



MINUTES

COMMITTEE #1

REVENUES, DISBURSEMENTS, WATER AND WASTEWATER

and

COMMITTEE #2

LABOR NEGOTIATIONS, PERSONNEL, POLICY & ADMINISTRATION

October 22, 2013

City Hall, Council Chambers

Committee #1 - Revenues, Disbursements, Water and Wastewater and Committee #2 - Labor Negotiations, Personnel, Policy & Administration met on Tuesday, October 22, 2013 at 12:30 PM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Council/Committee Members present: Jane Lardahl, George Adrian, Amy Mason, Bill Hicks, Chuck Hull, Michael Hanke, Mayor Hoffman.

Others present: Finance Mgr/Treasurer Lynne Bauer, Public Works Director/City Engineer/Utility Manager Rick Rubenzer, Street/Utility Maintenance Manager Rick Ruf, City Clerk Bridget Givens, Library Director Virginia Wood-Roberts, Firefighters Chuck Goettl, Greg Bowe, Gary Bell, Paul Jerrett, Police & Fire Commission Members Todd Zukowski and Paul Peters.

Call to Order: 12:30 PM.

Items of business to be discussed or acted upon at this meeting are shown on the attached agenda below:

1. Open Session.

Motion by Mason/Hicks to take Item #6 out of order and address at this time. All present voted aye. Motion carried. (It was noted there will be additional discussion on this item after the closed session if needed)

6. Review preliminary 2014 Budget data including but not limited to revenues, operational expenses and health insurance premium increases. Possible recommendations to the Council.

Police & Fire Commission President Todd Zukowski distributed a letter from the PFC requesting the City separate the Fire Chief and Battalion Chief positions and fund a 40 hour administrative Fire Chief position. President Zukowski and Commission Member Paul Peters feel it will be difficult to hire a replacement willing to work a 24 hour shift as well as be responsible for the Chief duties. Discussions included what are the shortfalls of having one

person responsible for both roles and what options the City has for funding the positions. The Committees noted funding would be discussed during the 2014 budget process.

No action taken.

2. Discuss sale of used street lights. Possible recommendations to the Council.

Street & Maintenance Manager Rick Ruf indicated there are street lights for sale that were removed during the roundabout project. He indicated a company is interested in purchasing the lights and he estimates the fair market value of each light to be \$600-\$800. He could also try selling them on the municipal auction site. The Committee asked him to pursue the matter and bring back more information including a sale price for the lights.

No action taken.

3. Discuss sale of Street Department water truck. Possible recommendations to the Council.

Street & Maintenance Manager Rick Ruf indicated the City has a 1996 water tank truck that is rarely used. He indicated the value to be approximately \$3500 and estimated annual maintenance costs are \$700. Main Street Director Teri Ouimette indicated they use the truck for watering flower beds in the downtown area. Ruf indicated with tight budgets and zero budget increases he could sell the truck on the municipal auction site and be able to forego the annual maintenance costs. Council President Hicks believes items such as these could be addressed through a request for City services process.

Motion by Hicks/Mason to recommend the Council table this item. All present voted aye. Motion carried.

4. Discuss funding for Fire Department equipment. Possible recommendations to the Council.

Finance Manager Bauer indicated the Fire Department ordered cot upgrades earlier in the year with the intent to use donation funds of \$6000 to pay for them. The cots arrived however the donation funds have been used to pay for other items. The cot upgrades are necessary to ensure the safety of larger patients. Bauer indicated the fire dues monies received from the State were approximately \$6000 more than estimated and could be used to pay for the cot upgrades.

Motion by Mason/Adrian to recommend the Council approve funding for the fire department cot upgrades from the general fund revenues (fire protection dues funding). All present voted aye. Motion carried.

**5. Motion by Mason/Hicks to go into closed session under WI Statutes 19.85(1)(e) "conducting public business with competitive or bargaining implications" to:
a) Discuss labor negotiation issues and strategy; and to include all council members; Mayor; Finance Mgr; and department staff as needed; may return to open session.**

Roll call vote: Aye – Mason, Hicks, Adrian, Hull, Lardahl. Motion carried.

The Committees discussed labor negotiation issues and strategy.

Motion by Mason/Adrian to go back into open session. All present voted aye. Motion carried.

It was noted there will be no further discussion in open session regarding the 2014 Budget and that review of budget data will continue at next week's meeting.

No action taken.

7. Adjournment.

Motion by Hicks/Adrian to adjourn at 2:19 PM. All present voted aye. Motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Mgr/Treasurer**



City of Chippewa Falls Police and Fire Commission

Chippewa Falls Mayor
Greg Hoffman
Chippewa Falls City Council Members
30 W Central St
Chippewa Falls, WI 54729
10-22-13

With the announcement of Chippewa Falls Fire Chief Tom Larson giving notice of his retirement in the spring of 2014, the Police and Fire Commission's responsibility is to seek qualified candidates and appoint a new Fire Chief.

Since January 2007, Chief Larson is acting as Fire Chief and Battalion Chief of B Shift. Once Chief Larson is officially retired, we will have an open Battalion Chief and a Fire Chief position. As a Fire Commission we must know the position itself to post the qualifications to find the best possible candidate. Knowing there will be difficulty finding a candidate who is qualified and will accept the position as both Fire Chief and Battalion Chief, we the Chippewa Falls Police and Fire Commission are formally requesting the Chippewa Falls City Council and Mayor Hoffman fund the position of a 40 hour administrative Fire Chief and reinstate a third 24 hour duty Battalion Chief.

Sincerely,

Todd Zukowski, Chairman
Brian Hedrington
Paul Peters, Vice Chairman
Todd Prill, Secretary
Greg Dachel