



Minutes

Committee No. 1

Revenues, Disbursements, Water and Wastewater

February 2, 2012

Committee #1 – Revenues, Disbursements, Water and Wastewater met on Thursday, February 2, 2012 at 7:30 AM in the City Hall, Council Chambers, 30 West Central Street, Chippewa Falls, WI.

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian, Bill Hicks
Others present: Public Works Director/City Engineer/Utilities Manager Rick Rubenzer, Finance Mgr/Treasurer Lynne Bauer, Fire Chief Tom Larson, Library Director Darryl Eschete.

The meeting was called to order at: 7:30 AM.

Item #1: Discuss utilizing land sale monies for 2012 omitted budget requests from the Fire Department (vehicle) and Library (window installation). Possible recommendations to the Council.

The Committee discussed using land sale monies to purchase a vehicle for the Fire Department (see attached request) and windows for the Library that were not included in the 2012 Budget. The vehicle estimate is \$29,087 and the window estimate is \$14,100. These items were discussed during the 2012 Budget process but were not included in the 2012 general levy. The vehicle currently used by the Fire Inspector is a 1997 Ford Explorer. This vehicle can also be utilized by the Police Department when necessary. Mr. Eschete has estimated pricing of \$4,700 for each window. He is recommending that three windows be installed which will add much needed lighting to areas of the Library.

Motion by Flynn/Adrian to recommend the Council approve utilizing land sale monies for the Fire Department vehicle purchase not to exceed \$29,087 and the Library windows not to exceed \$14,100. All present voted aye, motion carried.

Item #2: Discuss carryover of 2011 Library Department funds to pay for carpeting. Possible recommendations to the Council.

Library Director Darryl Eschete requested monies be carried over from 2011 to 2012 to pay for carpeting on the second level of the Library. The cost of the carpeting is \$6,375. There are sufficient funds left in the 2011 electrical account (10.55110.5222) due to increased efficiencies resulting from installation of a new boiler.

Motion by Flynn/Adrian to recommend the Council approve the carryover of \$6,375 from 2011 Library Acct #10.55110.5222 to 2012 Library Acct #10.55110.5855 to cover the cost of carpeting. All present voted aye, motion carried.

Item #3: Discuss Street Department equipment sale and long range equipment plan. Possible recommendations to the Council.

Public Works Director/City Engineer/Utility Manager Rick Rubenzer discussed equipment needs for the Street Department. After compiling an equipment inventory (see attached Memo), he noted there are pieces of equipment that can be sold because the Street Department is no longer doing street reconstruction. A loader is needed that is estimated to cost approximately \$130,000 and the monies from the equipment sales can be used to offset this purchase. It was noted that if the sale monies do not cover the cost of the loader Mr. Rubenzer will need to come back to Committee #1 to discuss. In addition, a report should be provided to the Finance Manager detailing sales monies available.

Motion by Flynn/Adrian to recommend the Council approve the Street Department equipment plan and the use of equipment sale monies to purchase a loader; and that a report be provided to the Finance Manager detailing the sale revenue to be sure there are enough monies to offset the loader purchase. **All present voted aye, motion carried.**

Item #4: Update on status of borrowing for 2012 and 2013 projects and capital equipment items.

Finance Manager/Treasurer Lynne Bauer informed the Committee that staff is working with Ehlers & Associates regarding items to be included in a bond issue for 2012 and 2013. It is possible due to the number of projects and capital items that we may decide to do two issues...one in 2012 and one in 2013. The amount of the bond will be determined after decisions on downtown projects, street projects and capital items are discussed. It is anticipated that the bond issue will have to be completed by the end of April to assure monies will be available to pay for the 2012 street projects.

No action taken.

Item #5: Discuss regular meeting time. Possible recommendations to the Council.

The Committee discussed setting a regular meeting date and time. They decided for now they will meet on an as needed basis.

No action taken.

Item #6: Adjournment.

Motion by Flynn/Adrian to adjourn at 8:14 AM. **All present voted aye, motion carried.**

**Minutes submitted by:
Lynne Bauer, Finance Mgr.**