



Minutes
Committee #2
Labor Negotiations, Personnel Policy & Administration

Committee #2 met on Wednesday, February 16, 2011 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Attendees: CW King, Brian Flynn, Chuck Hull, George Adrian, Treasurer Lynne Bauer, Assistant City Engineer Robbie Krejci, Fire Chief Tom Larson, Battalion Chief Jon Taylor, Rick Flynn, Nancy Flynn.

Call to Order: 8:00 AM

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Discuss request to fill engineering secretary position. Possible recommendations to the Council.

The Committee discussed the request of City Engineer/Public Works Director Rick Rubenzer to fill the secretary position in his office due to the retirement of Kathy Moldrem. They also reviewed the job description. (Attachment) Assistant City Engineer Robbie Krejci spoke on behalf of Rick regarding this request.

Motion by Flynn/Hull, all present voting aye, to approve filling the Engineering Secretary position. Motion carried.

2. Discuss retirement option from National Insurance Services. Possible recommendation to the Council.

The Committee discussed the request of the Fire Chief and Battalion Chiefs to have the City approve a plan presented by National Insurance Services (attachment) that would allow them to deposit their sick and vacation payouts into an HRA when they retire. As it was presented, there would be no cost to the City and it would only be available at the time of retirement. The Committee indicated if other employees were interested in this option, they should make a request to the Committee.

Motion by Flynn/Hull, all present voting aye, to approve the request of the non-union management fire department employees to allow the retirement option offered by National Insurance Services at no cost to the City. Motion carried.

3. **Discuss request to fill vacancy in fire department created by retirement of firefighter. Possible recommendations to the Council.**

The Committee reviewed the Fire Chief's request to fill the vacancy created by the retirement of Firefighter Steve Leahy.

Motion by Hull/Flynn, all present voting aye, to approve filling the vacancy created by the retirement of Firefighter Steve Leahy. **Motion carried.**

4. **Discuss request to fill anticipated vacancies created by filling the Battalion Chief position. Possible recommendations to the Council.**

The Committee discussed action taken in December 2010 to separate out the Fire Chief and Battalion Chief positions. The Council budgeted \$40,000 for the cost of filling the position for half of 2011. Finance Mgr. Lynne Bauer indicated that due to the uncertainty over the State's Budget and potential shared revenue cuts that the Committee should consider waiting until we have a better idea of how those issues will impact our 2012 Budget.

Motion by Flynn/Hull, all present voting aye, to recommend the Council fill the vacancies created by filling the Battalion Chief position. **Motion carried.**

5. **Adjournment**

Motion by Flynn/King, all present voting aye, to adjourn at 8:27 AM. **Motion carried.**

**Minutes submitted by,
CW King, Chairman**