



**AMENDED*
MINUTES**

COMMITTEE #1

REVENUES, DISBURSEMENTS, WATER AND WASTEWATER

APRIL 14, 2016

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Monday, April 14, 2016 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Brent Ford.

Mayor/Other Council Members present: Mayor Hoffman, Paul Nadreau, Chuck Hull

Others present: Finance Manager/Treasurer Lynne Bauer, City Clerk Bridget Givens, Public Works Director/City Engineer/Public Utilities Manager Rick Rubenzer, Street & Utility Maintenance Manager Rick Ruf, Assistant City Engineer Rob Krejci, Utility Office Manager Connie Freagon, Parks & Recreation Director Dick Hebert, Police Chief Wendy Stelter, Lt. Matt Kelm, Library Director Joe Niese, Fire Battalion Chief Lee Douglas, City Planner Jayson Smith, Firefighter Greg Bowe.

Call to Order: 9:00 AM

1. Discuss bond funds available for Parks & Recreation road projects. Possible recommendations to the Council.

Parks & Recreation Director Dick Hebert indicated there are bond monies left (\$128,746) from the 2013/14 bond issue due to lower project costs because the street department assisted with those projects. He would like to use the funds for additional road projects in the park. The Committee earlier approved his request for the main parking lot/pavilion at an estimated cost of \$80,000. The Park Board discussed the parking lot/round-about/tear drop north of the new welcome center and has approved that project at an estimated cost of \$60,000. Dick asked to use the remaining funds available for this project. Any costs over the total of \$128,746 for the two projects would be funded by the Parks Department.

Motion by Ford/Kiefer to recommend the Council approve funding from the 2012/13 bond for the parking lot/round-about/tear drop north of the new welcome center with total costs not to exceed \$128,746 for this project and the Main Parking Lot project previously approved. **All present voted aye. Motion carried.**

2. Discuss 2016 department equipment requests, 2016 omitted budget requests and 2015 carryover requests including funding options for those requests. Possible recommendations to the Council.

Fire Battalion Chief Lee Douglas presented information on a 2016 demo ambulance with 1200 miles on it with an estimated cost of \$175,000. If purchased the City could save \$25,000. All of the 2016 ambulances have been sold and the City would now have to order a 2017 model which would cost more than the original estimate of \$189,000.

The Committee discussed department carryover requests. Finance Manager/Treasurer Bauer stated that after review of each department's revenues and expenditures for 2015 monies are available to fund their requests. The Committee agreed that if the costs of the requests are less than originally estimated, remaining funds will lapse into the General Fund. Bauer indicated she is a bit hesitant to commit any additional funds until the 2015 audit is complete. Department carryover requests from the Police (\$49,030), Fire (\$18,979.04), Streets and Public Works (\$117,998.17), Finance (\$11,131), Clerk (\$6,313.05) and Parks & Recreation Departments (\$18,149) are attached.

Motion by Kiefer/Monarski to recommend the Council approve the attached department carryover requests for 2015. **All present voted aye. Motion carried.**

The Committee continued discussions regarding various equipment requests. The Street Department ordered an asphalt patch trailer at a cost of \$35,000 with funding from the Sale of Scrap Account. If possible, they would like that amount replaced from the bond funds. Due to the extent of the equipment requests, no additional funding was available for that request. The following items were discussed for inclusion in the \$350,000 borrowing: Ambulance - \$175,000; Street Dept. Parts Truck - \$30,000; Library air conditioning upgrades - \$50,000; Parks & Recreation bobcat for downtown park - \$30,500 (partial funding); Parks & Recreation truck - \$56,000.

Motion by Ford/Monarski to recommend the Council approve utilizing notes in an amount not to exceed \$350,000 for City equipment/upgrade requests noted above. **All present voted aye. Motion carried.**

Motion by Ford/Kiefer to recommend the Council approve funding from the Finance Department carryover requests for headsets for the Finance Department estimated at \$1,400. **All present voted aye. Motion carried.**

Motion by Kiefer/Monarski to recommend the Council approve funding (if funds available) from the Finance Department carryover requests to place phones in the 3 City Hall vaults. **All present voted aye except Ford who voted nay. Motion carried.**

3. Discuss 2016/2017 Street Improvement Projects and potential funding sources including bonds/notes. Possible recommendations to the Council.

Brian Reilly from Ehlers presented information related to the City's borrowing for 2016. (See attached) It was determined the City will bond for \$6,401,350 which includes 2016 street projects and assessments of \$986,190; utility street project costs of \$415,160 and the fire station of \$5,000,000. The bond figure will be a bit higher after adding issuance costs. Resolutions will be presented at the May 3rd Council Meeting.

Motion by Kiefer/Ford to recommend the Council authorize issuing bonds for the 2016 street projects, street assessments, fire station and utility street project costs in an estimated amount of \$6,401,350. **All present voted aye. Motion carried.**

Motion by Kiefer/Ford to recommend the Council set the term of the notes for the city equipment authorized above at 5 years. **All present voted aye. Motion carried.**

***Motion by Ford/Monarski** to recommend the Council approve submitting an application for a State Trust Fund Loan for the downtown park project. **All present voted aye. Motion carried.**

The Committee discussed Item #4 and decided to remain in open session for the discussion.

4. **Contemplated Closed Session under Sec. 19.85 (1) (c), Wis. Stats. for “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” to:**

- A. **Discuss benefits/compensation for Police Lieutenant.**

- Return to open session. Possible action on closed session item.**

Committee #2 recommended that the new lieutenant be placed at Grade 15 Step E with progression to 15F on January 1, 2019. This recommendation will be funded with current budget monies for that position.

Motion by Kiefer/Ford to recommend the Council accept the recommendation of Committee #2 and place Lieutenant Bebeau at Grade 15 Step E effective May 13, 2016 with progression to 15F on January 1, 2019. **All present voted aye. Motion carried.**

5. **Adjournment.**

- Motion by Monarski/Ford** to adjourn at 10:38 AM. **All present voted aye. Motion carried.**

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**