

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on Monday, March 27, 2017 at 5:30 P.M. in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the February 27, 2017 Board of Public Works meeting. *(Attachment)*
2. Consider March 2, 2017 Amendment to Agreement with Ayres Associates Inc. for Nelson Road Landfill Monitoring 2017. Make recommendation to the Common Council. *(Attachment)*
3. Consider 2018-2019 Wis DNR urban non-point source and storm water planning grant application in cooperation with Rain to Rivers *(Handout)*
4. Consider bids for Chippewa Riverfront Phase II. Make recommendation to the Common Council. *(Handout)*
5. Consider wider driveway request for driveways located on Commerce Parkway and Lakeview Drive. *(Handout)*
6. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Tuesday, March 21, 2017 at 9:00 AM by Mary Bowe.

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Board of Public Works: XXX

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Will be held on **Monday, March 13, 2017 at 5:30 P.M.** in the City Hall Council Chambers, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

NOTE:

THE BOARD OF PUBLIC WORKS MEETING

FOR

MONDAY, MARCH 13, 2017

IS

CANCELLED

DUE TO A LACK OF AGENDA ITEMS.

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, March 8, 2017 at 8:30 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, FEBRUARY 27, 2017 – 5:30 PM**

The Board of Public Works met in City Hall on Monday, February 27, 2017 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn. City Planner Jayson Smith and Jon Strand of CBS Squared Inc. were also present at the meeting.

1. **Motion** by Senn, seconded by Bauer to approve the minutes of the January 23, 2017 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. City Planner Jayson Smith and Chairperson of the Groundwater Technical Review Committee, (GWTRC), presented the attached GWTRC minutes and explained an application from Ryan Companies and CBS Squared, Inc. for a provisional use permit for a business to be located in the Lake Wissota Business Park in the City West Wellfield Wellhead Protection District Zone #2. Mr. Smith noted the GWTRC requirement for an environmental risk analysis report and a more detailed spill contingency plan. Jon Strand of CBS Squared Inc. affirmed that the additional required conditions should not be difficult to provide.
Motion by Olson, seconded by Bauer that the Board of Public Works approve the attached February 24, 2107 minutes and recommendation of the Groundwater Technical Review Committee to approve a provisional use permit application from Ryan Companies and CBS Squared Inc. for a business to be located in the Lake Wissota Business Park contingent on receipt, review and approval by the Groundwater Technical Review Committee of an environmental risk assessment report, (reference Chapter 29.12(3)(e)), and a more detailed spill contingency plan, (reference Chapter 29.12(3)(e)). **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer noted that the Chippewa Falls Patriotic Council would pick up, place and return the traffic control barricades for the annual Memorial Day Parade on Monday, May 29, 2017, (see attached Street Use Permit application). **Since no city services are required, there was no action taken.**

4. The Board observed the attached pictures of the downtown alley bounded by Bay, Willow, Bridge and Birch streets. The Board considered the attached surface rating sheet of downtown alleys and discussed methods to improve the alleys. The past practice of considering a petition from alley adjacent property owners isn't getting any alley improvements made. The \$6.75 per linear foot special charge for alley paving was discussed and that the special charge could be invoiced and paid using the special assessment payback process. The Board discussed all the improvements being made in the downtown and yet the eyesore alleys remain.
Motion by Rubenzer, seconded by Olson to recommend the Common Council approve spending approximately \$20,000 of the \$100,000 budgeted for the street resurfacing program to begin resurfacing downtown alleys whose surfaces are in the worst condition

Please note, these are draft minutes and may be amended until approved by the Common Council.

in the fall of 2017 or 2018. In addition that the \$6.75 per linear foot of alley be confirmed, notice be given to all alley adjacent property owners, a public information meeting be conducted, a public hearing be conducted and a special charge be assessed for alley paving with the special assessment payback procedure used for collection of the special charges. **All present voting aye. MOTION CARRIED.**

5. **Motion** by Senn, seconded by Olson to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

AMENDMENT TO AGREEMENT

Amendment Dated March 2, 2017

The Agreement for Professional Services made as of August 24, 1995, between the City of Chippewa Falls, 30 W. Central Street, Chippewa Falls, WI 54729 (OWNER) and Ayres Associates Inc, 3433 Oakwood Hills Parkway, Eau Claire, WI 54701 (CONSULTANT) is hereby amended as set forth below.

SERVICES:

Task 1—Monitoring Well and Gas Probe Sampling

Ground water monitoring wells and private wells will be sampled in accordance with the March 2008, Expedited Plan Modification. The plan modification specifies the sampling schedule for each well. In summary, it indicates that 17 monitoring wells, 4 private wells, and one leachate location will be sampled annually in September for volatile organic compounds (VOCs), field parameters (temperature, conductivity, and pH), and indicator parameters (alkalinity, hardness, and chloride). Eleven monitoring wells will be sampled for field parameters and VOCs in March.

Eight landfill gas probes will also be monitored sampled annually in September.

Task 2—Sample Analysis

Samples will be submitted to CT Laboratories in Baraboo, Wisconsin, for analyses. CT Laboratories is a Wisconsin-certified lab. VOC samples from monitoring wells and private wells will be analyzed using EPA Method 8260. Inorganic samples will be analyzed in accordance with currently-approved methods.

Task 3—Data Reporting

The ground water monitoring data must be electronically submitted to the WDNR Bureau of Solid Waste Management within 60 days of the end of the sampling period. In addition, an exceedance report is also required. Ayres Associates will submit the data as required. We will provide a hard copy of the results to the City for their files. WDNR has also requested that the private well data be submitted to their local District Office immediately after we receive the final results from the laboratory. Ayres Associates will continue to provide this data to the local WDNR office.

Upon WDNR request for additional monitoring well information, including survey data, Ayres Associates will assist the City with reporting of requested data.

COMPENSATION:

CONSULTANT's services will be charged on an hourly basis plus reimbursables. The estimated cost of CONSULTANT's services for this amendment is \$9,000.00, including laboratory fees.

PERIOD OF SERVICE:

The following schedule is estimated to complete the Services:

<u>TASK</u>	<u>APPROXIMATE CALENDAR DATE OF EVENT COMPLETION</u>
Sampling	March and September 2017
Data Reporting	Within 60 days of the end of the sampling period, as required by the WDNR

In Witness Whereof, the parties hereto have made and executed this Amendment to Agreement as of the day and year first written above.

CITY OF CHIPPEWA FALLS

AYRES ASSOCIATES INC

(Signature)

Scott C. Wilson

(Typed Name)

Scott Wilson, PSS

(Title)

VP— WI Environmental Services

(Date)

March 2, 2017

ATTACHMENT C - COMPENSATION AND PAYMENTS

Amendment to Agreement dated March 2, 2017

CONSULTANT will perform services on an hourly basis, plus reimbursable expenses. The amount of any excise, value-added, gross receipts, or sales taxes that may be imposed on payment shall be added to CONSULTANT's compensation.

CONSULTANT's Reimbursable Expenses. For reimbursable expenses, an amount equal to the normal and customary costs incurred in rendering services on the Project for: transportation and subsistence incidental thereto; survey and testing instruments, and other highly specialized equipment; and field supplies and similar Project-related items.

Professional Associates and Subconsultants. For services and reimbursable expenses of independent professional associates and subconsultants employed by CONSULTANT to render services on the Project, the amount billed to CONSULTANT.