

MINUTES OF THE REGULAR MEETING OF THE COMMON COUNCIL

The regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, August 1, 2017 in the City Hall Council Chambers. Mayor Greg Hoffman called the meeting to order at 6:30 pm. The Pledge of Allegiance was recited.

CLERK CALLS THE ROLL

Council Members present: John Monarski, Rob Kiefer, CW King, Chuck Hull, Paul Olson, Paul Nadreau, and Robert Hoekstra.

Also Present: City Attorney Robert Ferg, Finance Manager/Treasurer Lynne Bauer, City Planner/Transit Manager Jayson Smith, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Police Chief Matthew Kelm, Parks and Recreation Director Dick Hebert, City Clerk Bridget Givens, and those on the attached sign-in sheet.

APPROVAL OF MINUTES OF PREVIOUS MEETING

(a) Motion by Hoekstra/Hull to approve the minutes of the Regular Council Meeting of July 18, 2017. **All present voting aye, motion carried.**

PERSONAL APPEARANCES BY CITIZENS - None

PUBLIC HEARINGS - None

COMMUNICATIONS - None

REPORTS

(a) Motion by Kiefer/Hull to approve the Board of Public Works minutes of July 24, 2017. Rubenzer advised that in relation to Item #2 in the minutes, the Board of Public Works cannot create an island by annexation. The property east of the Citizens State Bank property would need to annex into the City too. It was suggested that the owner of that property be contacted to see if there is interest in annexation. Neil Mathwig appeared on behalf of Citizens State Bank and understands the easement is contingent upon annexation of the neighboring property. **Roll Call Vote: Aye – Kiefer, Hull, Olson, Nadreau, Hoekstra, Monarski, King. Motion carried.**

COUNCIL COMMITTEE REPORTS

(a) Motion by Hoekstra/Nadreau to approve the Committee #1 Revenues, Disbursements, Water, and Wastewater minutes of July 26, 2017. **Roll Call Vote: Aye – Hoekstra, Nadreau, Monarski, Kiefer, King, Hull, Olson. Motion carried.**

(b) Motion by Kiefer/Monarski to approve the Committee #2 Labor Negotiations, Personnel, Policy and Administration minutes of August 1, 2017. **Roll Call Vote: Aye – Kiefer, Monarski, King, Hull, Nadreau, Hoekstra; No – Olson. Motion carried.**

APPLICATIONS

(a) Motion by King/Olson to approve the Operator (Bartender) Licenses as approved by the Police Department. **All present voting aye, motion carried.**

Motion by Monarski/Nadreau to consider items (b) – (g) in one motion. **All present voting aye, motion carried.**

Motion by Monarski/Nadreau to approve items (b) – (g) as follows:

(b) Street Use Permit Application from Wendy Hutton for the Loop de Lori Triathlon and 5K to be held on September 9, 2017 from 10:00 am – 1:00 pm utilizing various City Streets.

(c) Street Use Permit Application from the Northern WI Antique Dealers Association to place a sandwich sign at Allen Park on September 27 - October 1, 2017 to direct visitors to the antique show being held at the Northern Wisconsin State Fairgrounds, 225 Edward Street.

(d) Street Use Permit Application from Dan Sweeney of the Chippewa Candy Shop, 322 N Bridge Street, to utilize two parking spots in front of the store on August 3 – 4, 2017 from 6:00 am – 7:00 pm to place trailers for dumping construction debris.

APPLICATIONS (continued)

(e) Street Use Permit Application from the Chippewa Falls Public Library for the Summer Book Sale to be held on August 9 – 12, 2017 utilizing the west side of the library parking lot.

(f) Sidewalk Use Permit from the Chippewa Falls Public Library to place a sandwich sign on the sidewalk adjacent to the library advertising the Summer Book Sale.

(g) Application for Temporary Class “B” Beer Retailer’s License from the Wisconsin Baseball Association over Thirty-Five League for the Wisconsin Baseball Association over Thirty-Five State Baseball Finals to be held at Casper Park on August 25 – 27, 2017.

All present voting aye, motion carried.

PETITIONS - None

MAYOR ANNOUNCES APPOINTMENTS - None

MAYOR’S REPORT - None

REPORT OF OFFICERS - None

ORDINANCES

(a) The First Reading of **Ordinance #2017-12 Entitled:** An Ordinance Amending Section, § 17.29 C-2 General Commercial District and Section, §17.31 C-4 Highway Commercial District of the City of Chippewa Falls Municipal Code, Chippewa Falls, Wisconsin was held.

