

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, August 9, 2016

1. Call to order by Dale Berg at 6:00 p.m.  
Roll Call: Members Present: Audrey Stowell, Dale Berg, Carmen Muenich, and Heidi Hoekstra. Absent: Beth Arneberg and Rob Kiefer.  
Staff present: Dick Hebert, Josh Kriesel & Jennifer London.
2. Approval of July 12, 2016, Minutes: **Motion by Muenich / Hoekstra to approve July 12, 2016, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications:
  - a. United Way Community Block Party. This is a renewal request. It will be held on 09/10/16. The main pavilion and activity building are reserved. Processing fee paid & insurance provided.
  - b. Down Syndrome Awareness Walk. This is a renewal request. It will be held on 09/25/16. The activity building and main pavilion are reserved. Processing fee paid & insurance provided.  
**Motion by Berg / Seckora to approve the above special event applications with past practices as presented. Motion carried.**
  - c. Journey Butterfly Release Run/Walk. This is a new event that will be held on 09/10/16. It will be held at Flag Hill, with both shelters being reserved. The processing fee will be paid & insurance provided. This is a fundraiser for the Marshfield Clinic Shine program, which helps people who are fighting cancer. The walk will be through the woods on the trail.  
**Motion by Muenich / Seckora to approve the Journey Butterfly Release Run/Walk special event application as presented. Motion carried.**
5. Discuss/Consider:
  - a. Discuss Offer by Company to Purchase and Install Playground Equipment. Through its Big Build program, Nordson Corporation has generously chosen to partner with the Chippewa Falls Parks, Recreation & Forestry Dept. to donate the time, labor & materials necessary to install the playground equipment at Bailey's Addition in the flats. Lots 1-7 of Bailey's Addition were donated in 2015 with the intention of it being a recreation/relaxation area. Lee Recreation provided a proposal for playground equipment. This is tentatively scheduled to be installed June 8-9, 2017. At some point, a ½ court basketball court may also be installed. The equipment is approximately \$44,000. In addition, Nordson EDI employees will provide the volunteer hours necessary to install. Dick Hebert indicates that there will be some additional cost for site work & handicap approach paths, fencing, etc. The costs for these items is estimated at \$15,750. For the basketball court to be installed, an additional \$11,000 in funds would be needed.

The City has had a long-time desire to add a playground / recreation area in this neighborhood. This is a much-needed, very generous donation.

**Motion by Stowell / Hoekstra to accept the donation from Nordson Corporation with the funds for the site work and approach paths to come from the Parks General Donation Fund if necessary. Motion carried.**

- b. Discuss Painting Mural on Tiger Exhibit by Voyagers Program. Jennifer Andress presents a proposed design by Jean Arneson. There was great interest by the students in participating, and many had to be turned down. Dick indicates that the priming would be done in early September by the same company that did the Welcome Center. Jennifer London would prefer more rocks in the design. She will contact Jean directly. Jennifer Andress also asked if someone could do a history of Irvine Park presentation should there be a rain day. Dick Hebert indicated he would do that. **Motion by Berg / Hoekstra to accept basic design with input of the staff. The cost of priming will be paid by the City, if not donated, and any remaining cost will be covered by the Voyagers program. Motion carried.**
  - c. Discuss Donation of Model Farm Display to Irvine Park from Al & Irene Przybylski. Al and Irene Przybylski are present. CBS Squared indicated to Dick Hebert previous to the meeting that there would be space for a building of that size by the petting zoo. Discussion included the location, maintenance, funds and building design. Jennifer London indicated her preference would be to keep the suggested location open for future needs of the zoo. **Motion by Berg / Stowell to move to accept the donation of the model farm display from Al & Irene Przybylski. Muenich asks for a roll call vote: Muenich – no, Hoekstra – no, Stowell – yes, Seckora – no, Berg – yes. Motion failed.** It was suggested that an alternative location and/or a more definitive design could be considered in the future.
  - d. Irvine Park Welcome Center / Small Animal / Aviary Building. Hebert discussed security system.
  - e. Discuss Improvements to Irvine Park. Dick indicates that as time allows, staff is working on clearing out area for turn-around.
  - f. Director's Report. Dick Hebert reports that Leinenkugel's Great Water Month Volunteer day is set for September 24. The project will be extending the red granite trail in Marshall Park and dealing with invasive plants.
  - g. Recreation Report. Josh Kriesel indicates that the pool will be closing on August 16. This is earlier than planned because the lifeguards are unavailable due to high school sports. Attendance has been good this year; weather has been cooperating. Fall sports, such as youth soccer and adult softball, are starting.
6. Approve Claims. Claims reviewed. **Motion by Muenich / Berg to approve claims of \$97,456.06. Motion carried.**
  7. Park Board Members' Concerns or Comments. Seckora asked about sending the Przybylskis a card or note to show our appreciation for their time. Stowell

indicated we should revisit our collection policy concerning donations, which was started but not completed. Hoekstra indicated she had received a call from Don Bichner about speaking to the Park Board. Dick Hebert asked that she have him call Dick, and he will put him on the agenda.

8. Adjournment. **Motion by Muenich / Hoekstra to adjourn at 7:12 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary