



Minutes
Committee #4

Recycling, Computerization, Building, and Intergovernmental Services

Committee #4 met Tuesday, June 20, 2017 at 5:15 pm in the City Hall Council Chambers, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Chuck Hull, Paul Nadreau, and Paul Olson

Mayor/Other Council Members present: Mayor Hoffman and John Monarski

Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, Library Director Joe Niese, and City Clerk Bridget Givens.

The meeting was called to order at 5:16 pm.

1. Discuss library building/roof repairs including bid process and specifications. Possible recommendations to Council.

Committee #1 considered this item at its meeting today and authorized funding for the library roof repairs. Finance Manager Bauer indicated that instances where public construction will exceed \$25,000 require the municipality to solicit bids. There is however, an emergency exception in the statutes wherein the municipality can forego the bid process if the public health and welfare are affected.

Discussion was had with how the water infiltration could affect public health. It was recommended this item be referred to the Board of Public Works to determine if an emergent situation exists, qualifying the City for the exception.

Motion by Olson/Nadreau to recommend Council approve hiring an engineering/architectural firm to prepare specifications for the library roof repair. **All present voting aye, motion carried.**

2. Discuss policy for use of city properties, e.g. City Hall and Fire Station. Possible recommendations to Council.

Policies for use of the Library and City Hall, in addition to a proposed policy for the use of the Fire Station Training Room were distributed. The Committee reviewed the policies and advised that City Hall and the Library should be kept separate and continue with their current policies.

The agreement for use of the Fire Station Training Room was reviewed. It was suggested that civic organizations not be charged for use of the room and that a non-resident rate be explored as an option.

Chief Hepfler was instructed to refine the agreement and provide it to Attorney Ferg for review. It will be brought back to the Committee for additional discussion.

No action taken.

3. Adjournment

Motion by Olson/Nadreau to adjourn at 5:50 pm. **All present voting aye, motion carried.**

Minutes submitted by:
Chuck Hull, Chair



City of Chippewa Falls Community Room Use Agreement

Facility Requested: ____ City Hall ____ Library ____ Fire Department Training Room

Event Date: _____ Start Time: _____ End Time: _____

Number of Expected Guests: _____

Purpose/Nature of Use: _____

The Community Room may not be used for any other purpose without the written consent of the City. The Community Room may not be sublet.

This Community Room Use Agreement ("Agreement") is made by and between the City of Chippewa Falls ("City") and the undersigned (hereinafter, the "Renter").

It is understood and agreed that any inappropriate behavior or violation of any of the terms and conditions of this Agreement may be the basis for immediate termination by the City. Renter agrees that he/she and all of Renter's invitees and guests shall immediately and peaceably leave the City property if directed to do so by a City representative. The Renter's use of and presence on the property, including the Community Room, shall be subject to strict compliance with all of the terms and conditions of this Agreement.

1. Use of Community Room. Scheduled City functions will have priority for use of any City Community Room. If the Community Room is available on the requested date and the Renter's use of the Community Room is approved, as indicated below, Renter shall observe, perform and be liable for faithful compliance with the terms of this agreement and will be responsible for all damage to the Community Room, and to any persons or property as a result of or arising out of the use of the City property by Renter or Renter's invitees and guests. Liability is not limited to the security deposit.

2. Damages and Liability. The Renter will be personally liable for all damages incurred as a result of the use of the Community Room, including failure to thoroughly clean the Community Room. Damages incurred, including the cost necessary to clean the Community Room (to be calculated at a rate of \$50 per hour per person required to complete the clean up), may be automatically deducted from the security deposit. If such amount exceeds the security deposit, Renter agrees to promptly pay the entire balance owed within 20 days. The Renter takes full responsibility for all damage, accidents, personal and property injury that occur on the property arising out of or related to use pursuant to this Agreement. The Renter will indemnify and hold harmless the City, its Council, its officials and its employees and other members of the public on the City property from any and all loss, including attorney's fees incurred, that may be sustained in connection with any such damage or injury. Renter will promptly pay all such liabilities.

3. Liability Insurance. Renter must provide City with a copy of certificate of liability insurance naming City of Chippewa Falls as an additional insured (for \$1,000,000.00). Certificate of insurance must be provided 10 days prior to event or agreement will be void.

