



Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration
April 12, 2012

Committee #2 met on Thursday, April 12, 2012 at 7:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: CW King, Brian Flynn, Chuck Hull, Bill Hicks, Jane Lardahl, Mayor Greg Hoffman, Finance Manager/Treasurer Lynne Bauer, City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Police Chief Wendy Stelter, Capt. John Liddell, Fire Chief Tom Larson, Parks & Recreation Director Dick Hebert, Police & Fire Commission Member Paul Peters.

Call to Order: 7:30 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Review bartender license protocol. Possible recommendations to the Council.

Police Chief Wendy Stelter discussed additional proposed changes to the bartender license protocol (attached). During previous discussions with the Committee, she indicated the City is more restrictive than Eau Claire, Menomonie and Rice Lake in determining whether or not an applicant should be denied a bartender license. After discussions with Attorney Ferg, she has changed the look-back period to 36 months and is proposing an "and/or" scenario where certain violations will prohibit an applicant from receiving a license.

Motion by Flynn/Hull to recommend the City Council approve the new bartender license protocol. **All present voted aye, motion carried.**

2. Discuss amending Chippewa Falls Code of Ordinances Sec. 1.37 to appoint an alternate to the Department Head Review Committee. Possible recommendation to the Council. (current language attached)

The Department Head Review Committee currently consists of the Mayor, Council President and Committee #2 Chair. Due to the current situation of the Council President also serving as the Chair of Committee #2, there has been some concern that only two members are on the Department Head Review Committee. Options discussed were to appointment another council member or have another representative from Committee #2.

Motion by Flynn/Hull to recommend the City Council approve the amendment to Chippewa Falls Code of Ordinances Section 1.37 to include language to indicate the Mayor and Council President will appoint an alternate member to the Department Head Review Committee in the event that the Council President and Chair of Committee #2 are the same person. **All present voted aye, motion carried.**

3. Discuss amendments to the retirement option from National Insurance Services. Possible recommendation to the Council.

Finance Manager Lynne Bauer asked this item be discussed at a future meeting.

No discussion or action took place regarding this item.

4. Update on the recent offering of AFLAC to employees.

Finance Manager Lynne Bauer indicated an open enrollment period was held in mid-March for AFLAC. The City has met the minimum participation level required and coverage for employees who have chosen one of the three plans offered will begin on May 1.

No action taken.

5. Discuss guidelines and determine process for developing long range plan. Possible recommendations to the Council.

The Committee discussed the need for long range planning. Issues discussed included compiling plans for capital items as well as economic development projects. Due to the City's limited revenue stream it is difficult to find funds in the annual budget to replace vehicles or purchase capital items. Council members and City Staff recognized that in the past there have been plans in place but due to budget constraints it was difficult to implement them. All agreed this was a good idea and future meetings will be set to discuss compiling and prioritizing a list of projects and capital items as well as proposed funding sources.

No action taken.

6. Adjournment

Motion by Flynn/Hull to adjourn at 8:17 AM. All present voting aye, motion carried.

**Minutes submitted by,
CW King, Chair**