



Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration
March 22, 2012

Committee #2 met on Thursday, March 22, 2012 at 7:30 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: Brian Flynn, Chuck Hull, George Adrian, Jane Lardahl, Mayor Greg Hoffman, Finance Manager/Treasurer Lynne Bauer, City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Water Supervisor Rory Olson, Police Chief Wendy Stelter, Capt. John Liddell, Lieutenant Mike Farley.

Call to Order: 7:30 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Consider replacement of two retiring water utility workers (Utility Foreman and Service Maintenance). Possible recommendations to the Council.

Mr. Rubenzer indicated that two water department employees – a Utility Foreman and Service Maintenance employee – will be retiring in early April. He is requesting that these two positions be filled but that both be service maintenance positions. Both positions are included in the 2012 Budget.

Motion by Hull/Flynn to recommend the City Council approve the request to fill two water department service maintenance positions contingent upon official notification from the employees of their retirement. **All present voted aye, motion carried.**

2. Consider Water Utility Billing Clerk replacement. Possible recommendations to the Council.

Mr. Rubenzer indicated that the current Utility Billing Clerk I has posted into another position and he is requesting to fill this vacancy. It is a part-time position with no benefits and is currently budgeted for 2012.

Motion by Hull/Flynn to recommend the City Council approve the request to fill the vacant Utility Billing Clerk I position. **All present voted aye, motion carried.**

3. Review bartender license protocol. Possible recommendations to the Council.

Police Chief Wendy Stelter discussed proposed changes to the bartender license protocol (attached). During discussions with the Committee on February 28, she stated the City is more restrictive than Eau Claire, Menomonie and Rice Lake in determining whether or not an applicant should be denied a bartender license. She is proposing to change the look-back period to 24 months and include two offenses with one of those offenses having occurred within the last 12 months. Concerns were raised on whether we are going from being too strict to being too lenient. The Committee was concerned that if there were not two offenses within 24 months that the license would be approved regardless of what other offense might have occurred during that time. Chief Stelter will have Attorney Ferg review the changes and bring a recommendation to a future Committee meeting.

No action taken.

4. Adjournment

Motion by Hull/Flynn to adjourn at 7:58 AM. **All present voting aye, motion carried.**

Minutes submitted by,
Brian Flynn, Vice-Chair