4. Payment of Rental and Deposit. The rental cost of \$50.00 is payable immediately when the reservation is made. The security deposit shall be \$150.00, which shall be paid on or before the access card to the Community Room is picked up. The card is to be picked up not more than two (2) days prior to the scheduled rental or at such other time as indicated by the

Supervisor. Renter is to call the office before picking up the access card. The card must be returned to the Supervisor immediately after the rental is complete, or not later than the next business day. The rental fee shall be non-refundable unless cancelled at least 30 days prior to the scheduled date. The security deposit must be paid by separate check when the Renter is given access to the Community Room. The security deposit will be returned to the Renter if no excessive cleaning is required and there is no damage to the facilities. If damage exists or excessive cleaning is required, the deposit will be forfeited. If damage exceeds the amount of the deposit, the Renter will be held financially responsible. Excessive cleaning is cleaning that is beyond the scope or extent of usual cleaning tasks undertaken by the City cleaning staff on a periodic basis.

5. Inspection. A City official shall inspect the premises after the rental. If the Community Room and City of Chippewa Falls premises have been properly cleaned and vacated and no damages have been incurred, Renter's security deposit will be returned within fourteen (14) days. If there are damages or failure to adequately clean up, the costs of such damages or clean up shall be deducted from the security deposit. If the costs exceed the security deposit, an invoice will promptly be prepared and provided to the Renter.

6. Rules. The attached rules governing use of City Community Room are incorporated into this Agreement. Renter hereby agrees that Renter and his or her invitees and guests shall comply with each of the attached rules.

By signing below, I accept and hereby agree to the foregoing conditions.

Date: _____
Renter Name (print): _____
Renter Address: _____
Renter Phone: _____
Renter Signature: _____

By signing below, I authorize that the requested date is hereby accepted and approved.

Date: _____
City Official (print): _____
City Official Signature: _____

Payment Record:

Rental Fee \$50.00 Check # _____ Cash _____
Date Received: _____ Received By: _____

Security Deposit \$150.00 Check # _____ Cash _____
Date Received: _____ Received By: _____

Date Returned: _____ Amount Returned: _____

City Official who processed return: _____

_____ Full Security Deposit Not Returned _____ Partial Security Deposit Not Returned

Reason Deposit Not Returned _____

Rules Governing Use of City of Chippewa Falls Community Rooms

- Renter must be an adult resident of the City of Chippewa Falls. The Renter agrees to be present at the Community Room during the entire time the Community Room is being used.
- Reservations should be requested a minimum of 2 weeks prior to requested date. Exceptions may be authorized by the City Supervisor or his/her representative.
- Rentals by an individual or organization should ordinarily not exceed one event or rental per month. Exceptions may be authorized by the City Supervisor or his/her representative.
- Rental is for allotted time only, which shall include set up and clean up. Set up and clean-up will not be on the day before or the day after. Exceptions may be authorized by the City Supervisor or his/her representative.
- Room capacities are as follows and must not exceed. The City furnishes tables and chairs for the capacity numbers listed below. **DO NOT ALLOW YOUR PATRONS TO STAND OR SIT ON TABLES.**
 - City Hall –
 - Library –
 - Fire Department –
- Community Room, including restrooms and entry areas must be cleaned and left in the same or better condition in which it was found.
- All trash must be taken with you. (INCLUDING BATHROOM TRASH!)
- The City's business offices and designated "non-public" areas are absolutely off limits, and the Renter shall ensure that no one enters into these areas.
- The Renter must conduct his or her function and use of the Community Room and associated City property in accordance with all applicable federal, state and local laws and regulations, and the Renter is responsible for the conduct of all persons who enter the City property during the rental period.
- The Renter acknowledges that he/she is aware that the Community Room and surrounding area (with the exception of the restrooms) are monitored by closed circuit recording devices.
- Smoking and the consumption of alcoholic beverages on the City property, including the Community Room, is strictly prohibited.
- No use of any flammable or hazardous material, including fireworks, is allowed on the City property, including the Community Room.
- No tacks, adhesive material or tape is to be used on the walls.
- Absolutely nothing allowed to be attached to ceiling. Acoustic material is very fragile – and expensive.

Policy covering the use of auditorium in City Hall for non City Functions.

Scheduled City functions shall have priority for the use of the auditorium.

