



Minutes  
Committee No. 1  
Revenues, Disbursements, Water and Wastewater  
August 1, 2012

**Committee #1 – Revenues, Disbursements, Water and Wastewater** met on **Wednesday, August 1, 2012 at 8:00 AM** in the **City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian, Mike Hanke  
Others Present: Finance Manager/Treasurer Lynne Bauer, Police Chief Wendy Stelter, Police Capt. John Liddell.

The meeting was called to order at: 8:00 AM.

**Item #1: Discuss the control work bid of Bartingale Mechanical (held open at the July 17, 2012 Committee #1 Meeting) for the Police Department HVAC project. Possible recommendation to the Council.**

Police Captain John Liddell informed the Committee that Attorney Ferg has advised that issues relating to earlier work done by Bartingale Mechanical has been reviewed. Attorney Ferg's recommendation is to award the control work bid to Bartingale Mechanical at this time and then deal with the necessary change order.

**Motion by Flynn/Adrian** to recommend the Council approve and accept the control work bid of Bartingale Mechanical for the Police Department HVAC project at a cost not to exceed \$10,745.00. **All present voted aye, motion carried.**

**Item #2: Discuss City and grant funding for the Police Department mobile vision cameras. Possible recommendations to the Council.**

Police Chief Wendy Stelter summarized her request for mobile vision cameras at an approximate cost of \$60,000. She indicated a grant is available in the amount of \$4,000 for equipment related to traffic safety and asked if the Committee would commit to purchasing the cameras. The Committee discussed funding options including current and future land sale monies but was uncomfortable draining this account before analyzing other department capital item needs. The Committee agreed to meet before the next Council meeting (in order to meet the grant submission deadline) to discuss recurring costs associated with this equipment as well as to analyze the status of potential land sales.

**No action taken.**

**Item #3: Discuss costs associated with the Assessor's office along with fees for obtaining property information. Possible recommendations to the Council.**

Finance Manager Lynne Bauer informed the Committee that during the 2012 Budget process costs in the assessor's office for providing office coverage by Bowmar Appraisals were reduced. The City's contracted assessor, Roger Koski, proposed reducing their cost to help with the City's budget deficit by providing every-other-Friday coverage (currently someone from their office is at City Hall every Friday from 8:30 AM – Noon) after the Board of Review process is completed. In addition, he agreed to explore ways to make our data more accessible to the public. He recently discovered that through their software provider, Market Drive and available at [www.assessordata.com](http://www.assessordata.com), the City could allow access to property record data for a nominal cost of \$1.00 that would be paid by the requester. The City would not incur costs to allow this data to be accessed online. The City has held discussions in the past on the feasibility of providing online data but due to budget constraints was unable to accomplish this. According to Mr. Koski, a realtor or citizen will be able to obtain a user name and password and request data for \$1.00 per record which will be collected by Market Drive. Currently the City has this data available for a fee of .25 for anyone that comes to City Hall. The Committee agreed to increase the City fee for a property record card to \$1.00.

**Motion by Adrian/Flynn** to recommend the Council agree to the reduced schedule of contracted Assessor Bowmar Appraisal and allow the Assessor to work with Market Drive representatives to make City property record card data available online; and to raise the copy fee from .25 to \$1.00 for a property record card produced by the City. **All present voting aye, motion carried.**

**Item #4: Adjournment.**

**Motion by Flynn/Adrian** to adjourn at 8:48 AM. **All present voting aye, motion carried.**

**Minutes submitted by:**  
**Lynne Bauer, Finance Mgr.**