



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
FEBRUARY 29, 2016

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Monday, February 29, 2016 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, Brent Ford.

Others present: Finance Manager/Treasurer Lynne Bauer, City Clerk Bridget Givens, Public Works Director/City Engineer/Public Utilities Manager Rick Rubenzer, Street & Utility Maintenance Manager Rick Ruf, Assistant City Engineer Rob Krejci, Utility Office Manager Connie Freagon, Parks & Recreation Director Dick Hebert, Park Board President Beth Arneberg, Police Chief Wendy Stelter, Lt. Matt Kelm, Fire Chief Mike Hepfler, Fire Employee Greg Bowe, Brian Reilly from Ehlers.

Call to Order: 9:00 AM

- 1. Discuss Clerk/Election Department carryovers to be used for 2016 elections including a possible increase in Election Inspector pay. Possible recommendations to the Council. (see attachment)**

City Clerk Bridget Givens requested monies be carried over from her Election Budget to fund additional election inspectors for the Presidential Election as well as temporary help in the Clerk's office and a wage increase for election inspectors. She presented pay for 37 cities and noted that some communities have minimal workers and therefore can pay higher hourly rates. There would be monies available to allow a \$.50 per hour raise. A carryover request would be necessary for years that have more than two elections. The \$.50 raise will be re-evaluated after 2016.

Motion by Ford/Kiefer to approve a \$.50 increase per hour for election inspectors. All present voted aye except Monarski who abstained. Motion carried.

- 2. Discuss department 2015 carryover requests and 2016 omitted budget requests. Possible recommendations to the Council. (carryover requests will be distributed prior to meeting)**

The Committee reviewed department carryover requests. Finance Manager Bauer asked the Committee to wait on any recommendations pending further review of year end numbers. Departments asking for carryover monies included Parks & Recreation, Police, Fire, Public Works and Finance/Administration.

No action taken.

- 3. Discuss 2016/2017 Street Improvement Projects and potential funding sources including bonds/notes. Possible recommendations to the Council.**

Brian Reilly from Ehlers presented information in the attached document entitled "City of Chippewa Falls, WI Debt Review and Planning". Borrowing considerations for 2016 include finishing the process for \$5M for the fire station; street improvement projects for 2016/2017 projected at approximately

\$6.5M; and equipment purchases. In addition, the City will be utilizing the State Trust Fund Loan Program for financing the downtown entrance park. Financing options include G.O. Bonds, G.O. Promissory Notes, short term notes and Special Assessment B Bonds. He noted that financing everything in 2016 would be \$12M and could impact the City's rating. Financing costs are lower if less than \$10M in tax-exempt debt is issued in one year. Discussions also included interim financing options for the Parks & Recreation small mammal building project due to the timing of pledges/donations. The Committee will continue discussions toward the end of March.

No action taken.

4. Discuss department equipment requests and potential funding sources including bonds/notes. Possible recommendations to the Council. (see attachment)

The Committee reviewed department equipment requests totaling almost \$1M. Based on discussions in 2015, the Committee would like to commit \$300,000-\$350,000 each year for equipment replacement. They asked departments to prioritize their items and bring them back for a future discussion.

No action taken.

5. Discuss short-term financing for Parks & Recreation Welcome Center project. Possible recommendations to the Council.

Parks & Recreation Director Dick Hebert indicated a need for short-term financing for the new welcome center due to the timing of pledges/donations. The loan and any interest will be paid with pledges/donations. He estimated he will need approximately \$1M. Brian Reilly reviewed borrowing options including note anticipation notes and indicated there could be legal costs for completing the loan papers.

Motion by Monarski/Ford to approve up to \$1M for short-term financing for the Parks & Recreation Welcome Center project. All present voted aye. Motion Carried.

6. Discuss bond funds available for Parks & Recreation road projects. Possible recommendations to the Council. (see attachment)

Parks & Recreation Director Dick Hebert indicated there are bond monies left from the 2013/14 bond issue due to lower project costs because the street department assisted with those projects. He would like to use the funds for additional road projects in the park. The Committee reviewed his requests that included the main parking lot/pavilion, a round-about/tear drop north of the new welcome center and the Bear Den Road. It was determined the Park Board had not approved the round-about project north of the new welcome center project. The Committee decided to approve the main parking lot project but will wait on the rest pending Park Board discussion and funding available.

Motion by Kiefer/Ford to approve funding from the 2012/13 bond for the Main Parking Lot/Main Pavilion project at Irvine Park. All present voted aye. Motion carried.

7. Adjournment.

Motion by Monarski/Ford to adjourn at 10:54 AM. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

**City Clerk
Carry Over Requests
2015 to 2016**

ACCOUNT NO.	ORIGINAL AMOUNT BUDGETED	AMOUNT EXPENDED-2015	CARRY OVER AMOUNT REQUEST	CARRY OVER ACCOUNT NO.	JUSTIFICATION
10.51420.5311	\$700.00	\$386.97	\$313.03	10.51420.5311	Increased costs of absentee ballot mailings with four elections
10.51420.5143	\$19,817.00	\$4,035.67	\$8,000.00	10.51420.5143	Allow additional election inspectors for Presidential Election, temporary help in the Clerk's office and potential wage increase for election inspectors
10.51420.5143			\$6,000.00	10.51420.5319	Additional election materials and replacement of broken voting booths

2016 Election Inspectors Total - Current Wage

Spring Primary	\$4,788.00	
Spring Election	\$4,788.00	Chief = \$8.00
Partisan Primary	\$4,788.00	Election Inspector = \$7.50
General Election	\$6,678.00	
Special Voting Deputies - All Elections	\$1,395.00	
TOTAL	<u>\$22,437.00</u> *	
Less Budgeted Amount	\$19,817.00	
TOTAL CARRY OVER REQUEST	<u><u>\$2,620.00</u></u>	

2016 Election Inspectors Total - \$.50 increase

Spring Primary	\$5,103.00	
Spring Election	\$5,103.00	Chief = \$8.50
Partisan Primary	\$5,103.00	Election Inspector = \$8.00
General Election	\$7,119.00	
Special Voting Deputies - All Elections	\$1,485.00	
TOTAL	<u>\$23,913.00</u>	
Less Budgeted Amount	<u>\$19,817.00</u>	
TOTAL CARRY OVER REQUEST	<u>\$4,096.00</u>	