Groups/persons wanting to use the Auditorium for non City functions shall furnish current proof of Liability insurance to the City Clerk's office. Verification shall be renewed each January 1st to cover the 12 months ending December 31st of each year.

Groups wishing to utilize City Hall for any meetings must provide a schedule to the City Clerk's Office who will place the dates to the City Calendar. A minimum of 2 weeks' notice is preferred.

Groups shall provide to the Clerk's office the name, phone number and email address of a contact person. If different than the contact name, the group will provide the name of the lead person for each scheduled event.

Groups may be subject to Committee approval if necessary and their approval can be reviewed at any time should the need arise.

Groups will be required to perform a check of the building, complete and sign off on a check list provided by the City. This should be the lead person. Lead person shall be the last one leaving the building.

Groups that move or rearrange the layout of furniture shall be required to restore the original layout when done.

Groups shall enter City Hall via the Fire department entrance. At no time will any group/individual prop open an outside door for entrance to City Hall

REGULAR MEETING OF COMMON COUNCIL

A regular meeting of the Common Council of the City of Chippewa Falls was held on Tuesday, March 17, 2009 at 6:30 PM in the City Hall Council Chambers. Mayor Gregory Hoffman presiding. The Pledge of Allegiance was given.

CLERK CALLS THE ROLL

Council members present: Jack Covill, Brian Flynn, Greg Dachel, Jason Anderson, Robert Hoekstra, Susan Zukowski. Absent: Dennis Doughty.

City staff present: Public Works Director/City Engineer Rick Rubenzer, Police Chief Wayne Nehring, Fire Chief Tom Larson, Parks & Recreation Director Bill Faherty, Engineering Staff Robbie Krejci and Todd Berg.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

(a) **Motion by Flynn/Zukowski, all present voting aye**, to approve the minutes of the regular council meeting of March 3, 2009. **Motion carried.**

PERSONAL APPEARANCES BY CITIZENS

(a) Caira Benson, newly hired Main Street Director, introduced herself to the Council and thanked them for their support indicating the return on investment is significant. She is hoping to have more community events and welcomes any ideas.

(b) Attorney James Isaacson from Cadott introduced himself and indicated he is running for Chippewa County Judge.

(c) Pat Popple, Summit Avenue, Chippewa Falls, wants the opportunity to work on the 2010 comprehensive plan for the City. She believes with public participation we will all end up with a better community.

(d) Russ Blair, 228 Oak Knoll Drive, Chippewa Falls, stated he was listening to Gary Stone on public radio and was concerned with the number of "I don't know answers" from him. He believes city leaders should be paying more attention to what is going on and be concerned with the effect of the sand plant operation on the whole city.

(e) Shawn Hammond, 206 7th Avenue, Chippewa Falls, is also concerned with the lack of understanding of certain issues related to the sand processing plant. She wanted to know if there is any recourse or if the council's decision can be reconsidered.

(f) Alderman Flynn asked City Attorney Bob Ferg to comment on what options the Council had at this point regarding the sand mine plant decision. Attorney Ferg indicated even if the Council had not approved the recommendation, the Plan Commission recommendation would stand. If the City decided to reverse their approval recommendation, it could be considered breach of contract and the City could be sued resulting in a decision that could bankrupt the City. He indicated approvals for issues by governing bodies are regulated by state statutes and any changes would have to be made at that level.

(g) Shannon Meindel, 616 W. Elm Street, Chippewa Falls, questioned who would be monitoring CUP conditions and issues such as the water table and what happens if any of the conditions are violated. Attorney Ferg indicated if violations occur, the CUP could be revoked or suspended.

PUBLIC HEARINGS

(a) Mayor Hoffman opened a public hearing at 6:55 PM regarding a Special Use Permit to place research and agronomy plots on approximately 28 acres of land at the southeast corner of County Highway "S" and Commerce Parkway. Jerry Clark, Chippewa County University Extension Office, explained the research taking place and answered questions. No one else appeared for or against

PUBLIC HEARINGS(cont.)

and the hearing was closed at 6:57 PM.

Robbie Krejci, Assistant City Engineer, gave a brief presentation regarding the construction projects related to Items (b), (c), (d), and (e) below. (Citizen Russ Blair commented Robbie's mention of the Alexander Street construction did not fall into one of the categories below.)

