



Minutes
Committee No. 1
Revenues, Disbursements, Water and Wastewater
May 30, 2012

Committee #1 – Revenues, Disbursements, Water and Wastewater met on **Wednesday, May 30, 2012 at 8:30 AM** in the **City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian, Bill Hicks, Mike Hanke. Others Present: Finance Manager/Treasurer Lynne Bauer.

The meeting was called to order at: 8:30 AM.

Item #1: Discuss funding for Library elevator repairs. Possible recommendations to the Council.

The Committee discussed the recommended repair/replacement of the contactors for the Library elevator. In addition to the contactor repairs, the Committee discussed the estimated cost of \$39,500 to upgrade the elevator. The Library Board has requested the City fund the contactor repairs. Due to the vacancy in the Library Director position, there are sufficient funds in the 2012 Library budget to fund the repairs.

Motion by Adrian/Lardahl to recommend the Library Board use excess funds currently in the Library budget due to the vacancy of the Library Director to replace the Library elevator contactors (switches) at an estimated cost of \$8000. **All present voted aye except Flynn who voted nay. Motion carried.**

(Alderman Flynn left at this time)

Item #2: Discuss funding for combined Utility Billing Clerk and Engineering Secretary positions. Possible recommendations to the Council.

Finance Manager Bauer indicated that Committee #2 has recommended combining the part-time Utility Billing Clerk I position and the part-time Engineering Secretary position creating a 90% employee. Currently the part-time Billing Clerk I does not receive benefits however the part-time Engineering Secretary does. After combining these positions, the budget for the Utility Billing Clerk I will increase due to that position now receiving benefits. The additional funding will come from the Utility Budgets.

Motion by Lardahl/Adrian to recommend that the additional costs for benefits for the Billing Clerk I position be funded from the Utility Budgets. **All present voting aye, motion carried.**

Item #3: Adjournment.

Motion by Adrian/Lardahl to adjourn at 9:02 AM. **All present voting aye, motion carried.**

Minutes submitted by:
Lynne Bauer, Finance Mgr.