

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, July 11, 2017

1. Call to order by Beth Arneberg at 6:00 p.m.  
Roll Call: Members Present: Rob Kiefer, Carmen Muenich, Beth Arneberg, Audrey Stowell and Dale Berg. Absent: Nate Seckora and Heidi Hoekstra.  
Staff present: Dick Hebert and Joshua Kriesel.
2. Approval of June 13, 2017, Minutes: **Motion by Berg/Kiefer to approve June 13, 2017, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications: There are two renewal applications. The Pentecostal Assembly Church Picnic and Family Movie Night. No issues with either. Pentecostal event is August 13, 2017, from 1:30 a.m. to 7 p.m., using Main Pavilion and Activity Building. Rental Fee and Insurance applies. This is a special event because of the number of participants. Family Movie Night is on 08/26/17 from 6:30 p.m. to 12:00 a.m. at Marshall Park. Rental fee is waived as it is a free event hosted by the library. Dick Hebert recommends approval of the applications with past practice. **Motion by Muenich/Arneberg to approve special event application renewals as presented. Motion carried.**
5. Discuss/Consider:
  - a. Discuss Marshall Park Flood Plain. Paul Lasiewicz, City Building Inspector, is present to discuss the flood plain ordinance. Paul distributes a map showing the flood fringe and flood way. Generally, the inspector would be evaluating how any potential structure would impact or elevate flood levels. Discussion regarding moving the skate park and possible building or remodeling of pavilions and/or bathrooms. Improvements and/or structures would need to be flood-proof and meet requirements. Paul can give us an indication of whether engineering would be required if and when an improvement or development is being considered.
  - b. Discuss Park Rules for Chippewa Riverfront. Minutes from the Park Rules Subcommittee Meeting are distributed and reviewed. Discussed concerns of dangers during flooding and possible signage warning of dangers. Dick recommends that because the park is being used now, we should post the rules we can now while waiting for other rules to be decided upon. Discussed that rules are a work in progress; they will change and be added to as the park develops. Subcommittee recommends the following rules for the Chippewa Riverfront:
    - Hours of operation from 4 a.m. to 11 p.m. (except when shore fishing or moving through on trails);
    - Rollerblading, skateboarding, biking allowed only on trails (no raised objects or steps);
    - Pets must be on a 6-foot leash and cleaned up after;

- Alcohol consumption from sunrise to sunset; and
- Keep park clean.

**Motion by Muenich/Berg to accept the recommendations of the Parks and Recreation Park Rules Subcommittee and approve rules as listed. Motion passed.**

- c. Discuss Flag Hill Bathroom & Large Shelter. The bathroom and large shelter at Flag Hill have needed replacement for some time. The Thorpe Foundation has expressed an interest to use its interest in 2019 to help fund replacement of the bathroom. Dick indicates he was approached regarding an Eagle Scout project to help with fundraising and development of a flag display on Flag Hill. Dick recommends hiring an architectural firm, possibly CBS Squared to prepare a design for a new bathroom, shelter & flag display. He will inquire about having them present a work scope and cost of design at a future meeting.
  - d. Discuss Recognition for Estates Gifted to Irvine Park. Dick discussed having an estate wall at the Welcome Center to recognize estates that donate to Irvine Park. Discussed having it consistent in design with the donor wall for the Welcome Center and establishing a level at which recognition would occur. Dick will obtain more information.
  - e. Recreation Report. Josh Kriesel reports that softball is halfway through its season as are other summer programs. A new program being developed is Tots on the Run; this is expected to run in August. Fall soccer registration is started. The pool had a surprise inspection and showers need to be replaced. The new pool chair has been installed.
  - f. Director's Report. Dick Hebert reminds that the August meeting will be the potluck picnic, so we will be meeting at the Activity Building. Dick indicates that the parking lot across from the bison is ready. There are trails there now as well. They are still fundraising for the match. It will be put to bid in 2018. Rob indicates the City has allocated funds for the road.
6. Approve Claims. Claims reviewed. **Motion by Kiefer/Muenich to approve claims of \$70,830.28. Motion carried.**
  7. Park Board Members' Concerns or Comments. Discussion regarding speed by Chippewa Riverfront and concerns with crosswalks. Rob will discuss any possible options with the City Engineer. There was also discussion regarding obtaining or displaying historical items (or copies of) at the Welcome Center such as the Warranty Deed for Irvine Park. Discussed how nice the neighborhood parks are looking with improvements that have been made and how a tour of the parks would be appropriate again.
  8. Adjournment. **Motion by Muenich/Arneberg to adjourn at 6:54 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary