



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
December 14, 2016

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, December 14, 2016 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer and Paul Nadreau

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer; Police Chief Matt Kelm; Utility Officer Manager/IT Coordinator Connie Freagon; Fire Chief Mike Hepfler; City Engineer/Public Works Director/Utility Manager Rick Rubenzer; Assistant City Engineer Rob Krejci; and City Clerk Bridget Givens.

Call to Order: 9:00 AM

1. Discuss and consider 2017 Water, Wastewater and Stormwater Utility Budgets. Possible recommendations to the Council.

City Engineer/Public Works Director/Utility Manager Rubenzer provided a handout entitled The Cost of Clean and provided details thereon. The study surveyed 31 cities with a population range of 10,001 - 50,000; the City was in the bottom three for water and sewer rates.

Finance Manager Bauer indicated that the Water, Wastewater and Stormwater Utility Budgets were presented to the Committee approximately one month ago and just need formal approval.

Motion by Kiefer/Nadreau to recommend Council approve the 2017 Water, Wastewater and Stormwater Utility Budgets. **All present voting aye, motion carried.**

2. Discuss funding for Finance/Administration Department printer. Possible recommendations to the Council.

Bauer indicated that the printer in the Finance/Administration office broke. After checking with IT, it was estimated that the cost to fix the printer would be approximately \$500. With tax season approaching, and the fix not being guaranteed, it was decided that the printer should be replaced. Bauer indicated that the cost for the printer could be funded out of her department's training budget; however, the Mayor suggested it could be funded through franchise fees.

Motion by Nadreau/Kiefer to recommend Council approve funding the purchase of a new printer for the Finance/Administration Department in the amount of \$1,159.77 with franchise fees. **All present voting aye, motion carried.**

3. Discuss process for sale of Fire Station #2 located on Park Avenue. Possible recommendations to the Council.

Fire Chief Hepfler indicated that Fire Station #2 will be vacated in April 2017 and as such, the Committee considered the possible process for the sale. It was discussed that the City could accept sealed bids reserving the right to accept or reject any and all bids received. With this being the case, the Committee did not feel it was necessary to set a minimum bid.

Bauer will put together the notice, have it reviewed by the City Attorney, and share it with the Council for input prior to publication. It was also suggested the property be listed on Eau Claire Builders Exchange, Facebook and Craigslist. Additionally, the notice should include that parties interested in viewing the station should contact Chief Hepfler to schedule an appointment.

Motion by Kiefer/Nadreau to recommend Council approve accepting sealed bids for Fire Station #2. All present voting aye, motion carried.

4. Adjournment.

Motion by Nadreau/Kiefer to adjourn at 9:16 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**