<u>Municipality</u>	<u>Population</u>	<u>Election Inspectors</u>	<u>Chief Inspectors</u>	<u>Per Day Flat Rate - based hourly on 15 hr day</u>
C/Portage	10,238	\$6.66	\$6.66	\$100/day
C/Algoma	3,126	\$7.25	\$7.75	
C/Evansville	5,124	\$7.25	\$7.50	
C/Hartford	14,251	\$7.25	\$9.25	
C/Monona	7,573	\$7.25	\$8.25	
C/Platteville	12,433	\$7.25	\$8.25	
C/Beloit	36,888	\$7.33	\$9.66	\$110/day and \$145/day
C/New Berlin	39,834	\$7.33	\$9.33	\$110/day and \$140/day
C/Lake Geneva	7,710	\$7.40	\$8.40	
C/Chippewa Falls	13,380	\$7.50	\$8.00	
C/Waupaca	6,069	\$7.55	\$10.00	
C/St Francis	9,546	\$7.75	\$9.25	\$116.29/day and \$138.55/day
C/Galesville	1,500	\$8.00	\$9.00	
C/Oconomowoc	15,759	\$8.00	\$10.00	\$125/day and \$150/day
C/Richland Center	5,080	\$8.00	\$10.00	\$125/day and \$150/day
C/Stoughton	12,945	\$8.00	\$8.50	
C/River Falls	15,040	\$8.25	\$10.00	
C/Cedarburg	11,451	\$8.50	\$9.50	
C/Elkhorn	9,963	\$8.66	\$13.33	\$130/day and \$200/day
C/Schofield	2,155	\$8.75	\$10.00	\$131.25/day and \$150/day
C/Brookfield	37,920	\$9.00	\$12.50	
C/Dodgeville	4,698	\$9.00	\$9.50	
C/Eau Claire	67,545	\$9.00	\$10.00	
C/Mondovi	2,773	\$9.00	\$10.00	
C/Pittsville	874	\$9.00	\$10.00	
C/Reedsburg	9,200	\$9.00	\$10.00	
C/Rhineland	7,557	\$9.00	\$11.00	
C/Seymour	3,429	\$9.00	\$9.00	
C/Tomah	9,204	\$9.33	\$11.66	\$140/day and \$175/day
C/West Bend	31,531	\$9.50	\$8.00	
C/Fox Lake	1,510	\$10.00	\$10.00	\$150/day
C/Juneau	2,814	\$10.00	\$10.00	
C/Menomonie	16,264	\$10.00	\$11.00	
C/Westby	2,255	\$10.00	\$13.00	
C/Whitewater	14,732	\$10.00	\$12.00	
C/Superior	26,869	\$10.73	\$10.73	Chief gets an extra \$50
C/Rice Lake	8,438	\$11.29	\$11.29	
AVERAGE		\$8.36	\$9.58	

37 Cities



2/16/16

To: Lynne Bauer; Finance Manager/City Treasurer
 From: Dick Hebert; Director Parks and Recreation Dept
 Re: 2015 Budget Carryover Requests

Below are the 2015 Budget Carryover Requests from the Parks and Recreation Department.

<u>Carryover Amount</u>	<u>To: Account (2016)</u>	<u>From: Account (2015)</u>
\$16,921	Outdoor Pool (55410-5299)	Outdoor Pool (Revenue Accounts) - \$7,917.18 Outdoor Pool (Expenditure Accts.) - \$10,635.31

Comments – The request for the carryover will pay for the three maintenance projects below at the Outdoor Pool. The projects are listed by priority. **1)** Remove and reseal the construction joints inside the pool. We have recently noticed water loss/leakage. The joints must be resealed before we fill the pool this summer. Estimated cost , plus 15% contingency is ~~\$5,784.~~ **2)** The Outdoor Pool Filter Building needs to be re-shingled. Estimated cost, plus 15% contingency is ~~\$4,400.~~ **3)** Remove and reseal construction joints on pool deck. Estimated cost, plus 15% contingency is ~~\$6,737.~~

<u>Carryover Amount</u>	<u>To: Admin Accounts- 55210 (2016)</u>	<u>From: Admin Accounts (2015)</u>
\$1,228	Reg. Fees & Tuition (5325 - \$450) Travel & Per Diem (5338 - \$778)	Membership Dues (5324 - \$60) Reg. Fees and Tuition (5325 - \$295) Employee Auto Allow. (5332 - \$200) Travel & Per Diem (5338 - \$673)

Comments – Tommy Eisenhower, Recreation Supervisor, resigned from the City in January. Tommy was the employee in our Dept. who possessed the required certifications for **AFO (Aquatic Facility Operator)** for the Outdoor Pool and **Certified Professional Safe Food Handlers Certification** for the operation of Concession Stands. The course fees are approximately \$300 for AFO and \$150 for Food Handlers License. The AFO Course is two days, so there will be additional fees for lodging and meals. Also there was money in the 2015 budget to send our Zookeeper, Jennifer London, to a conference, which she did not attend due to a timing and location conflict. I would like to carryover the training money so the next Recreation Supervisor acquires the before mentioned certifications and send Jennifer London to the Zookeeper Conference Fall of 2016.

**Parks, Recreation & Forestry Department
2015 Outdoor Pool Budget Carryovers**

Revenue Breakdown				
	Account #	Budgeted	Actual	Balance
Swimming Pool Revenue	10.45000.4581	\$ 32,000.00	\$35,600.42	\$3,600.42
Outdoor Pool Lessons	10.45000.4583	\$ 14,500.00	\$15,041.37	\$541.37
Swimming Pool Passes	10.45000.4589	\$ 16,000.00	\$16,454.79	\$454.79
Pool Concessions	10.45000.4590	\$ 9,000.00	\$12,320.60	\$3,320.60
	TOTAL	\$ 71,500.00	\$79,417.18	\$ 7,917.18

Expenses Breakdown				
	Account #	Budgeted	Actual	Balance
Wages - Regular	10.55410.5121	\$ 57,000.00	\$48,843.81	\$ 8,156.19
Wages - Overtime	10.55410.5122	\$0.00	\$0.00	\$ -
Social Security	10.55410.5151	\$ 4,361.00	\$3,736.62	\$ 624.38
Workers Compensation	10.55410.5156	\$ 2,833.00	\$2,427.52	\$ 405.48
Water & Sewer	10.55410.5221	\$ 10,000.00	\$9,744.47	\$ 255.53
Unemployment Comp	10.55410.5158	\$0.00	\$0.00	\$ -
Electric & Gas	10.55410.5222	\$ 12,000.00	\$13,161.37	\$ (1,161.37)
Miscellaneous Contractual	10.55410-5299	\$ 9,000.00	\$7,402.85	\$ 1,597.15
Chemicals	10.55410.5342	\$ 12,300.00	\$11,369.33	\$ 930.67
Uniforms	10.55410.5346	\$ 1,000.00	\$972.15	\$ 27.85
Other Supplies	10.55410.5349	\$ 2,150.00	\$2,040.57	\$ 109.43
Concession Supplies	10.55410.5350	\$ 6,000.00	\$8,249.55	\$ (2,249.55)
Building Maintenance Supply	10.55410-5365	\$ 2,200.00	\$280.45	\$ 1,919.55
Licenses	10.55410.5397	\$ 500.00	\$480.00	\$ 20.00
	Total	\$ 119,344.00	\$108,708.69	\$ 10,635.31

**CHIPPEWA FALLS POLICE DEPARTMENT
MEMORANDUM**

TO: Finance Manager Lynne Bauer
FROM: Chief Stelter
DATE: February 19, 2016
RE: Carry Over Requests from 2015

The purpose of this memorandum is to request funds from the Police Department's 2015 Overall Operational Budget be carried over into 2016. I have listed, in order of priority, projects to complete. My records indicate that the PD accounts and balances can fund the priorities listed. Thank you for consideration in these requests.

Options for carry over funding:

- ✓ PD 2015 overall budget balance = \$35,434 (all needed)
- ✓ Training & Standards Reimbursement = \$3,680 (all needed)
- ✓ PD Misc. funds from Evidence Room = \$2,221 (all needed)
- ✓ PD Auction Sales = \$7,706 (\$3,600 needed)
- ✓ PD reimbursed overtime for special events, parades, etc. = \$11,967.39 (Not Needed)
- ✓ PD Grant Funding from DOT for overtime = \$10,546.32 (Not Needed)

I respectfully submit the following:

1. Account #10.52100.5325 -\$3,680

This is reimbursement from Training & Standards for police officer annual in-service hours. Historically, the amount of the grant has been carried over to assist with funding in this account. $3,680 - 3,680 = \$0$ New Balance of T & S Reimbursement.

2. Account # 10.52100.5391- \$1,353.00

There were two purchases made from this account in December 2015; however, the one purchase on Dec. 31, 2015 was invoiced on January 4, 2016 and the other one was ordered and invoiced on December 31, 2015 but the CC transaction date is Jan 7, 2016. Both 2015 purchases will negatively affect this account this year; therefore, I am requesting carry over funding from the 2015 overall budget (\$35,434) to reestablish this account. $35,434 - 1,353 = \$34,081$ New Overall Balance.

3. 2016 Omitted Budget Request-Total \$43,000. (Of this amount \$20,000 + provided by VA Grant for the Body Camera Project).

Of the total amount listed, \$38,000 is requested for the body camera project. The VA Grant is anticipated to provide \$20,000 plus toward the Body Camera purchase, leaving a need for approx. \$18,000. $34,081 - 18,000 = \$16,081.00$ New Overall Balance.

\$5,000 is the omitted amount requested for the range building. The 2016 PD Budget has funding for a partial completed building (pavilion type). This omitted request would allow us to complete the building and enclose it. $16,081 - 5,000 = \$11,081$ New Overall Balance.

4. Account# 10.52100.5365-\$2,800.00

For the 2016 Budget, I received an initial project cost of installing a full ballistic lobby window with the ability to speak and be heard from either side, as well as the ability to exchange cash, statements, etc. through an electronic controlled drawer (identical to Lake Hallie PD Lobby). The estimate was 2,800 short. $11,081 - 2,800 = \$8,281.00$ New Overall Balance.

5. Account# 10.52100.5850- \$2,500.00

I am requesting to add back in \$2,500 for Office Furniture Upgrades. The original request of \$2,500 was removed at Budget Approval by Committee 1. This would assist me in completing my goal to complete the furniture upgrades with the 2016 and 2017 Budget. $8,281 - 2,500 = \$5,781.00$ New Overall Balance.

6. Account# 10.52100.5365- \$3,600.00

I am requesting to add in \$3,600 for electrical lighting upgrade. This will upgrade all exterior lighting, providing better security lighting, and also reduce wattage use significantly. At time of budget preparation in 2015, I estimated \$2,500 for this project; however, the quote came in after that time at \$3,600. $5,781 - 3,600 = \$2,181.00$ New Overall Balance.

7. 2016 Omitted Budget Request-Est. Total \$8,000.00

The block wall between the sidewalk and the front/east side of the PD building is in need of significant repair. The limestone block is deteriorating/crumbling and has been for several years. Each year, maintenance has been applying a sealant to prevent further decay; however, this application is no longer having an impact. Additionally, due that the wall is solid and does extend to the line of sight at the intersection of Island and Central Street, we have had complaints of poor visibility by travelers on Island Street, looking to the west (Central Street). I would propose that the wall (or a portion of it) be removed and some type of "see through" railing be installed. The wall is elevated; therefore, there will be some elevation landscaping necessary. I have not pursued bids at this time; therefore, the above is an approximate that would include a new design based upon building and sidewalk elevations, removal and disposal of current wall, purchase and install of railing and landscape material.

If the Committee would like to see this project completed, we could take the balance of \$2,181.00 from above Overall Budget, plus the Evidence Room Balance of \$2,221.00 for a total of \$4,402.00. Also, the PD Auction Sales has a balance of \$7,700. To complete the estimate of \$8,000, we could deduct \$3,600 from the PD Auction Sales Account.
 $4,402 + 3,600 = \$8,000.00$

**Chippewa Falls Fire Emergency Services
Carry Over Requests - 2016
10.52200.**

2015 Budget Surplus

5218	Laundry	\$1,589.08
5221	Water & Sewer	\$31.51
5222	Elec. & Gas	\$1,003.52
5225	Telephone	\$1,865.87
5292	Radio	\$356.00
5319	Off. Supp.	\$645.55
5322	Subscript.	\$110.05
5324	Mem. Dues	\$391.00
5325*	Reg. & Tuition	\$3,675.02
5338*	Travel & per dium	\$1,943.84
5343	Prot. Cloth.	\$2,389.63
5346	Uniforms	\$32.96
5351	Gas, Diesel, Oil	\$3,325.00
5365	Build. Main.	\$1,580.88
5393	Recruit.	\$719.48
5364	Fire Prot.	\$244.65
5397	Lic. & Certs.	\$1,650.00
5852*	FAP EMS fund	\$294.39
5900	Emp Physicals	\$3,000.00
	TOTAL:	\$24,848.43

2015 Budget Overages

5297	Refuse	\$178.31
5311	Postage	\$49.62
5349	Oper. Supp.	\$231.20
5352	App. Main.	\$1,321.83
5353	Mach. & Equip.	\$507.16
5354*	Amb. Supp.	\$1,265.28
	TOTAL:	\$3,553.40

* supplies are reimbursed: billing

TOTAL:

\$24,848.43

DIFFERENCE:

\$21,295.03

**Chippewa Falls Fire Emergency Services
Carry Over Requests - 2016
10.52200.**

5351	Gas, Diesel	\$3,325.00	
5325	Reg. Tuition	\$3,675.02	
5338	Travel & per dium	\$1,943.84	
5397	Lic. & Certs.	\$1,650.00	
		\$10,593.86	

424 school/overtime hours @ \$23.81 = \$10,095.44
three (3) personnel

CCEMT-P: school/overtime

\$10,095.44
\$498.42

5218	Laundry	\$1,589.08	Helmets @	\$290.95
5324	Mem. Dues	\$391.00	Coats @	\$964.50
5343	Prot. Clothing	\$2,389.63	Pants @	\$619.50
5346	Uniforms	\$32.96	Shipping @	\$95.00
5364	Fire Prot.	\$244.65		\$1,969.95
5343	<u>Prot. Clothing</u>	<u>\$4,647.32</u>		

5221	Water & Sewer	\$31.51	Pager @	\$418.00
5292	Radio	\$356.00		
	CC EMT-P	\$498.42		
5292	<u>Radio</u>	<u>\$885.93</u>		

5319	Office supplies	\$645.55	
5322	Subscript.	\$110.05	
5393	Recruit.	\$719.48	
5349	<u>Oper. Supplies</u>	<u>\$1,475.08</u>	

5365 **Building Main.** **\$1,580.88**

5852 **FAP EMS fund** **\$294.39**

CCEMT-P		\$10,095.44
Protective Clothing	5343	\$4,647.32
Radio Services	5292	\$885.93
Operating Supplies	5349	\$1,475.08
Building Maintenance	5365	\$1,580.88
FAP EMS Fund	5852	\$294.39
Carry Over Requested		<u>\$18,979.04</u>

Account #	Description	Balance	Carry-over Amount
10.52430.	Tornado Warning System	\$3,709.05	
5369	Supplies	\$1,000.00	\$1,000.00
5229	Contractual Services	\$2,685.00	\$2,685.00
10.52440.	Dam Maintenance	\$5,869.87	
5229	Contractual Services	\$1,919.00	\$1,919.00
5366	Inspection Fees	\$3,000.00	\$3,000.00
5369	Supplies	\$930.00	\$930.00
10.53110.	Street Dept. Buildings	-\$5,501.92	
5247	Repair and Maintenance of Buildings	-\$5,501.92	-\$5,501.92
10.53120.	City Shop	\$4,526.18	
5351	Gas, Diesel, Motor Oil & Grease	\$66,560.93	\$45,000.00
5352	Motor Vehicle Parts	\$8,997.67	\$8,997.67
5350	Purchase From Sale of Scrap	-\$69,005.00	
10.53210.	Superintendent of Streets	\$33,133.41	
5122	Overtime	\$17,027.59	\$17,027.59
5125	Temp Help	\$4,352.36	\$4,352.36
1053310	S.D. Paid/Laevr Empl. Testing	\$653.40	
5180	Physicals	\$321.40	\$321.40
10.53330.	Maintenance of Street	\$1,298.55	
-5451	Recycled Gravel	\$1,298.55	\$1,298.55
10.53340.	Surface Sealing	-\$402.82	
		-\$402.82	-\$402.82

1053350	Street Cleaning & Flushing	-\$417.48	-\$417.48
10.53360.	Snow & Ice Removal	\$33,573.03	\$21,832.90
5454	Salt	\$21,832.90	\$13,003.56
5353	Machinery and Equipment Parts	\$13,003.56	
5353			
10.53370.	Tree & Brush Control	\$900.00	
10.55380.	Street Signs & Marking	\$6,824.14	\$6,824.14
5363	Sign Post and Supplies	\$6,824.14	\$6,824.14
10.53420.	Street Lighting	-\$11,847.76	-\$11,847.76
10.53450.	Traffic Controls	\$7,982.10	
6354	Traffic Signal Supplies	\$2,901.78	\$2,901.78
10.5346	Bridges	\$2,236.58	\$2,236.58
10.53490.	Drinking Fountain	\$9.54	\$9.54
10.55630.	Weed Control	-\$911.50	-\$911.50
10.57220.	Land Fill Site Maintenance	-\$1,062.11	-\$1,062.11
10.5723	Yard Waste Disposal	-\$7,219.00	-\$7,219.00
10.51810.5858	City Hall Roof	\$3,000.00	\$3,000.00
10.53290.5349	Eng. Office Operating Supplies	\$1,136.89	\$1,136.89
10.53290.5325	Eng. Registration Fees and Tuition	\$1,475.00	\$1,475.00
10.53290.5338	Eng. Travel and per Diem	\$600.00	\$600.00

10.53390.5299	Curb and Gutter Contractual Services	\$5,160.68	\$5,160.68	\$5,160.68
10.53430.5299	Sidewalk and Crosswalk Maint. Contr.	\$4,478.10	\$4,478.10	\$4,478.10
10.64010.6000	Sidewalk Constr. Contract Payments	-\$3,829.98	-\$3,829.98	-\$3,829.98
	Total carry over			\$124,822.31

