline 3.5  
6-Speed Automatic

**Lic.Plate:**  
**Lic Expire:**  
**Prod Date:** 12/2009  
**Veh Insp# :**  
**Condition:**  
**Ext. Refinish:** Two-Stage

**Lic State:** WI  
**VIN:**  
**Mileage:**  
**Mileage Type:** Actual  
**Code:** P7403F  
**Int. Refinish:** Two-Stage

**Options**

2nd Row Head Airbags  
Amplifier  
Automatic Dimming Mirror  
Bucket Seats  
Chrome Grille  
Cruise Control  
Driver Seat Memory  
Dual Zone Auto A/C  
Fog Lights  
Head Airbags

AM/FM In-dash CD Changer  
Anti-Lock Brakes  
Auxiliary Audio Input  
Cargo/Trunk Net  
Chromed Alloy Wheels  
Digital Signal Processor  
Dual Airbags  
Electronic Compass  
Garage Door Opener  
Heated Front Seats

Air Conditioning  
Auto Headlamp Control  
Bodyside Cladding  
Center Console  
Compact Spare Tire  
Driver Information Sys  
Dual Power Seats  
Floor Mats  
Halogen Headlights  
Heated Power Mirrors

Illuminated Visor Mirror	Intermittent Wipers	Keyless Entry Keypad
Keyless Entry System	Leather Seats	Leather Shift Knob
Leather Steering Wheel	Lighted Entry System	MP3 Decoder
Mirror(s) Memory	Overhead Console	Power Brakes
Power Door Locks	Power Steering	Power Windows
Privacy Glass	Pwr Accessory Outlet(s)	Rear Spoiler
Rear Window Defroster	Rear Window Wiper/Washer	Reverse Sensing System
Side Airbags	Side Mirror Lighting	Sirius Satellite Radio
Split Folding Rear Seat	Stability Cntrl Suspensn	Strg Wheel Radio Control
Subwoofer	Tachometer	Theft Deterrent System
Tilt & Telescopic Steer	Tire Pressure Monitor	Traction Control System
Trip Computer	USB Audio Input(s)	Wireless Audio Streaming
Wireless Phone Connect		

**Damages**

Line	Op	Guide	MC	Description	MFR.Part No.	Price	ADJ%	B%	Hours	R
<b>Stripes And Mouldings</b>										
1	RI	1509		Mldg,Front Door Lower RT	R & I Assembly				0.3	SM
2	RI	1511		Mldg,Rear Door Lower RT	R & I Assembly				0.3	SM
<b>Front Doors</b>										
3	I	208		Door Shell,Front RT High Strength Steel	Repair				2.5*	SM
4	L	208	13	Door Shell,Front RT	Refinish				4.1	RF
					2.9 Surface					
					0.6 Two-stage setup					
					0.6 Two-stage					
5	RI	232		Pnl,Inner Door Trim RT	R & I Assembly				0.4	SM
6	RI	335		Mldg,Front Door Belt RT	R & I Assembly				0.3	SM
7	RI	230		Mirror,Outer R/C RT	R & I Assembly				0.3	SM
8	RI	228		Handle,Front Door Otr RT	R & I Assembly				0.2	SM
<b>Rear Doors</b>										
9	I	288		Door Shell,Rear RT High Strength Steel	Repair				1.0*	SM
10	L	288		Door Shell,Rear RT	Refinish				2.3	RF
					1.9 Surface					
					0.4 Two-stage					
11	RI	503		Mldg,Rear Door Belt RT	R & I Assembly				0.3	SM
12	RI	300		Handle,RR Door Outer RT	R & I Assembly				0.2	SM
<b>Manual Entries</b>										
13	E			Clean & Retape	Replace OEM	\$10.00*			0.3*	SM*
14	SB			Haz Waste	Sublet Repair	\$5.00*				SM*
15	L			Corrosion Protection	Refinish				0.3*	RF*
16	SB			Cover Car	Sublet Repair	\$5.00*				SM*
16	Items									