RESOLUTIONS

(a) **Motion by King/Kiefer** to approve **Resolution #2017-35 Entitled:** Preliminary Resolution Declaring Intent to Levy Special Assessments Under Chapter 66.0701 Wisconsin Statutes & Chapter 3.08 of the Code of Ordinances of the City of Chippewa Falls, Wisconsin. **Roll Call Vote: Aye – King, Kiefer, Hull, Olson, Nadreau, Hoekstra, Monarski. Motion carried.**

(b) **Motion by Olson/Nadreau** to approve **Resolution #2017-36 Entitled:** Resolution (regarding resurfacing alleys in the downtown area). **Roll Call Vote: Aye – Olson, Nadreau, Hoekstra, Monarski, Kiefer, King, Hull. Motion carried.**

(c) **Motion by King/Olson** to table **Resolution #2017-37 Entitled:** Resolution Concerning Completion of Willow Creek Subdivision Phase III Utilities and Infrastructure until such time as the “punch list” items that need to be completed are addressed. **All present voting aye, motion carried.**

(d) **Motion by Hoekstra/King** to approve **Resolution #2017-38 Entitled:** Resolution Regarding Exemption from Library Levy. **Roll Call Vote: Aye – Hoekstra, King, Hull, Olson, Nadreau, Monarski, Kiefer. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

(a) Parks and Recreation Director Dick Hebert and Ron Bakken of Fish Chippewa! provided a document entitled Erickson Park Financial Report and reviewed the details thereon including cost estimates, revenues, and planned construction timeline.

(b) Hebert advised that the City received a WI DNR grant in the amount of \$38,500 for the Glen Loch Fishing Pier. Councilor Hoekstra expressed concern that there is still roughly \$400K that needs to be raised for the project, and that the request would be made for the City to offset the difference. Mayor Hoffman advised that when the project was undertaken, it was communicated that City funds would not be expended to complete the project.

(c) Hebert advised that the City received a WI DNR grant in the amount of \$87,965 for the City of Chippewa Falls Glen Loch Boat Access. Hebert stated that the federal grant funds that the City has received are matching grants which cannot be matched with other grant funds.

Motion by Monarski/Olson to combine items (b) – (c) above and consider them in one motion. **All present voting aye, motion carried.**

Motion by Monarski/Nadreau to approve the grant agreements in the amounts of \$38,500 and \$87,965 and authorize the Mayor to execute the agreements. **Roll Call Vote: Aye – Monarski, Nadreau, Kiefer, King, Hull, Olson; No – Hoekstra. Motion carried.**

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW (continued)

(d) Finance Manager/Treasurer Bauer indicated that Ayres Associates will be preparing the bid specs for the library roof; however, their initial proposal did not include asbestos investigation. Ayres submitted a separate proposal for asbestos investigation in the amount of \$1,700 and Air Tech Environmental Services, Inc. submitted a proposal for \$550. Both companies are certified for this type of work. **Motion by Hoekstra/Kiefer** to accept the proposal of Air Tech Environmental Services, Inc. for asbestos investigation on the library roof in the amount of \$550. **Roll Call Vote: Aye - Hoekstra, Kiefer, King, Hull, Olson, Nadreau, Monarski. Motion carried.**

CLAIMS

(a) Motion by Olson/Nadreau to approve the claims as recommended by the Claims Committee.

City General Claims:	\$64,528.24
Authorized/Handwritten Claims:	\$4,202.62
Department of Public Utilities:	<u>\$76,218.53</u>
Total of Claims Presented	<u>\$144,949.39</u>

Roll Call Vote: Aye – Olson, Nadreau, Hoekstra, Monarski, Kiefer, King, Hull. Motion carried.

(b) Motion by King/Olson to deny the claim of Kristi Lund, 633 Northridge Drive, against the City of Chippewa Falls. **All present voting aye, motion carried.**

CLOSED SESSION

(a) Motion by Monarski/Nadreau to go into Closed Session under WI Statutes 19.85(1)(g) for “conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved” relative to Heartland Contractors, Inc.; and to include the Mayor, Council, Ferg, Bauer, Smith, Rubenzer, Givens and any representatives from Heartland Contractors and Chippewa Concrete; may return to Open Session.

Roll Call Vote: Aye – Monarski, Nadreau, Hoekstra, Kiefer, King, Hull, Olson. Motion carried.

Council discussed the item above.

Motion by Hoekstra/King to return to Open Session. **All present voting aye, motion carried.**

It was reported in Open Session that there was a motion and a second in Closed Session to accept the withdrawal of Heartland Contractors on the Chippewa Riverfront Phase II project as they requested, while still preserving the City’s legal rights and in doing so, award the contract to the second lowest bidder, Chippewa Concrete. The motion was unanimously approved.

ADJOURNMENT

Motion by Olson/Hoekstra to adjourn at 7:54 pm. **All present voting aye, motion carried.**

Submitted by:
Bridget Givens, City Clerk