(b) Mayor Hoffman opened a public hearing at 7:05 PM regarding the Council's intention to levy special assessments and authorize construction in Front Street (Badger Street to Well Street). Janell Briggs, 1010 Front Street; Rod Chittendon, 360 Maynard Street; Chris Peterson, 928 Front Street; all had concerns about the economy and paying for these assessments. They asked if it could be extended for one or two years and if the Council could reconsider the 8% interest charged for these assessments. No one else appeared for or against and the hearing was closed at 7:08 PM.

(c) Mayor Hoffman opened a public hearing at 7:09 PM regarding the Council's intention to levy special assessments and authorize construction in Wheaton Street (Northridge Court to the North City Limits). City Engineer Rick Rubenzer indicated special assessments for a driveway for Parcel #4482 with an approximate cost of \$789.05 should be included. Monte Berg, 1707 Wheaton Street, indicated he had signatures in opposition of this project. He asked the Council to consider postponing this project because of the economy and concerns of paying for the special assessments. Ron Simet, 1745 Brickyard Lane, does not want the project postponed because the costs could be even more in the future. Don Verch, 1918 Wheaton Street, is not against the construction but asked if the city and county could share costs. Rod Chittendon commented that more advance notice would help and City Engineer Rick Rubenzer indicated his department is working on that. No one else appeared for or against the hearing was closed at 7:26 PM.

(d) Mayor Hoffman opened a public hearing at 7:27 PM regarding the Council's intention to levy special assessments and authorize construction in Central Street (Island Street to Rushman Drive). No one appeared for or against and the hearing was subsequently closed.

(e) Mayor Hoffman opened a public hearing at 7:28 PM regarding the Council's intention to levy special assessments and authorize construction in Terrill Street (Macomber Street to Bridgewater Avenue). No one appeared for or against and the hearing was subsequently closed.

COMMUNICATIONS

None

REPORTS(7:28 PM)

(a) Motion by Anderson/Dachel to approve the minutes of the Plan Commission meeting of March 9. **After a roll call vote, said motion passed unanimously.** Rick Murray, Tomah, Wisconsin appeared regarding the Pizza Hut parcel exchange.

APPLICATIONS

(a) Motion by Hoekstra/Dachel, all present voting aye, to approve the Operator (Bartender) licenses as recommended by the Police Department. **Motion carried.**

Alexis Rutsch appeared to ask the Council to consider granting her Operator License recommended for denial by the Police Department. **Motion by Flynn/Hoekstra, all present voting aye,** to table the denial recommendation to allow the Police Chief to meet with Ms. Rutsch regarding possible contingencies. **Motion carried.**

Motion by Dachel/Hoekstra, all present voting aye, to deny the license application of Adam Shilts as recommended by the Police Department. **Motion carried.**

(b) Motion by Covill/Zukowski, all present voting aye, to approve the Application of Leinenkugel Red Blades Hockey Club for a Temporary Class "B"/"Class B" Retailer's License for the Chippewa Mens No Check Hockey Tournament April 17 – 19. **Motion carried.**

APPLICATIONS(cont.)

(c) **Motion by Hoekstra/Zukowski, all present voting aye**, to approve the Street Use Permit Application of Paul Kreumenauer on behalf of the American Cancer Society for the Relay for Life on July 31 and August 1. **Motion carried.**

PETITIONS

None

MAYOR ANNOUNCES APPOINTMENTS

(a) **Motion by Flynn/Anderson** to approve the appointment of Todd Zukowski to the Police & Fire Commission to complete the 2007-2012 term of Michael Fox. **Said motion passed after the following roll call vote: Aye – Flynn, Anderson, Covill, Dachel, Hoekstra; Abstain – Zukowski.**

MAYOR'S REPORT

None

COUNCIL COMMITTEE REPORTS

(a) **Motion by Zukowski/Anderson** to approve the minutes of the Committee No. 1 Revenues, Disbursements, Water and Wastewater meeting of March 11. **Said motion passed after the following roll call vote: Aye – Zukowski, Anderson, Covill, Dachel; Nay – Flynn, Hoekstra.**

(b) **Motion by Hoekstra/Flynn, all present voting aye**, to approve the minutes of the Committee No. 2 Labor Negotiations, Personnel Policy & Administration meeting of March 5. **Motion carried.**

(c) **Motion by Hoekstra/Zukowski, all present voting aye**, to approve the minutes of the Committee No. 4 Recycling, Computerization, Building & Intergovernmental meeting of March 3. **Motion carried.**

(d) The minutes of the Park Board meeting of March 10 were presented. Parks Director Bill Faherty gave a brief summary of the progress of the dog park.

