



**Minutes**  
**Committee No. 1**  
**Revenues, Disbursements, Water and Wastewater**  
**November 8, 2012**

**Committee #1 – Revenues, Disbursements, Water and Wastewater** met on **Thursday, November 8, 2012 at 7:30 AM** in the **City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian, Bill Hicks, Mayor Hoffman.

Others Present: Finance Manager/Treasurer Lynne Bauer, Police Chief Wendy Stelter, Police Lieutenant John Liddell, Library Director Virginia Woods-Roberts, City Planner Jayson Smith.

The meeting was called to order at: 7:30 AM.

**Item #1: Review/discuss preliminary 2013 Budget Data. Possible recommendations to the Council.**

Finance Manager/Treasurer Lynne Bauer presented proposed 2013 budget information.

The Committee discussed donations and decided they would like to set aside the same number of dollars each year and then review the requests and appropriate those funds. The amount in the 2012 budget was \$50,205 and this year they would like to increase that amount to \$51,000.

**Motion by Flynn/Adrian to recommend the Council approve a baseline amount of \$51,000 for 2013 and future years with the following distributions for 2013: Chippewa Falls Senior Center - \$16,000; Chippewa County Economic Development Corporation - \$10,000; Chippewa Falls Main Street - \$17,500; Vision Program - \$5,000; Patriotic Council - \$500; Starting Points - \$1,000; Boys and Girls Clubs - \$1,000. All present voted aye. Motion carried.**

The Committee continued discussion on operational budgets.

The Library requested an amount over last year of \$6,651 with some of those funds needed to replace library computers. All agreed that the computers are needed however given the lack of funding and the zero percent operational increase directive the Committee was hesitant to approve the increase. **Based on the discussion, the Library funding was reduced by \$3,151 to an increase of \$3,500 over last year.**

City Planner Jayson Smith requested the Committee approve his proposal for an increase in hours and pay for the transit assistant. He shares an assistant who currently spends 20 hours every two weeks in inspection; and 15 hours in planning and transit. Jayson indicated he only needs minimal support (5 hours) in planning but could use 25 hours every two weeks for transit. The current hourly wage for the assistant is \$18.70 and he is proposing an increase to \$23.39 per hour (Grade 11, Step B on the Management Grid) for the transit hours. His proposal creates an increase to the transit budget of \$4,000. Jayson indicated agency fares have been implemented and generate dollars over and above the rider fares.

**Motion by Flynn/Adrian to recommend the Council accept City Planner Jayson Smith's attached proposal contingent upon review and approval by Committee #2. All present voted aye except Lardahl who voted nay. Motion carried.**

The Committee discussed the Parks & Recreation budget and wanted more information on the justification sheets. In addition, operating fees for the fountain were discussed and it was noted that funding from donations to cover operating expenses should be collected.

The Committee discussed the recycling budget and wanted a decrease in fees charged by the Utility Office from \$28,000 to \$15,000. The Committee felt the initial set up fees were justified but the annual ongoing fee was too high.

The Committee reviewed the Police Dept. budget and it was decided that \$2,000 in the maintenance of vehicles account would be redistributed to uniforms for hiring new officers due to upcoming retirements.

The Committee discussed cable television funding and expenses for videotaping the regular council meetings. It was noted that the additional 2% franchise fees generates in excess of \$40,000 and is forwarded to Community Television for this service. The Committee discussed what other options might be out there and decided to send to Committee #4 for discussion as to what will happen in 2013.

The Committee discussed the Wellness funding of \$8,000. It was discussed that the amount remain the same for 2013 contingent upon the Wellness Committee using approximately \$3,000 of those funds to purchase exercise equipment for employees...i.e. treadmills, weights, etc. The various city building locations, number of employees, rules for using the equipment, etc. will be discussed and taken into consideration by the Wellness Committee.

The Committee will continue discussions next week on the 2013 Budget including changes or recommendations made today.

**Item #2: Adjournment.**

**Motion by Adrian/Flynn to adjourn at 10:00 AM. All present voted aye. Motion carried.**

**Minutes submitted by:  
Lynne Bauer, Finance Mgr.**