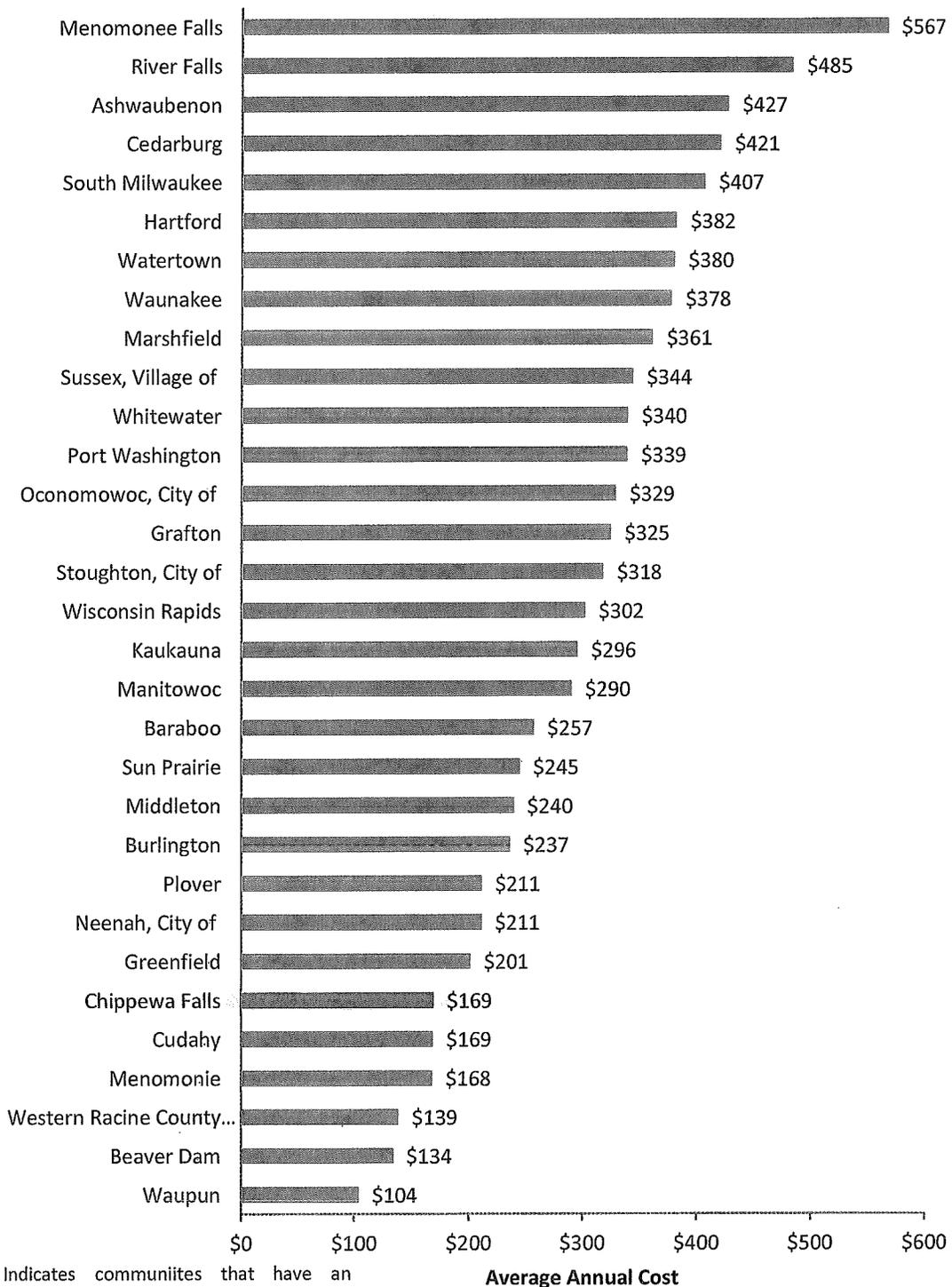
THE COST OF CLEAN

2016 WISCONSIN SEWER USER CHARGE SURVEY REPORT

MSA

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* Indicates communities that have an additional property tax contribution to sewer utility budget (not included in annual sewer rate)

31 cities in 10,001 to 50,000 comparison

Figure 5-F: Total Average Annual Sewer Charge Based on Actual Usage
Population 10,001-50,000

CF is 6th lowest sewer rates of 31 compared

FIGURE 6F

Municipality	Population	Annual Fixed Charge	Volume Charge, \$/1000 gal	Total Annual Sewer User Charge @ 55000 gal	Total Annual Cost of Sewer Service (Based on Usage)	Total Annual Cost of Water Service (Based on Usage)	Sewer Utility Charge (Including Applicable Property Tax)	Total Annual Combined Utility Service (Including Applicable Property Tax)
Ashwaubenon	18000	\$210	\$4.84	\$476	\$427	\$0	\$427	\$427
Baraboo	12000	\$118	\$3.94	\$305	\$257	\$155	\$257	\$413
Beaver Dam	16000	\$64	\$2.49	\$167	\$134	\$122	\$134	\$256
Burlington	10523	\$106	\$3.36	\$244	\$237	\$264	\$237	\$500
Cedarburg	11500	\$144	\$6.98	\$431	\$421	\$374	\$421	\$794
Chippewa Falls	13830	\$68	\$3.37	\$207	\$169	\$157	\$169	\$327
Cudahy	18400	\$140	\$0.80	\$173	\$169	\$161	\$169	\$330
Grafton	11519	\$93	\$5.21	\$380	\$325	\$197	\$325	\$521
Greenfield	37000	\$120	\$1.81	\$220	\$201	\$0	\$201	\$201
Hartford	15000	\$178	\$4.42	\$421	\$382	\$391	\$382	\$773
Kaukauna	15848	\$36	\$9.02	\$407	\$296	\$319	\$296	\$615
Manitowoc	34500	\$129	\$3.58	\$326	\$290	\$160	\$290	\$450
Marshfield	19186	\$221	\$5.49	\$447	\$361	\$257	\$361	\$618
Menomonee Falls	28000	\$278	\$5.76	\$595	\$567	\$260	\$567	\$828
Menomonie	16000	\$64	\$3.48	\$207	\$168	\$166	\$168	\$334
Middleton	18000	\$101	\$2.70	\$249	\$240	\$184	\$240	\$424
Neenah, City of	25871	\$87	\$3.19	\$263	\$211	\$310	\$211	\$521
Oconomowoc, City of	20000	\$85	\$4.47	\$331	\$329	\$274	\$329	\$604
Plover	12500	\$60	\$3.30	\$241	\$211	\$232	\$211	\$443
Port Washington	11500	\$183	\$3.93	\$399	\$339	\$147	\$339	\$486

FIGURE 6F

Municipality	Population	Annual Fixed Charge	Volume Charge, \$/1000 gal	Total Annual Sewer User Charge @ 55000 gal	Total Annual Cost of Sewer Service (Based on Usage)	Total Annual Cost of Water Service (Based on Usage)	Sewer Utility Charge (Including Applicable Property Tax)	Total Annual Combined Utility Service (Including Applicable Property Tax)
River Falls	15209	\$198	\$7.04	\$585	\$485	\$120	\$485	\$605
South Milwaukee	21000	\$228	\$4.48	\$412	\$407	\$514	\$407	\$921
Stoughton, City of	12800	\$88	\$4.93	\$359	\$318	\$312	\$318	\$630
Sun Prairie	30000	\$106	\$3.66	\$257	\$245	\$492	\$245	\$737
Sussex, Village of	14000	\$75	\$4.78	\$338	\$344	\$306	\$344	\$650
Watertown	24000	\$242	\$4.34	\$421	\$380	\$238	\$380	\$618
Wauwaukee	13100	\$148	\$3.85	\$360	\$378	\$239	\$378	\$617
Waupun	11330	\$0	\$3.09	\$170	\$104	\$405	\$104	\$509
Western Racine County Sewerage District	10500	\$0	\$3.09	\$170	\$139	\$0	\$139	\$139
Whitewater	15040	\$115	\$6.57	\$476	\$340	\$152	\$340	\$491
Wisconsin Rapids	18500	\$166	\$5.00	\$371	\$302	\$243	\$302	\$545

3 communities have lower combined sewer/water rates than CF in a comparison of 31 cities, population 10,001 to 50,000 across Wisconsin.

Range of rates is \$139 to \$921

CF rate is \$327 Annually

Improvements and projects and staff all impact these rates