FINANCE DEPARTMENT 2015 CARRYOVER REQUESTS

ACCOUNT NUMBER	ACCOUNT NAME	2015 BUDGETED	2015 EXPENSES	AVAILABLE TO CARRYOVER	TO ACCT #	REASON
10.51560.5325	Registration Fees/Tuition	1,200.00	70.00	1,130.00	10.51560.5325; 5850	Additional Training Opportunities
10.51580.5216	OPEB Audit	7,500.00	2,500.00	5,000.00	10.51560.5850	Money Counter for Treasurer's Office
10.51450.5319	Central Duplicating/ Office Supplies	3,200.00	1,897.00	1,303.00	10.51450.5319	Additional Paper/Supplies
10.51620.5212	Special Legal Counsel	18,000.00	14,302.00	3,698.00	10.51620.5212	Negotiation/Personnel Expenses

2016 OMITTED BUDGET REQUESTS

Committee #1 Discussion - February 29, 2016

DEPARTMENT	ESTIMATED COST	OMITTED ITEM DESCRIPTION	APPROVED	FUNDING SOURCE	BOND OR NOTE
Police Department	\$11,000	10 Body Cameras		VETERANS AFFAIRS GRANT	
	\$18,000	Recording Equipment			
	\$25,000	5 In-Car Camera Systems			
	\$27,000	Storage/Software for Video Management		VETERANS AFFAIRS GRANT/CARRYOVERS	
	\$5,000	Construct Range Building as Enclosed Structure			
	\$8,000	Landscape Wall on East Side of Police Dept			
	\$94,000				
Data Processing	\$1,000	Install Emergency Phones in Vaults			
	\$1,400	3 New Mitel Headsets			
	\$5,500	Mitel VOIP Phone Replacement (Done in Phases)			
	\$6,319	ipads for Council/Mayor			
	\$7,900				
Outdoor Pool	\$10,000	Pool Lift/Handrail			
Forestry	\$16,650	Tree Inventory and EAB Response Plan (DNR Grant Match)			
TOTAL OMITTED BUDGET REQUESTS	\$131,825				

Date: September 21, 2015

2016 Omitted Operating Budget Justification Sheet

Prepared by: WENDY L. STELTER

Department: POLICE DEPARTMENT

Account Number:

Account Name:

Dollar Amount Requested: \$51,000-\$94,000

DETAILED description of each budget item except those related to wages, salaries and fringe benefits (these will be completed by Administration/Finance).

*According to the current 2015 PD Budget Balance, the PD should have an overall budget balance (if carried over into 2016) that could satisfy some of these requests.

1. Integrated Body Camera, In-Car Video, and Interview Rooms Video System - \$38,000.00 to \$81,000.00 (To be presented to Committee Members in detail)

- A. We recently completed significant research on a video recording system that connects body cameras, in-car video, and interview rooms to each other and to our records management system. CFPD currently has 5 body cameras that are 3 years old; however, only two are in working order. They have a poor charging port and the company is unable to fix the issue. This is a common complaint filed by other law enforcement agencies who also own this first generation camera. I suggest purchasing 10 body cameras, which will allow for 24/7 utilization for each patrol shift and investigation division, as part of an integrated system- Approximately \$11,000.00.
- B. We have three interview rooms and, by statute, we are required to record most interviews. The current system is over 25 years old and uses outdated technology. I suggest purchasing and installing new recording equipment that will download all interviews directly to our records management system. This system would integrate with all other PD video. The approximate cost for three interview rooms is \$18,000.00 (with install).
- C. The five police squad in-car video systems are nearing 4 years old. IT advises life expectancy on these units to be 5 years. I would recommend purchasing and installing an

Comments by Reviewer: _____

in-car system that integrates with the rest of the PD's video and could be linked to our current records management system. The quote for 5 in-car camera systems is \$25,000.00

- D. With all the video from multiple units and types of recording devices, we need a significant amount of storage and back up storage, as well as software for video management - Approximately \$27,000.00 (includes wireless access, training, and provides backup server).

*Priority would be to purchase the 10 body cameras and purchase the server and software for the data storage and backup in 2016. (11,000 + 27,000 = \$38,000)
The in-car video and interview room video recording could be put off until 2017.
(18,000 + 25,000 = \$43,000)

2. Range Building - \$5,000.00

- A. In the 2016 Budget, I budgeted (\$7,000 including labor) for a pavilion type range building with the plan of enclosing this building with 2017 budget funds. If funding allowed for the completion of enclosing this building in 2016, I would prefer to do that. To construct the range building as a fully enclosed structure, bids indicate approximately \$5,000 additional dollars are necessary, for a total cost of \$12,000.00 with labor included.

3. Landscape Wall on East Side of PD Building - Approximately \$8,000.00

- A. The block wall between the sidewalk and the front/east side of the PD building is in need of significant repair. The limestone block is deteriorating/crumbling and has been for several years. Each year, maintenance has been applying a sealant to prevent further decay; however, this application is no longer having an impact. Additionally, due that the wall is solid and does extend to the line of sight at the intersection of Island and Central Street, we have had complaints of poor visibility by travelers on Island Street, looking to the west (Central Street). I would propose that the wall (or a portion of it) be removed and some type of "see through" railing be installed. The wall is elevated; therefore, there will be some elevation landscaping necessary. I have not pursued bids at this time; therefore, the above is an approximate that would include a new design based upon building and sidewalk elevations, removal and disposal of current wall, purchase and install of railing and landscape material.

Comments by Reviewer: _____

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon

Department: _____

Account Number: _____

Account Name: _____

Dollar Amount Requested: \$1,000

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Estimated cost for Marco to install emergency phones in vaults. Wiring is completed.

Comments by Reviewer:

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Fraagon

Department: _____

Account Number: _____

Account Name: _____

Dollar Amount Requested: \$1,400

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Replace older version of the Mitel headsets - 3 headset @ \$350 plus installation costs.

Comments by Reviewer:

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon

Department: _____

Account Number: _____

Account Name: _____

Dollar Amount Requested: \$5,500

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Replace older version of the Mitel VOIP phones, model 5212, 5220 and 5224. 46 phones to replace at \$250 - \$300 each. Plus any potential installation costs.

Phase in approach - 16 in 2016, 16 in 2017, 14 in 2018.

Comments by Reviewer:

10/2/15

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon

Department: IT

Account Number: 10.51440.5850

Account Name: Computers & Equipment

Dollar Amount Requested: \$5,131 - \$6,319

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

8 iPads for Council and Mayor. Includes iPad Air 2 WiFi with keyboard case, stylus and screen protector. Price includes an estimated 5% unexpected cost.

Range of price due to type of iPad purchased, Wi-Fi verses Wi-Fi + cell.

Ongoing cost of \$40 per month / per device for Air Watch - \$320 per year.

Comments by Reviewer:

9/24/15

Date

2016 Omitted Budget Request

Prepared by: Tommy Eisenhauer

Department: Parks, Recreation & Forestry Dept.

Account Number: 10.55410.5299

Account Name: Miscellaneous Contractual

Dollar Amount Requested: \$10,000

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Carrico Aquatic Resources, Inc. was brought in to do an ADA Assessment for the Bernard F. Willi Pool to determine if we were compliant with the laws implemented in 2010. It was determined that in order for the pool to be compliant we must install a handrail on the stairs near the slide and a lift for patrons with disabilities and limited mobility. This request is based on the quote to become compliant with these recommendations.

Pool Lift "Pro Pool XR" - \$6500.00
Concrete work and lift installation - \$3000.00
Handrail - \$400.00
Handrail Installation - \$100.00

Comments by Reviewer:

10/16/2015

Date

2016 Omitted Budget Request

Prepared by: Dick Hebert

Department: Parks, Recreation & Forestry Department

Account Number: 10.55610.5349

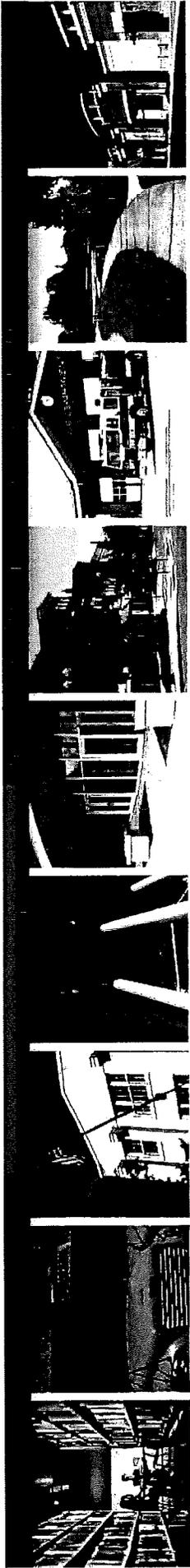
Account Name: Forestry - Operating Supplies

Dollar Amount Requested: \$16,650

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

The dollar amount requested will be needed if the City is awarded to 50% matching DNR Grant to complete a Tree Inventory and EAB Response Plan. There may be a revenue source from timber sales from thinning Park and Public Works Forests.

Comments by Reviewer:



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City of Chippewa Falls, WI Debt Review and Planning

Committee No. 1



2/28/2016



Discussion Topics

- Current situation
- Capital project discussions
 - Fire station
 - Equipment purchases
 - Street/CIP construction
 - Other borrowing
- Preliminary Finance Plan



Current Situation – G.O. Borrowing Capacity

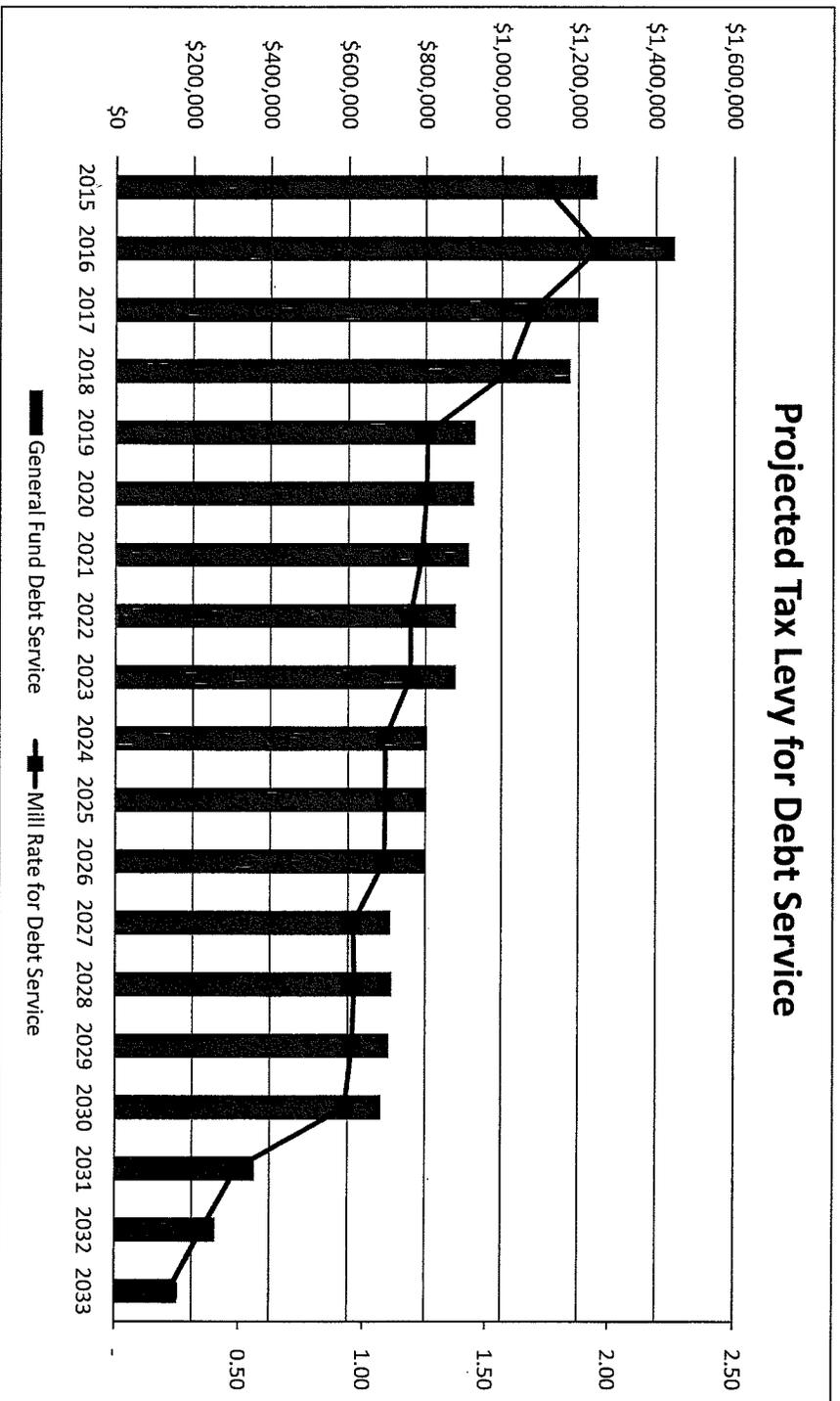
Callable on: 12/1/2015 12/1/2016 non-callable 12/1/2018 12/1/2021 4/1/2020 12/1/2021 12/1/2022 Any time

