



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
June 17, 2016

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Friday, June 17, 2016 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Brent Ford.

Mayor/Other Council Members present: Mayor Hoffman, Paul Nadreau.

Others present: Finance Manager/Treasurer Lynne Bauer, City Planner Jayson Smith, City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Street & Utility Maintenance Manager Rick Ruf, and Police Chief Matt Kelm.

Call to Order: 9:00 AM

1. Discuss State Trust Fund Loan amount request for Chippewa Riverfront plan. Possible recommendations to the Council.

City Planner Jayson Smith presented information regarding the amount needed for the Chippewa Riverfront project Phase I and Phase II Engineering Design Costs. The estimated total is \$3.4M and includes a contingency of \$75,000 as well as issuance costs.

Motion by Monarski/Ford to recommend the Council approve borrowing \$3.4M from the State Trust Fund Loan program for Phase 1 costs and Phase II Engineering Design Costs. **All present voted aye. Motion carried.**

2. Discuss disposition of Police Department vehicles and use of proceeds. Possible recommendations to the Council.

Chief Kelm indicated he has two 2013 Ford SUVs that can be sold. In the past, squad cars have been offered to other departments within the City. He is not opposed to offering these squads to other departments however he would like to have the value of the squads (approximately \$20,000) given to their department. Street & Maintenance Manager Ruf indicated there are six city vehicles older than 2013 with many more miles on them that could be replaced with these vehicles. The Police Department also has parking lot project that Street Department services or materials could be exchanged for. After further discussion, it was determined that City Engineer/Public Works Director/Utility Manager Rick Rubenzer, Street & Utility Maintenance Manager Rick Ruf, and Police Chief Matt Kelm will meet to discuss options.

No action taken.

3. Discuss funding to complete Police Department parking lot project. Possible recommendations to the Council.

Chief Kelm estimated it will cost approximately \$7,000 to finish his parking lot project. Prior to discussion under Item #2, he identified monies in his computer maintenance account that were budgeted for CAD licensing expenses related to the TAC 10 county/dispatch system. It appears the County may be moving

away from using TAC 10 and Chief Kelm does not want to spend money on the licenses at this time. Maintenance fees for 2016 were approximately \$2,000 more than expected and these funds can be used toward those costs.

No action taken.

4. Discuss Street Department transfer of approved carryover funds from 2015. Possible recommendations to the Council.

Street & Utility Maintenance Manager Rick Ruf indicated \$45,000 was approved as a carryover from the 2015 "Gas, Diesel, Motor Oil" Account (#53120.5351). He has three accounts he could use the funds for: Repair and Maintenance of Buildings (#53110.5247) to fix leaky roofs at the Street Dept.; Oil (#53340.5482) for surface sealing; or the money could be deposited into the "Sale of Scrap" (#53340.4593) account to be used for equipment replacement. He asked the Committee for their preference and after further discussion, it was determined the monies could be used in any of those accounts and the decision was left to Mr. Ruf.

Motion by Monarski/Ford to recommend the Council approve the carryover funds of \$45,000 to be used to fix roofs, chip seal or be deposited in the equipment replacement fund. **All present voted aye.**
Motion carried.

5. Adjournment.

Motion by Monarski/Ford to adjourn at 9:37 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

State Trust Loan:

\$3,097,782	Chippewa Riverfront Construction
75,000	Contingency
200,000	Phase II Engineering Design
\$3,372,782	Total
\$3,400,000	Borrowing (covers application and fees)