



**Minutes**  
**Committee No. 1**  
**Revenues, Disbursements, Water and Wastewater**  
**October 25, 2012**

**Committee #1 – Revenues, Disbursements, Water and Wastewater met on Thursday, October 25, 2012 at 8:45 AM in the City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian, Bill Hicks, Mike Hanke

Others Present: Finance Manager/Treasurer Lynne Bauer, Police Chief Wendy Stelter, Mike Jordan, Allyson Gommer, Library Board Representatives Stacey Miller and Connie Russell.

The meeting was called to order at: 8:45 AM.

**Item #1:** Discuss request from Library Board regarding needs for replacement of library materials. Possible recommendations to the County.

Library Board representatives addressed the Committee with concerns over fine monies paid to the Library but not used to replace lost, stolen or broken items such as Kindles and iPads. The Library started with 12 Kindles but only has 7 left and the iPads they have they do not allow out of the building for fear of them being broken or stolen. Finance Mgr. Bauer explained that fine monies are received by the City and factored into general fund revenues. After some discussion, it was determined that new accounts could be created – a revenue for newly implemented replacement fees and an expense account used to purchase replacement items. There would be no impact on the current budgets as only fees received over and above current budgeted fees would be used for replacing items. Because it might take some time to accumulate funds in this account, it was determined that monies at year end would carry over into the next year. The Committee agreed to incorporate this change into the 2013 budget planning process.

**No action taken.**

**Item #2:** Discuss the City's room tax ordinance and the room tax agreement between the City and Chippewa Falls Chamber of Commerce. Possible recommendations to the Council.

The Committee continued discussions from the last meeting with Chamber representatives Mike Jordan and Allyson Gommer regarding the room tax agreement. The current agreement which expires on December 31, 2012 forwards 92% of room tax funds collected by the City to the Chamber for tourism activities. Mr. Jordan answered questions on the tourism budgets for 2011 and 2012. The Chamber is asking for a 5 year agreement but the Committee was hesitant to

agree to that long of a term. Committee member Lardahl indicated the City could use monies from room tax funds for expenses such as upgrading the web site and signage for the park and zoo.

**Motion by Flynn/Adrian** to recommend the Council approve a three-year room tax agreement with the Chippewa Falls Chamber of Commerce with the percentages to remain the same - 92% of what is collected will be forwarded to the Chamber with the City retaining 8%. **All present voted aye. Motion carried.**

**Item #3: Review preliminary 2013 Budget Data.**

Finance Manager/Treasurer Lynne Bauer indicated health insurance options were still being compiled and that one bid had not been received yet. Other department expense and revenue information was being reviewed and incorporated into the 2013 draft budget.

**No action taken.**

**Item #4: Adjournment.**

**Motion by Adrian/Flynn** to adjourn at 9:50 AM. **All present voting aye, motion carried.**

**Minutes submitted by:  
Lynne Bauer, Finance Mgr.**