Levy Year	Collect Year	TID IN Equalized Valuation	2008 G.O. Prom. Notes	2008 G.O. Bonds	2008 G.O. Ref. Bonds	2009 G.O. Bonds	2012 G.O. Bonds	2012 Tax. G.O. Ref. Bonds	2013 G.O. Bonds	2014 G.O. Bonds	2015 G.O. Prom. Note	5% G.O. Borrowing Capacity	Beginning of Year Principal Outstanding	Total Principal Payment	End of Year Principal Outstanding	End of Year Remaining Borrowing Capacity	End of Year Percent Remaining
2015	2016	839,938,100	\$465,000	100,000	120,000	320,000	310,000	\$2,310,000	175,000	495,000	185,919	41,996,905	20,311,500	2,020,819	18,290,681	23,706,224	56%
2016	2017	839,938,100	60,000	85,000	60,000	325,000	435,000	280,000	175,000	310,000	190,178	41,996,905	16,290,681	1,920,178	16,370,503	25,626,402	61%
2017	2018	839,938,100		80,000		335,000	475,000	295,000	250,000	280,000	195,503	41,996,905	16,370,503	1,910,503	14,460,000	27,536,905	69%
2018	2019	839,938,100		160,000		695,000	340,000	100,000	255,000	135,000		41,996,905	14,460,000	1,665,000	12,775,000	29,221,905	70%
2019	2020	839,938,100		165,000		705,000	345,000	110,000	255,000	135,000		41,996,905	12,775,000	1,715,000	11,060,000	30,936,905	74%
2020	2021	839,938,100		175,000		720,000	345,000	115,000	260,000	135,000		41,996,905	11,060,000	1,750,000	9,310,000	32,686,905	78%
2021	2022	839,938,100		165,000		90,000	310,000	130,000	265,000	195,000		41,996,905	9,310,000	1,195,000	8,115,000	33,841,905	81%
2022	2023	839,938,100		100,000		95,000	300,000	90,000	270,000	255,000		41,996,905	8,115,000	1,110,000	7,045,000	34,951,905	83%
2023	2024	839,938,100		95,000		100,000	250,000	85,000	275,000	240,000		41,996,905	7,045,000	1,045,000	6,000,000	35,996,905	86%
2024	2025	839,938,100		100,000		100,000	300,000	90,000	380,000	235,000		41,996,905	6,000,000	955,000	5,045,000	36,951,905	88%
2025	2026	839,938,100		100,000		100,000	350,000	125,000	390,000	250,000		41,996,905	5,045,000	980,000	4,065,000	37,931,905	90%
2026	2027	839,938,100		110,000		110,000	305,000	110,000	290,000	240,000		41,996,905	4,065,000	905,000	3,160,000	38,836,905	92%
2027	2028	839,938,100		120,000		120,000	260,000	255,000	295,000	240,000		41,996,905	3,160,000	930,000	2,230,000	39,766,905	95%
2028	2029	839,938,100		105,000		105,000	275,000	100,000	100,000	160,000		41,996,905	2,230,000	730,000	1,500,000	40,496,905	96%
2029	2030	839,938,100		350,000		350,000	315,000	145,000	145,000	160,000		41,996,905	1,500,000	640,000	860,000	41,136,905	98%
2030	2031	839,938,100		150,000		150,000	350,000	100,000	100,000	160,000		41,996,905	860,000	450,000	410,000	41,586,905	99%
2031	2032	839,938,100					150,000	100,000	100,000	160,000		41,996,905	410,000	250,000	160,000	41,836,905	100%
2032	2033	839,938,100										41,996,905	160,000	160,000		41,996,905	100%
Total			115,000	1,125,000	180,000	3,930,000	5,380,000	1,465,000	4,080,000	3,465,000	571,500						

- General obligation borrowing capacity limited to \$41,996,905 (5% of equalized value of \$839,938,100)
- As of beginning of 2016, \$20,311,500,000 of G.O. debt outstanding (48% of limit)
- Generally recommended to keep at least 10% - 20% of capacity in reserve



Current Situation – Debt Levy



- 2015 levy for G.O. debt service = **\$1,447,856 (1.96 equalized mills – 1.74 in 2015)**



Anticipated Capital Projects - 2016

- Fire station project (est. \$5,000,000) in 2016
- Annual equipment purchases of \$250,000 - \$350,000
- Street Projects / Utility Reconstruct
 - 2016 & 2017 (?)
- Riverside Park
- Other potential financing needs (interim)



Fire Station

- 2016 Construction
- Estimated cost of \$5 million
- Council authorization in 2015
 - No further authorizations needed
 - Financing can be issued at any time
- Form of financing = G.O. Bonds w/20-year term
 - Debt service structured around existing levy to mitigate impact



Equipment Purchases

- Annual equipment requests to be funded in estimated amount of \$250,000 - \$350,000
 - Amount based on previous Committee work sessions (2015)
- Debt to be structured over 3 – 5 year period, depending on nature of assets financed
- Issued as G.O. Promissory Note
 - Bank financing most likely option
 - Could be issued alongside larger Bond issue



Street Projects

- City has typically financed street/utility projects on biennial cycle with G.O. Bonds
- Has usually included amounts to be specially assessed
- Street/utility projects:
 - 2016 \$3,605,118 (only includes amount to be borrowed for)
 - 2017 \$2,991,000 (same – includes storm sewer)
 - Total \$6,596,118
- Unknown(s)
 - Grant funding for River Street/Bus 29 project
 - Would reduce financing amount



Street Projects – contd.