**MC Message**

13 INCLUDES 0.6 HOURS FIRST PANEL TWO-STAGE ALLOWANCE

**Estimate Total & Entries**

<b>Gross Parts</b>		\$10.00	
<b>Paint &amp; Materials</b>	6.7 Hours @ \$42.00	\$281.40	
<b>Parts &amp; Material Total</b>			\$291.40

**Tax on Parts & Material** @ 5.500% \$16.03

Labor	Rate	Replace Hrs	Repair Hrs	Total Hrs	
Sheet Metal (SM)	\$60.00	2.6	3.5	6.1	\$366.00
Mech/Elec (ME)	\$80.00				
Frame (FR)	\$70.00				
Refinish (RF)	\$60.00	6.7		6.7	\$402.00
<b>Labor Total</b>				12.8 Hours	\$768.00
<b>Tax on Labor</b>		@ 5.500%			\$42.24
<b>Sublet Repairs</b>					\$10.00
<b>Tax on Sublet</b>		@ 5.500%			\$0.55
<b>Gross Total</b>					<b>\$1,128.22</b>
<b>Net Total</b>					<b>\$1,128.22</b>

Alternate Parts Y/00/00/00/00/00 CUM 00/00/00/00/00 Zip Code: 54703 Default  
 Recycled Parts NOT REQUESTED  
 Rate Name Default

Audatex Estimating 8.0.035 ES 08/17/2017 01:05 PM REL 8.0.035 DT 07/01/2017 DB 08/15/2017  
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1.6 HRS WERE ADDED TO THIS ESTIMATE BASED ON AUDATEX'S TWO-STAGE REFINISH FORMULA.

THIS ESTIMATE HAS BEEN PREPARED BASED ON THE USE OF ONE OR MORE CRASH PARTS SUPPLIED BY A SOURCE OTHER THAN THE MANUFACTURER OF YOUR MOTOR VEHICLE. WARRANTIES APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THE PARTS MANUFACTURER OR DISTRIBUTOR RATHER THAN BY THE MANUFACTURER OF YOUR VEHICLE. A PERSON WHO FILES A CLAIM WITH INTENT TO DEFRAUD OR HELPS COMMIT A FRAUD AGAINST AN INSURER IS GUILTY OF A CRIME.

**Op Codes**

- |                            |   |                                |
|----------------------------|---|--------------------------------|
| * = User-Entered Value     | ^ = Labor Matches System Assigned Rates | E = Replace OEM                |
| NG = Replace NAGS          | EC = Replace Economy                    | OE = Replace PXN OE Srpis      |
| UE = Replace OE Surplus    | ET = Partial Replace Labor              | EP = Replace PXN               |
| EU = Replace Recycled      | TE = Partial Replace Price              | PM = Replace PXN Reman/Reblt   |
| UM = Replace Reman/Rebuilt | L = Refinish                            | PC = Replace PXN Reconditioned |
| UC = Replace Reconditioned | TT = Two-Tone                           | SB = Sublet Repair             |
| N = Additional Labor       | BR = Blend Refinish                     | I = Repair                     |
| IT = Partial Repair        | CG = Chipguard                          | RI = R & I Assembly            |
| P = Check                  | AA = Appearance Allowance               | RP = Related Prior Damage      |



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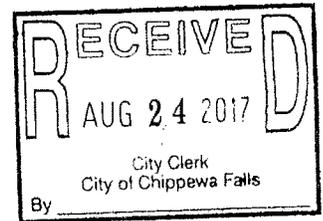
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# CITY OF CHIPPEWA FALLS CLAIM REPORTING FORM



Name of Claimant: Heather Frankley	Claimant Address: 1101 W. Elm St C.F. 54729
Claimant Phone Number: 715-252-1797	Date of Incident: 8/24/17
Time of Incident: aprx 2PM	Location of Incident: 1101 W. Elm St.
Damages Claimed (attach any relevant receipts and supporting documentation): broken window	
Description of Incident: The city mowers were across the bike trail working. Something flew out of the blades and hit my window. Zach Ruff came to see the comotion. James Davis was the driver. He helped pick up the glass.	
Signature of Claimant: <i>H Frankley</i>	Date: 8/24/17