



Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration
June 17, 2011

Committee #2 met on Friday, June 17, 2011 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: CW King, Brian Flynn, Chuck Hull, George Adrian, Jane Lardahl, Mayor Hoffman, Finance Mgr./Treasurer Lynne Bauer, Public Works Director/Utility Manager Rick Rubenzer, Assistant City Engineer Robbie Krejci, Water Utility Manager Rory Olson, Bill Faherty.

Call to Order: 08:00 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

- 1. Discuss request of former management employee to review final benefit calculation. Possible recommendations to the Council.**

Former Parks & Recreation Director Bill Faherty asked the Committee to review his final pay calculation as he felt he did not get paid wages due to him for his final days worked.

The Committee reviewed the final pay and it was discussed that salaried employees are paid bi-weekly and determined that Mr. Faherty was paid the salary due to him for 2010 as well as what he earned for 2011.

No action taken.

- 2. Discuss request to fill vacant street department position. Possible recommendations to the Council.**

Public Works Director Rick Rubenzer asked for permission to fill the vacant Street Department Heavy Equipment Operator position. The Committee reviewed the job description and Mr. Rubenzer indicated he would like to update the current job description as it has not been updated for quite some time.

Motion by Flynn/Hull to fill the vacant Street Department Heavy Equipment Operator Class 4 position and that Rick Rubenzer will update the job description. All present voted aye; motion carried.

- 3. Discuss City cell phone policy. Possible recommendations to the Council.**

The Committee discussed the proposed cell phone policy. The purpose of the policy is to deal with IRS taxation issues regarding personal usage of City phones. The policy includes provisions that allow Department Heads to determine if it is necessary for their

employees to utilize cell phones to conduct City business. If justified, the employee will have an option to get a City phone that cannot be used for personal use; or the option to use their personal cell phone for City business and be paid a stipend. The Committee discussed issues with open records requests and that personal cell phones could be subject to open records requests. The Committee also discussed that although language is included regarding bargaining rights for non-exempt employees issued cell phones, the City has the sole discretion to decide if the issuance of a cell phone or stipend is necessary and if it will continue for non-exempt employees. Finance Mgr/Treasurer Lynne Bauer asked that if adopted the reimbursement be effective after July 1.

Motion by Hull/Flynn to adopt the proposed cell phone policy. All present voting aye; motion carried.

4. Adjournment

Motion by Hull/Flynn to adjourn at 8:35 AM. All present voting aye; option carried.

**Minutes submitted by,
CW King, Chairman**