

CITY OF CHIPPEWA FALLS, WISCONSIN

NOTICE OF PUBLIC MEETING

In accordance with the provisions of the Wisconsin State Statutes, Sec. 19.84, notice is hereby given that a public meeting of:

Committee #3 **Transportation, Construction, Public Safety and Traffic**

Will be held on Wednesday, February 1, 2017 at 4:45 p.m. in the City Hall Council Chambers, 30 W. Central Street, Chippewa Falls, WI

Items of business to be discussed or acted upon at this meeting are shown on the agenda below:

1. Discuss communication received from Dwayne Lambert concerning the intoxicating liquor license for Dewey's Roadhouse located at 1 E Canal Street. Possible recommendations to Council.
2. Discuss Special Use Permit from Trinity United Methodist Church (201 W Central Street) for tiny houses. Possible recommendations to the Council.
3. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.
NOTE: REASONABLE ACCOMMODATIONS FOR PARTICIPATION BY INDIVIDUALS WITH DISABILITIES WILL BE MADE UPON REQUEST. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT THE CITY CLERK AT 726-2719.

Please note that attachments to this agenda may not be final and are subject to change. This agenda may be amended as it is reviewed.

CERTIFICATION OF OFFICIAL NEWSPAPER

I hereby certify that a copy of this notice has been posted on the City Hall bulletin board and a copy has been given to the Chippewa Herald on January 30, 2017 at 3:40 pm by BNG.

Date: January 25 2017

To: City of Chippewa Falls Committee 3 members and Members of the City Council

From: Dwayne Lambert 1 East Canal Street Chippewa Falls WI 54729

This letter is in response to the request for information from Bridget Givens, Chippewa Falls City Clerk, dated January 23 2017 in regards to the license and tavern operation at 1 Eat Canal Street. I am requesting an extension of time to remain closed until March 17 2017. There are several active buyer's I am in negotiations with. We did not have the opportunity to renovate over the winter. Our plan is to immediately start preparing the interior for opening on March 17 2017 if an offer to purchase is not made. With an active offer to purchase I ask to remain closed until the purchase moves the license to the new property owner or agent thereof.

If no active offer is being exercised the location will be opened March 17 2017 and maintained for business in accordance with Section 12.03.12 of the Chippewa Falls Municipal Code going forward from that date.

Regards:

Dwayne Lambert

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO LOCATE ONE OR TWO TINY HOUSES AT 201 WEST CENTRAL STREET, ON
PARCEL 117, LOTS 7, 10, 11, AND 12,
BLOCK 19, CHIPPEWA FALLS PLAT**

**THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN, DO
ORDAIN AS FOLLOWS:**

1. That a request by Trinity United Methodist Church for a Special Use Permit was received by the City of Chippewa Falls Plan Commission for consideration and action on January 9, 2017 and has been duly considered.

2. That the City of Chippewa Falls Common Council conducted a public hearing on February 7, 2017 after proper notification of adjacent property owners and heard all those wishing to comment.

3. That a Special Use Permit is hereby issued, pursuant to Chapter 17.48 of the Municipal Code of Chippewa Falls, for one or two tiny houses located at 201 West Central Street. This property is zoned C-3 Central Business District.

4. That the Special Use Permit is hereby granted and shall be expressly subject to and conditioned upon the following:

- a) Tiny houses shall conform to NFPA 70 National Electrical Code and be properly connected to the Trinity United Methodist Church Electrical system.
- b) Each tiny house shall have an operating smoke detector, carbon monoxide detector and fire extinguisher, (maintained annually).
- c) Only electric heat sources will be permitted in the tiny houses.
- d) No tents, canopies or tarps associated with the tiny houses shall be permitted on site. Tents or tarps associated with Trinity United Methodist Church events or celebrations are permitted.
- e) No outdoor fires shall be permitted on the site. Grills are permitted but must maintain a minimum 10' setback from any structure.
- f) No smoking shall be permitted inside the structure.
- g) Sanitary facilities maintenance and disposal and access to potable water supply.
 - The sanitary facilities in the tiny houses/RV shall consist of a porta potty type toilet similar to those found in a small RV. The porta potty shall have a fresh water tank and a waste tank. The porta potty shall be properly emptied daily(except days when the church is not normally open such as holidays and weekends) in the Trinity United Methodist Church restroom by Tiny House Guests. Potable water shall be made available from Trinity United Methodist Church. Dishes shall be washed inside Trinity United Methodist Church. Showers shall be made available at the homes of volunteers, and at the Chippewa Valley Family YMCA.
- h) Trinity United Methodist Church shall provide garbage and recycling bins.
- i) Mike Cohoon, (715) 210-5405 shall be the designated contact in charge of maintenance

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and supervision and shall address concerns. The Hope Village Board shall designate a backup person for cases when Mr. Cohoon is unavailable.

- j) Standard operating procedures for placement of residents within the facilities including the screening, contract and other required documentation are as follows:
- The Career Development Outreach Center(CDC) in Chippewa Falls will perform initial intake; the CDC is the central intake for all homeless in Chippewa County. If CDC staff believes that a person is a good fit for a tiny house then Hope Village will do a separate intake/background check prior to a person being given the keys to a tiny house. The third check is done by local law enforcement. The Chippewa Falls Police Departments shall be given license and identification information for each Guest occupying a tiny house.
- k) Trinity United Methodist Church will designate 1 ½ offstreet Guest parking stalls per tiny house.
- l) Trinity United Methodist Church will carry liability insurance for the tiny houses located on church property.
- m) Tiny house habitants are unsheltered individuals and will be known as Guests and the attached agreement with Hope Village will be executed prior to occupancy.
- n) Tiny House Guests will be screened according to the attached agreement document.
- o) Tiny houses are temporary housing and Guests duration of stay shall be seven days or less, (with additional seven day stays available upon approval), as outlined in the attached agreement.
- p) That the attached location map and Special Use Permit Notice and pictures become part of the Special Use Permit Ordinance and available for inspection in the City of Chippewa Falls Engineering and Inspection Offices.
- q) That this permit shall expire upon transfer of ownership of these premises.
- r) That Chapter 17.48 (14), (15) and (16) of the Chippewa Falls Code of Ordinances regarding lapse of permit, automatic termination of permit and revocation of permit shall apply.
- s) As enumerated in Municipal Code Chapter 17.48(17), this Special Use Permit shall be reviewed by the City of Chippewa Falls Common Council every five years in consideration of health, safety, morals, comfort, prosperity and general welfare of the City.
- t) Except as specifically provided herein, all regulations of the City Zoning Ordinance shall apply.
- u) That this permit shall become null and void by non-compliance with this permit or related Codes or by application to the Board of Appeals for any Code variance at these premises.
- v) That all changes or modifications to this permit shall be by the Common Council only after review and recommendation by the Plan Commission and after public notice and hearing as required for a Special Use Permit.

5. That this Ordinance shall take effect from and after its passage and publication.

Dated this 7th day of February 2017.

FIRST READING: February 7, 2017

SECOND READING: February 21, 2017

APPROVED: _____
Mayor

Council President

ATTEST: _____
City Clerk

PUBLISHED: _____

DRAFT