(e) The minutes of the Library Board meeting of March 11 were presented.

REPORT OF OFFICERS

(a) Fire Chief Tom Larson invited everyone to see the new fire truck.

ORDINANCES

(a) **Motion by Hoekstra/Dachel** to approve **Ordinance 2009-01 Entitled: An Ordinance Establishing the Width of Pavement on Wheaton Street (Northridge Drive to the North City Limits) at 34 Feet Face to Face of Curbs.** **Said motion passed after the following roll call vote: Aye – Hoekstra, Dachel, Covill, Anderson, Zukowski; Nay - Flynn.**

(b) **Motion by Zukowski/Hoekstra** to approve **Ordinance 2009-02 Entitled: An Ordinance Establishing the Width of Pavement on Front Street (Beaver St. to Well St.) at 34 Feet Face to Face of Curbs.** **After a roll call vote, said motion passed unanimously.**

(c) **Motion by Anderson/Flynn** to approve **Ordinance 2009-03 Entitled: An Ordinance Establishing the Width of Pavement on Central Street From Island Street to Rushman Drive at 42 Feet Face to Face of Curbs.** **After a roll call vote, said motion passed unanimously.**

(d) **Motion by Flynn/Zukowski** to approve **Ordinance 2009-04 Entitled: An Ordinance Granting a Special Use Permit to Plant Research and Agronomy Plots.** **After a roll call vote, said motion passed unanimously.**

RESOLUTIONS

The Council asked City Attorney Robert Ferg if they should changes to the special assessment repayment terms before considering these resolutions. He indicated changes should be made ordinances adopted before approving these resolutions.

(a) Motion by Hoekstra/Flynn to table Resolution 2009-06 Entitled: Final Resolution Levying Special Assessments and Authorizing Construction in Front Street (Badger Street to Well Street). After a roll call vote, said motion passed unanimously.

(b) Motion by Hoekstra/Zukowski to table Resolution 2009-07 Entitled: Final Resolution Levying Special Assessments and Authorizing Construction in Wheaton Street (Northridge Court to the North City Limits). After a roll call vote, said motion passed unanimously.

(c) Motion by Hoekstra/Anderson to table Resolution 2009-08 Entitled: Final Resolution Levying Special Assessments and Authorizing Construction in Central Street (Island Street to Rushman Drive). After a roll call vote, said motion passed unanimously.

(d) Motion by Hoekstra/Zukowski to table Resolution 2009-09 Entitled: Final Resolution Levying Special Assessments and Authorizing Construction in Terrill Street (Macomber Street to Bridgewater Avenue). After a roll call vote, said motion passed unanimously.

OTHER NEW OR UNFINISHED BUSINESS AS AUTHORIZED BY LAW

None

CLAIMS

(a) The Claims Committee met at 6:00 PM before the regular meeting to review the claims for payment by the various departments of the city. Motion by Zukowski/Hoekstra to approve the payment of the claims listed below. After a roll call vote, said motion passed unanimously.

City General Claims and

Authorized/Handwritten Claims: \$458,944.04

Public Utility Claims \$171,613.43

CLOSED SESSION

Motion by Hoekstra/Dachel to go into closed under 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" to consider: (a) Discuss and consider Offer to Purchase made by CFMIT for the purchase of 21 E. Grand Avenue, Chippewa Falls and to allow City Attorney Robert Ferg and City Clerk Lynne Bauer to attend; and may return to open session. After a roll call vote, said motion passed unanimously.

The Council discussed this issue.

Motion by Anderson/Zukowski, all present voting aye, to return to open session. Motion carried.

ADJOURNMENT

Motion by Anderson/Zukowski, all present voting aye, to adjourn at 8:35 PM. Motion carried.

Submitted by

Lynne Bauer, City Clerk

CITY OF CHIPPEWA FALLS, WISCONSIN

NOTICE OF PUBLIC MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of the :

Committee #4

Recycling/Computerization/Building/Intergovernmental Services

Will be held **Tuesday, March 3, 2009 at 7:00 PM (or immediately following the regular council meeting scheduled for 6:30 PM), Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Discuss policy for use of city hall spaces for non-city groups with possible recommendations to the Council.
2. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 728719.

