

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, February 14, 2017

1. Call to order by Beth Arneberg at 6:01 p.m.
Roll Call: Members Present: Audrey Stowell, Dale Berg, Beth Arneberg, Nate Seckora, and Rob Kiefer. Absent: Carmen Muenich and Heidi Hoekstra.
Staff present: Josh Kriesel
2. Approval of January 10, 2017, Minutes: **Motion by Kiefer/Seckora to approve the January 10, 2017, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications: None.
5. Discuss/Consider:
Heidi Hoekstra arrives.
 - a. Director's SEH Scope of Services for Marshall Park Master Plan. Tim Marko provides a proposal by SEH for the Marshall Park floodplain study. The study is being looked at now because of the interest in improving the skateboard park. SEH's proposed cost is \$5,990.00 if they can use data collected previously. FEMA may have an existing model or data that can be used. If the data cannot be found or used, then it will cost an additional \$5,530.00. No action taken.
 - b. 2006 Outdoor Pool Report. Josh discussed the 2016 pool report. Revenue was \$78,397.04; expenses were \$114,083.07. Total attendance for 2016 was 16,698. Josh indicates that there was \$217.13 paid in overtime because of the number of lifeguards we had this year was down. Attendance in August was an all-time low, but the pool did close early because of the limited number of lifeguards. Discussed possibility of reimbursing cost of certification for employees. Josh indicated he is looking at our regulations and how they vary from other area pools and may want to make some changes.
 - c. 2016 Xmas Village Financial Report. Total donations from the boxes placed throughout the Village were \$9,800.38 for 2016. This is down about \$2,500 from 2015. Total revenue was \$30,723.38; expenses were \$8,974.77.
 - d. 2016 Run for the Lights Report. Josh reports that there were 312 participants this year; there were 307 last year. Revenue was \$8,365.00; expenses \$4,396.31 for a profit of \$3,968.69, which was up from last year's profit of \$1,954.37.
 - e. Recreation Report. Josh reported that the winter volleyball and basketball leagues are wrapping up with play-offs this week and next. He is getting the summer programs ready to go.
6. Approve Claims. Claims reviewed. **Motion by Kiefer/Hoekstra to approve claims of \$68,987.87. Motion carried.**

7. Park Board Members' Concerns or Comments. Nate asked when the signs and ash bore tree report was going to be on the agenda.
8. Adjournment. **Motion by Berg/Hoekstra to adjourn at 6:37 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary