



Minutes  
Committee No. 1  
Revenues, Disbursements, Water and Wastewater  
August 14, 2013

Committee #1 – Revenues, Disbursements, Water and Wastewater met on Wednesday, August 14, 2013 at 6:00 PM in the City Hall, Council Chambers, 30 W. Central Street, Chippewa Falls, WI.

Committee/Council Members present: Jane Lardahl, George Adrian, Amy Mason, Bill Hicks, Mayor Hoffman.

Others Present: Finance Manager/Treasurer Lynne Bauer, City Clerk Bridget Givens, Fire Chief Tom Larson, Battalion Chief Mike Hepfler, Karen Hepfler, Street & Utility Manager Rick Ruf.

The meeting was called to order at: 6:00 PM.

**1. Consider whether to revise the procedure for the sale of Marilyn Street/Chippewa Crossing lots and allow for the resubmission of a contingent offer to purchase from Mark Mueller and Patrick & Henrietta Leary. Possible recommendations to the Council.**

The Committee discussed the previous bidding process, the two lots for sale on Chippewa Crossing Boulevard and three lots for sale on Marilyn Street. Also discussed were the attached offers from Mark Mueller for lots on Marilyn Street and Patrick and Henrietta Leary for a lot on Chippewa Crossing Boulevard.

**Motion by Adrian/Mason** to recommend the Council approve the sale of Lots 7 and 11, Replat of Ziele Addition, Marilyn Street to Mark Mueller for \$28,000 with Mr. Mueller responsible for the rezoning process and fees associated therewith. **All present voted aye. Motion carried.**

**Motion by Adrian/Mason** to recommend the Council approve the sale of Lot 1 and ½ of Lot 2, Replat of Ziele Addition, Chippewa Crossing Boulevard, to Patrick & Henrietta Leary for \$7,500. **All present voted aye. Motion carried.**

**2. Discuss potential realtors for selling of City lots. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer researched realtors in the area that could assist the City in marketing/selling the remaining City lots on Chippewa Crossing Boulevard and Marilyn Street. Edina Realty has an office in Eau Claire and Woods & Water and Coldwell Banker Brenizer have offices in Chippewa Falls. She contacted agents Joe Germain and Laurie Hedrington who have both served on the City's Board of Review. Woods & Water Realty (Joe Germain)

indicated a commission price of 6% with Coldwell Banker Brenizer's commission price at 8-10%.

**Motion by Mason/Adrian** to recommend the Council approve utilizing Woods & Water Realty and Agent Joe Germain to sell the remaining lots on Chippewa Crossing Boulevard and Marilyn Street. **All present voted aye. Motion carried.**

**3. Discuss street hot mix repair account. Possible recommendations to the Council.**

Street & Utility Manager Rick Ruf discussed a list of streets and water/sewer ditches that need repair. He estimated the cost to fix these streets at \$50,000. He is suggesting transfers from his Crack Filling Routing; Pea Gravel; Recycled Gravel Crushing; and Surface Sealing Accounts to cover the cost. He did indicate by transferring the large amount from the surface sealing account that less streets would be seal coated this year. The Council realizes many streets are in poor shape and will address the situation during the budget cycle.

**Motion by Mason/Adrian** to recommend the Council approve the transfer of \$50,000 from Crack Filling/Routing (10.53340.5483 - \$2,876.12); Pea Gravel (10.53340.5451 - \$6,000); Recycled Gravel-Crushing (10.53330.5451 - \$3,000); and Surface Sealing (10.53340.5482 - \$38,123.88) to the Street Hot Mix Account (10.53340.5481) for balancing the streets on the attached listing. **All present voted aye. Motion carried.**

**4. Discuss purchase of 4 ton Patch Trailer and asphalt recycler. Possible recommendations to the Council.**

**Motion by Adrian/Mason** to recommend the Council table this item to a future Committee #1 meeting. **All present voted aye. Motion carried.**

**5. Discuss funding for Fire Department Station 2 roof/building repairs. Possible recommendations to the Council.**

Battalion Chief Mike Hepfler discussed quotes for finishing up the roof/building repairs at Station #2 due to a leaky roof. He received a quote of \$300.00 from Petersons Affordable Construction for replacing sheetrock by the door; \$132.00 from Champion Gutters for gutter and down spout; and \$145.00 from The Gutterman, LLC. for gutter and down spout. The Fire Department Building Maintenance Account monies have been used for 2013 and he is requesting a transfer from Office Supplies and Operating Supplies.

**Motion by Adrian/Mason** to recommend the Council approve the transfer of \$432.00 from the Fire Department Office Supplies Account (10.52200.5319) and the Fire Department Operating Supplies Account (10.52200.5349) to the Fire Department Building Maintenance Account (10.52200.5365) to cover the expenses of Peterson's Affordable Construction and Champion Gutters to complete building/roof repairs at Fire Station #2. **All present voted aye. Motion carried.**

**6. Discuss sale of Snorkel truck. Possible recommendations to the Council.**

Fire Chief Larson indicated he would like to sell the 1981 Snorkel truck when the new truck is delivered in March. He indicated the City of Bloomer is interested in the truck and stated if kept in the area it would be available for use if we ever needed it. Bloomer is starting their

2014 Budget process and they would like to know what the City would sell the truck for. Chief Larson indicated the age of the truck limits marketing possibilities but has talked with Brindlee Mountain Fire Apparatus, LLC out of Alabama who stated the truck could sell for \$10,000 to \$30,000. Brindlee keeps a 10% commission. The Committee discussed the benefit of having the truck in the area and decided they would offer to sell the truck to Bloomer or any other interested Fire Department in the area for \$17,500.

**Motion by Mason/Adrian** to recommend the Council offer to sell the 1981 Snorkel truck to the City of Bloomer or other interested Fire Departments for \$17,500. **All present voted aye.**  
**Motion carried.**

#### **7. Discuss 2014 Budget timeline. Possible recommendations to the Council.**

Finance Mgr Bauer presented a draft timeline for 2014 Budget activities. The Committee chose Wednesday evenings as the tentative day for meetings in October and November. Meetings will begin in early October with a public hearing on the budget tentatively scheduled for November 26 at 6:30 PM.

**No action taken.**

#### **8. Adjournment.**

**Motion by Mason/Adrian** to adjourn at 6:55 PM. **All present voted aye, motion carried.**

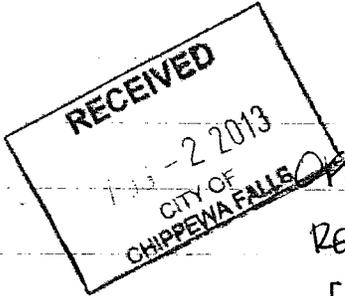
**Minutes submitted by,**  
**Lynne Bauer,**  
**Finance Manager/Treasurer**



8-2-13

lot 7 & lot 11

REPEAT OF ZIELE ADDITION TO THE CITY OF  
CHIPPEWA FALLS.



offer to purchase both lots for <sup>A TOTAL OF \$111K</sup> 28000 PROVIDED I CAN  
REZONE TO ACCOMODATE 3 BEDROOM DUPLEXES ON  
EA lot.

To close WITHIN 30 DAYS OF REZONING.

THIS OFFER VALID UNTIL 8-9-13

BUYER: MARK MUELLER / INDIVIDUAL

5734 180<sup>th</sup> ST

CHIPPEWA FALLS, WISC 54729

715-726-1920 - HOME

715-514-9507 - CELL

A stylized handwritten signature in black ink.

MARK MUELLER

## Lynne Bauer

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**From:** Bridget Givens  
**Sent:** Wednesday, August 14, 2013 8:58 AM  
**To:** Lynne Bauer  
**Subject:** FW: Lot Information

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**From:** Greg Hoffman [<mailto:ghoffman@crinet.com>]  
**Sent:** Tuesday, August 13, 2013 4:25 PM  
**To:** Bridget Givens  
**Subject:** FW: Lot Information

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**From:** Patrick Leary [<mailto:phleary@aol.com>]  
**Sent:** Tuesday, August 13, 2013 3:47 PM  
**To:** [ghoffman@chippewafalls-wi.gov](mailto:ghoffman@chippewafalls-wi.gov)  
**Subject:** Fwd: Lot Information

Hello Mr. Mayor,  
Do U know what was decided at this meeting?? Did U get a chance to read our letter to the committee?

Thank U for your time,

Patrick & Henrietta Leary  
Patrick Leary  
[phleary@aol.com](mailto:phleary@aol.com)

-----Original Message-----

From: phleary <[phleary@aol.com](mailto:phleary@aol.com)>  
To: ghoffman <[ghoffman@chippewafalls-wi.gov](mailto:ghoffman@chippewafalls-wi.gov)>  
Cc: PL Leary <[phleary@aol.com](mailto:phleary@aol.com)>  
Sent: Sat, Aug 3, 2013 7:33 am  
Subject: Lot Information

Dear Mr. Mayor Hoffman,

We will be in Minnesota to the VA hospital for a medical appointment for Patrick on Tuesday Aug. 6, 2013 & we will not be home in time to attend the city meeting. We were wondering if you could read the following letter at the meeting on our behalf?

Thank You,

Patrick & Henrietta

Dear Mayor Hoffman, City Council & Committee Members,

We are writing to express our interest in purchasing a Lot(s) behind out house at 806 E. South Avenue. Lot # 1 & 1/2 of Lot 2. The Lots are across from the Chippewa Falls "Happy Tails" Dog Park.

We have shown interest in the land since we purchased our home in 2010 & have been talking with Rick Rubenzer the City Engineer to get some information on the availability & the price of the Lot (s), so we could purchase the Lot(s).

We understand at that time the Lots were being sold as unbuildable, we do not want to build on the Lot (s).

We feel it would greatly increase the value of our home.

We understand that the price is \$5000.00 per Lot.

Please consider our interest in purchasing Lot # 1 & if possible 1/2 of Lot # 2.

Thank You for your time & consideration,

Patrick & Henrietta Leary

715-861-5289

715-559-2895

Sent from Windows Mail

Committee #1 August 14, 2013

*Approved*

Transfer From Account #	Amount	Transfer To Account #	Reason:
#1 10.53340.5483	\$2,876.12	10.53340.5481	Street Hot Mix
Crack Filling/ROUTING			
10.53340.5451	\$6,000.00	10.53340.5481	Street Hot Mix
Pea Gravel			
10.53330.5451	\$3,000.00	10.53340.5481	Street Hot Mix
Recycled Gravel-Crushing			
10.53340.5482	<u>\$38,123.88</u>	10.53340.5481	Street Hot Mix
Surface Sealing			
Total	<u>\$50,000.00</u>		

*tabled*

#2 10.45000.4593	\$52,493.12	10.53120.5350	4 Ton Patch Trailer & Asphalt Recycler
Sale of Scrap			
10.53120.5352	\$25,006.88	10.53120.5350	4 Ton Patch Trailer & Asphalt Recycler
Motor Vehicle Parts			
10.53360.5353	<u>\$14,500.00</u>	10.53120.5350	4 Ton Patch Trailer & Asphalt Recycler
Machinery and Equipment Part			
Total	<u>\$92,000.00</u>		

Street Balancing 2013

Location	Hot mix used	Material cost
Herbert St. from Bryant St. to Wisconsin St.	60-ton	\$2,910.00
Technology Way from Basswood north to corner	40-ton	\$1,940.00
Bridgewater Ave from Jefferson Ave to Eagle St.	51-ton	\$2,475.00
St. Augustine from Olive St. to Elm St.	36-ton	\$1,745.00
Saint Paul St. from Olive St. to Elm St.	37-ton	\$1,795.00
Cedar St. From Saint Paul to St. Augustine St.	12-ton	\$585.00
Dwight St. from Huran St. to Superior St.	18-ton	\$873.00
Superior St. from Dwight St. to Elm St.	43-ton	\$2,085.00
Spruce St. from Eagle St. to Pearl St.	37-ton	\$1,795.00
Rand St from Carson St. to Governor St.	24-ton	\$1,165.00
Chapman Rd. from Wisconsin St. to A St.	25-ton	\$1,215.00
Intersection of South Ave. and Maple St.	18-ton	\$875.00
Intersection of South Ave. and Wilson St.	18-ton	\$875.00
Main St from South Ave to Linden St.	36-ton	\$1,745.00
Maple St from South Ave. to Linden St		
Wisconsin St. from A St. to Chapman Rd.	24-ton	\$1,165.00
Wisconsin St. from Woodward Ave. to A St.	134-ton	\$6,500.00
Roland from Prairier View Rd. to Grant St.	19-ton	\$925.00
Canal St. From Main St. to Woodward Ave.	54-ton	\$2,620.00
Canal St. from Old Eau Claire Rd. to Casper Park baseball field	91-ton	\$4,415.00
Wheaton St. from Bridgewater to Macomber St.	62-ton	\$3,010.00
Cliff St. Main St. to Howard St.	50-ton	\$2,425.00
Corner of Wagner St. Hill	13-ton	\$630.00
State St. from Grand Ave to Central St.	30-ton	\$1,455.00
Pot holes	151-ton	\$7,325.00
Water Ditches		
321 Macomber	3-ton	\$145.00
115 Grove St.	8-ton	\$390.00
Rural St.	13-ton	\$630.00
1109 North St.	8-ton	\$390.00
745 Mansfield St.	13-ton	\$630.00
Intersection of Main and Linden	6-ton	\$290.00
Intersection of Wheaton and Bridgewater		
River St. near Taylor St.		
26 Beaver St.		
521 Miles		
Well & Warren		
Well & Water		
1009 Water		
123 S Rural ( Church St)		
210 s Rural (Church St)		
804 Wheaton		
9 S State		

Streets to balance

River from Grove to Rural  
Herschel from River to Allen  
Culver at corner of Court  
River at State  
Rural from River to Allen  
Rural from Church to Court  
Grove from Church to Rural  
Grove near Spring  
Woodward from Park Ave to Walnut  
Vine from Woodward to Chippewa  
Vine from Duncan to Woodward Ave  
Walnut from Duncan to Main  
Woodward from Summit to Greenville  
Greenville at Park  
Pine from Grand to Columbia  
Columbia from Peck to Carson  
Grand Avenue from Albert to Superior  
Grand Avenue from Superior to Pine  
Governor from Willow to Dover  
Gov. from Dover to Miles  
Governor from Rand to Wheaton  
Spruce from Wheaton to Terrill  
Superior from Willow to Coleman  
Maple from South Ave to Linden

Water/sewer ditches

Intersection of Wheaton and  
Bridgewater  
River St. near Taylor St.  
26 Beaver St.  
521 Miles  
Well & Warren  
Well & Water  
1009 Water  
123 S Rural ( Church St)  
210 s Rural (Church St)  
804 Wheaton  
9 S State

PETERSONS AFFORDABLE  
 CONSTRUCTION  
 1255 305TH STREET  
 CADOTT, WI 54727

# Estimate

Date	Estimate #
6/25/2013	8

Name / Address
Mike Hepfler Chippewa Falls Fire And Rescue 211 Bay St Chippewa Falls Wi 54729

			Project
Description	Qty	Rate	Total
Replace rear door on station # 2 . Door is 36 inch and has closer and lock guard.		989.00	<del>989.00</del>
Labor door installation.		200.00	<del>200.00</del>
Replace sheetrock by door . Material and labor.		300.00	300.00
		<b>Total</b>	\$1,489.00

~~\$300~~ - 2

5349



Proposal

# The GUTTERMAN, LLC

Seamless Aluminum Gutters

309 Washington Street • Stanley, WI 54768

Phone (715) 644-0260 or 1-800-488-9011

PROPOSAL SUBMITTED TO <i>Chippewa Fire District</i>		PHONE <i>Mike Hefley</i>	DATE <i>8-14-2013</i>
STREET <i>35 East Park Ave</i>		JOB NAME <i>21070576</i>	
CITY, STATE, AND ZIP CODE <i>Chippewa Falls WI</i>		JOB LOCATION <i>579-2367</i>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

*White Gutter (032) 5" K-style 18 ft*  
*white Downspout (3x4) 12 ft*

*Q AAA*

*18*

We ~~Propose~~ hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ *145<sup>00</sup>* )

Payment to be made as follows: *Upon Completion*

**NOTICE OF LIEN RIGHTS**  
 AS REQUIRED BY THE WISCONSIN LIEN LAW, THE GUTTERMAN HEREBY NOTIFIES BUYER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTION ON BUYER'S LAND MAY HAVE LIEN RIGHTS ON THAT LAND AND ON THE BUILDINGS ON THAT LAND IF THEY ARE NOT PAID FOR SUCH LABOR OR MATERIALS. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE GUTTERMAN ARE THOSE WHO CONTRACT DIRECTLY WITH THE BUYER OR THOSE WHO GIVE THE BUYER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR CONSTRUCTION ACCORDINGLY, THE BUYER WILL PROBABLY RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. THE GUTTERMAN AGREES TO COOPERATE WITH THE BUYER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

Authorized Signature *Thomas Faurer*

Note: This proposal may be withdrawn by us if not accepted within *30* days.

**LATE PAYMENT PENALTY**  
 Payment is due and payable upon completion of the job. If payment is not made within 10 days, in addition to The Gutterman's other rights and remedies, a late payment penalty charge at the rate of one and one-half percent (1 1/2%) per month, eighteen percent (18%) per annum, on the unpaid balance (excluding the monthly late penalty charge) will be imposed. Should it be necessary to force collection of any monies due herein, buyer shall be responsible for all costs connected therewith, including reasonable attorney's fees.

**GUARANTEE**  
 As material is guaranteed to be as specified and all work is guaranteed to be completed in a workmanlike manner according to standard practices. This guarantee shall last for a period of one year from the date of completion of the work. All guarantees are void if payment is not made as specified

Acceptance of Proposal the above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date of Acceptance: \_\_\_\_\_

Thomas K. Larson

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**From:** Matt Funston <mfunston@bmfallic.com>  
**Sent:** Wednesday, August 14, 2013 2:33 PM  
**To:** Thomas K. Larson  
**Subject:** RE: Chippewa Falls Snorkel Truck

Chief Larson,

I received your e-mail of the specs and pictures of your 1981 General Henrickson Snorkel. From the pictures it looks like a nice looking truck for its age.

What you have there is a specialized apparatus that was a fairly hot item in the 1980's. That being said, there are departments and fire chiefs around who still like them and we have seen them go from anywhere between \$10K and \$30K. While the age of the truck is a major factor, the fact that it only has 16,475 miles on it is a big plus. Age and mileage are the first things our customers ask about when considering an apparatus.

Knowing you have a timeframe until March of next year I would take this information to your board tonight so you can arrive at a price that would be comfortable for you to start at. Once a decision is made, let us know what price you would like to begin with and we can put the full force of our marketing and sales efforts behind you to get the most value out of your truck.

I hope this information has been helpful. Please let me know if we can do anything more for you.

Best Regards,

Matt Funston  
Brindlee Mountain Fire Apparatus  
15410 US Highway 231  
Union Grove, AL 35175  
866-285-9305 Office  
256-498-0924 Fax  
[www.FireTruckMall.com](http://www.FireTruckMall.com)

**BRINDLEE MOUNTAIN**  
FIRE APPARATUS, LLC

15410 US Highway 231  
Union Grove, AL 35175

Phone: (256) 498-1395  
Fax: (256) 498-0924  
[www.FireTruckMall.com](http://www.FireTruckMall.com)

# BRINDLEE MOUNTAIN

FIRE APPARATUS, LLC

15410 US Highway 231  
Union Grove, AL 35175

Phone: (256) 498-1395  
Fax: (256) 498-0924  
[www.FireTruckMall.com](http://www.FireTruckMall.com)

## Brokerage Offer

This is an agreement between the seller and Brindlee Mountain Fire Apparatus. If Brindlee Mountain is unable to provide the seller with a buyer for the apparatus, no payment will be owed to Brindlee Mountain. We are only paid if we provide a buyer for your apparatus. Brindlee will refer to Agent/Owner all qualified inquires we receive regarding the specified apparatus. If Agent/Owner sells the marketed apparatus or any other apparatus to the customer referred by Brindlee, or anyone acting on behalf of the referred customer, the Agent/Owner will pay the agreed commission to Brindlee within 10 days of the sale.

Agent/Owner agrees to notify Brindlee, at the time of sale, as to the sale price and the name and address of the buyer. Either party may terminate at any time by notifying the other party in writing. If any sale takes place subsequent to termination, to a party previously referred by Brindlee, the same commission will be paid as if the agreement were still in effect.

Please complete this form to the best of your knowledge.  
The more information you can provide us, the better equipped we will be in marketing your truck!

### Customer Information:

Fire Department/Owner: CITY OF CHIPPEWA FALLS - FIRE & EMERGENCY SERVICES Name of Contact: FIRE CHIEF TOM CARSON  
Phone Number: 715-828-0731 Fax: 715-726-2751 Email: Hanson@chippewafalls-wi.gov  
Where is the truck currently located (city, state): CHIPPEWA FALLS, WISCONSIN

### Apparatus:

Year: 1981 VIN: 14638 Shop Order #/ Build #: \_\_\_\_\_

Chassis: Manufacturer: HENRICKSON Model: 1871-S 4x4 (y/n): N

Fire Body: Manufacturer: GENERAL Model: \_\_\_\_\_

Aerial: Manufacturer: SNORKEL Model: SFF-A-AL Length: 85'

Aerial Hours: 885 Date of Last Aerial Certification: 2012

Mileage: 16,475 Engine Hours: 1421 # Cab Seating: 5 # SCBA Seats: 3

Engine: Make: DETROIT DIESEL Model: 8V 71 HP: 350 Diesel or Gas: DIESEL

Transmission: Make: ALLISON Model: HT 740D Automatic or Manual: AUTOMATIC

Pump: Make: DARLEY Model: STAGE GPM: 1250 Pump and Roll (y/n): N

Date of Last Pump Certification: FALL 2012 Foam System (make and model): N/A

Water Tank: Gallons: 275 Material: STEEL Foam Tank(s): N/A

**Discharges (number and size):**

Driver's Side: (3) 2 1/2" Officer's Side: (3) 2 1/2"  
Front: N/A Rear: (2) 2 1/2"

**Suctions (number and size):**

Driver's Side: (1) 6" + (1) 2 1/2" Officer's Side: (1) 6" + (1) 2 1/2"  
Front: N/A Rear: (1) 6"

Crosslays (# and size): (2) 150' 1 1/2" Piped for Deck Gun (y/n): Y Deck Gun Included (y/n): Y  
Booster Reels: N/A

Generator: Brand: GENERAC Wattage: 3250 Fuel Type: GAS Hours: -

**Check All that Apply:**

- Electric Reels: \_\_\_\_\_
- Telescoping Lights: \_\_\_\_\_
- Light Tower: \_\_\_\_\_
- Ground Ladders: 45', 28', 35', 20', 16', 14', 10'
- Air Conditioning
- Aluminum Hose Bed Cover
- Arrowstick
- Hydraulic Reels: \_\_\_\_\_
- LED Lighting: \_\_\_\_\_
- Cascade System: \_\_\_\_\_
- Breathing Air (aerials only): (2) 2015 PSI
- Automatic Tire Chains
- Federal Q Siren
- Hydraulic Ladder Rack
- Interior EMS Cabinet
- Jake Brake
- Pump Heat Pan

Dimensions: Length: 47' Height: 11' 8" GVWR: 19,000 Wheelbase: 8'

**Additional Features or Loose Equipment:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Maintenance/Repairs Needed?**

\_\_\_\_\_  
\_\_\_\_\_

Overall Condition of Vehicle: VERY GOOD Date this truck is available: MARCH 2014  
Asking Price: \$ ? Reason for Selling: NEW AERIAL PLATFORM TRUCK ORDERED

Brindlee Mountain Fire Apparatus charges 10% (or \$500 minimum) commission upon the sale of any truck sold under \$75,000, 7% commission on the sale of trucks from \$75,000 – under \$150,000, and 5% commission for any truck at or above \$150,000.

Signed Fire Chief Thomas K. Larson Date 8-14-2013

## Events for 2014 Budget Cycle

Review Department Operational Budgets - Finance Mgr/Department Heads - September

Review Department Wage/Benefit Issues - Committee #2 - September/October

Review TIF/Debt Impact on Budget - Mid to Late October

Review Capital Project/Item Requests - Ad Hoc Planning Committee/Committee #1 - October

Review Revenue Budgets - October

Review Donation and Community Funding Requests - October

Review final proposed budget and discuss levy impact - Early November

Hold public hearing - Last week of November

Council adopts final budget and sets levy - Last week of November

<b>Tentative 2014 Budget Schedule</b>		
Tentative Agenda Discussion	Tentative Dates	Tentative Times
Review Proposed 2014 Revenue Budget	October 2, 2013	6:30 PM
Review Proposed 2014 Expenditure Budget	October 2, 2013	6:30 PM
Review Capital Project/Item Requests	October 9, 2013	6:30 PM
Review Donation and Room Tax Budgets	October 16, 2013	6:30 PM
Department Budget Discussions	October 16, 2013	6:30 PM
Additional Budget Review and Discussion	October 23, 2013	6:30 PM
Final Review of Proposed Budgets	November 6, 2013	6:30 PM
Meeting (if necessary) to make budget changes	November 6, 2013	6:30 PM
Prepare Budget Notice for Publication	Publish on November 11	N/A
Public Hearing on 2014 Budget	November 26, 2013	6:30 PM
Council Adopts 2014 Budget	November 26, 2013	6:30 PM