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on February 27, 2009 at 1:45 PM by LB

City of Chippewa Falls, Wisconsin

Minutes

Committee #4

**Recycling/Computerization/Building/Intergovernmental Services
Tuesday, March 3, 2009 Council Chambers, City Hall**

Called meeting to order at 7:50 PM

Attendees: Jason Anderson, Greg Dachel, Jack Covill, Bob Ferg, Greg Hoffman, Dennis Doughty

Item 1: Discuss policy for use of city hall spaces for non-city groups with possible recommendations to the council.

The proposed policy was revised with some changes as recommended by the city attorney.

There was a motion by Anderson and a second by Covill to approve the document with amended changes. All voted aye. Motion carried.

Item 2: Adjournment.

There was a motion by Anderson and a second by Covill to adjourn. All voted Aye. Adjourned at 8:25PM

Minutes submitted by,
Jason Anderson, Chair

POLICY

TITLE: Meeting Room Use

EFFECTIVE DATE: 12/91

AUTHORIZED BY: Library Board of Trustees

DATES OF REVIEW: 12/91; 1/92; 4/96; 4/98; 5/00; 3/02; 2/17

Purpose

The library's meeting rooms are designed primarily for use in the library's own programs. When the rooms are not needed for activities related to the library, they will be available free of charge for use by local community groups subject to the policies established by the Library Board of Trustees.

As a general policy for meeting room use, the library board adopts Article #6 of the American Library Association's "Library Bill of Right":

"Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use."

The fact that a group is permitted to meet at the library does not in any way constitute an endorsement of the group's policies or beliefs by the library staff or Board. The library neither endorses nor contests a meeting's content.

Meeting Rooms

The main floor meeting room is located at the library's entrance, just off the lobby, and has a maximum capacity of 66 persons. There are tables and chairs available for set-up in assorted configurations. Various pieces of equipment are available for use during meetings.

The upstairs meeting room is located on the mezzanine and has a maximum capacity of 15 persons. It contains a conference table with seating for eight persons.

Hours

Meetings shall normally be scheduled only for those hours when the library is open to the public; meetings scheduled for other times must be approved in advance by the library director.

Permitted use

Meeting rooms may be used for programs sponsored by governmental units, non-profit educational and cultural agencies, charitable organizations, community service agencies, corporate groups and other responsible parties.

Examples of permitted use (not inclusive) are:

1. The library's own programs, such as staff and board meetings, story hours, programs conducted by the staff, instruction or guidance in the use of the library, etc.
2. Any program of which the library is a sponsor, participant, or cooperating agency, such as literacy tutoring, discussion groups, Friends of the Library meetings, etc.
3. Individuals or groups engaged in educational endeavors, such as tutors (free or fee-based) home-schoolers, etc.
4. Governmental agencies of the City of Chippewa Falls
5. Other governmental units and service agencies supported by community funding, such as United Way agencies.
6. Non-profit educational and cultural agencies and charitable organizations.
7. Club events
8. Religious groups for meetings and events, excluding services.
9. Political meetings, candidate forums, "listening sessions," etc.
10. Profit-making agencies, except for such purposes as noted in the following sections on restrictions.

Restrictions on Usage

The meeting rooms may not be used for:

1. Any purpose which, in the opinion of the director and/or library board of trustees may interfere with the normal use of the library.
2. Fundraising purposes; however training and/or informational programs by recognized community service agencies are permitted.
3. Commercial events where products, services or memberships are advertised, solicited or sold, or programs requiring the purchase of an item as a condition for attending a meeting. *Library sponsored or co-sponsored performers may sell merchandise related to their performance.*
4. Political campaigns, although bi-partisan political forums are permitted.
5. Purely social events such as parties, receptions or reunions.
6. Religious services, although study groups and business meetings are allowed.
7. A return engagement by an individual, group or organization that has abused the facility or the regulations in its earlier use of the rooms.
8. Programs not in keeping with the library's goals and objectives, or which would interfere with the library's operation by causing excessive noise, a safety hazard, security risk, etc.

Library administration reserves the right to limit meeting room use per group or individual.