- Street projects specially assessed
 - 2016 \$739,450
 - 2017 \$1,160,710
 - Total ~\$1.9MM
- Anticipated size of financing amount may argue for alternative financing solution (rather than G.O.)
 - Authority to issue “Special Assessment B Bonds”
 - Considered revenue obligations, secured by active specials
 - Do not count against G.O. borrowing capacity
 - Slightly higher financing costs
 - Match term of assessments & repayment to debt structure



Riverside Park & “Other”

- Riverside Park project currently out to bid
 - Estimated cost of \$2.5MM+
- Previously considered using State Trust Fund TIF Revenue Loan for this project
 - Not G.O. debt – won't count against borrowing capacity
- Revisit financing when costs are known
- Interim financing in anticipation of donations for park project
 - Need to understand details of project and capital campaign
 - Bank financing as interim and review at end of capital campaign for need of permanent financing supported by City



Considerations

- City currently reviewing substantial capital financing needs
 - Fire Station \$5MM
 - Equipment \$300k
 - Streets/Utilities \$6.56MM
 - Riverside Park \$2.5MM
 - Other ?
- Potential for nearly \$12MM in G.O. debt
 - Not considering Riverside Park & Park interim financing
- Need to be mindful of rating impact
- Financing costs lower if no more than \$10MM in tax-exempt debt in a calendar year



Recommendations

- Continue with original finance plan for Fire Station
 - G.O. Bonds with 20-year term and structured to mitigate tax impact
- Continue with financing of equipment
 - G.O. Promissory Note with term of 5 years or less
 - Review structuring considerations once amount is known
- Break apart streets/utilities financing for 2016/2017
 - Best to keep total tax-exempt debt <\$10MM
 - 2016 amount = normal for 2-year borrowing
 - Rating impact
- Separately finance assessment amounts as “B” Bonds
 - Borrowing capacity considerations
 - Administrative considerations
 - Rating impact
 - Pre-payment flexibility
- Discuss Riverside Park financing once costs are better known
- Note Anticipation Note for interim financing of park project



Questions

- Timing of fire station project?
- Timing of street/utility projects?
- When will any grant amounts for River Street/Bus 29 be known?
- Timing of Riverside Park project?
- Timing of interim financing needs?



Next Steps

- Discussion/consideration of recommendations
- Continue to refine plan of financing with Committee
- Consider appropriate timing considerations and ability to combine financing needs into single issuance
- Bring additional authorizations before Council
- Time sale of debt with need for funds





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2016 EQUIPMENT REQUESTS

Committee #1 Discussion - February 29, 2016

DEPARTMENT	ESTIMATED COST	ITEM(S) REQUESTED	APPROVED	BOND	OTHER FUNDING
Fire	\$ 189,000	Ambulance Replacement			
	\$ 26,000	Cardiac Monitor Replacement			
	\$ 215,000				
Library	\$ 49,700	Air Conditioning Replacement			
	\$ 50,000	Replace Hydraulic Cylinder on Elevator			
	\$ 99,700				
Parks & Recreation	\$ 61,000	Bobcat 5600			PARTIAL - TIF?
(For Downtown Entrance Park)	\$ 26,000	1/2 Ton Pick Up Truck			PARTIAL - TIF?
	\$ 15,000	72" Mower with Bagger			PARTIAL - TIF?
	\$ 4,500	42" Mower with Bagger			PARTIAL - TIF?
	\$ 5,000	16' Trailer			PARTIAL - TIF?
	\$ 350	Trimmer			PARTIAL - TIF?
	\$ 111,850				
(General - Parks)	\$ 57,800	Two Ton Truck-Ford 650 cab/chassis *			
	\$ 2,000	Increase axle weight rating to front end - Ford 650 *			
	\$ 33,100	9 ft. Dump Box, 11 ft. plow, safety lighting package *			
	\$ 92,900				
TOTAL Parks	\$ 204,750				
Street	\$ 320,000	Plow/Dump Truck (2)			
	\$ 56,000	T-2 Asphalt Recycler			
	\$ 35,000	1-Ton Truck			
	\$ 35,000	4-Ton Asphalt Patch Trailer			
	\$ 30,000	Parts Truck*			
	\$ 476,000				
TOTAL REQUESTS	\$ 995,450				

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Ambulance replacement
 Department Requesting Project: Fire

Brief Project Description:

Replace Medic #4 which is a 2003 Ford E-450/Road Rescue, 7.3 liter power stroke diesel engine.
 Mileage: 117,372
 Hours: 9,107

Project Cost Breakdown:

Engineering	Construction	Other	% Contingency	Total
				\$185,000

Funding:	2015		2016	
Year (s)				
General Fund	_____	____%	_____	____%
Borrowing	_____	____%	185,000	100%
Assessable	_____	____%	_____	____%
Grants	_____	____%	_____	____%
Utility	_____	____%	_____	____%
Other	_____	____%	_____	____%
Estimated Revs. All Sources	_____	100 %	_____	100 %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Cardiac Monitor replacement (2)
 Department Requesting Project: Fire

Brief Project Description:

Replace (2) two Phillips Cardiac Monitors which were purchased through a grant in 2008. Estimated cost for replacement is \$26,000.00 per unit with trade in.

Project Cost Breakdown:

				\$52,000.00	
	Engineering	Construction	Other	% Contingency	Total
Funding:					
Year (s)					
General Fund					52,000 100%
Borrowing					? %
Assessable					% %
Grants					% %
Utility					% %
Other					% %
Estimated Revs. All Sources			100 %		100 %

Life Span if Applicable: 8 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Replacement of Air conditioning Unit
 Department Requesting Project: Chippewa Falls Public Library

Brief Project Description:

Proposed is for replacement of the existing air conditioning unit. This unit is old and utilizes R22 refrigerant which is currently being phased out.

Project Cost Breakdown:

		<u>49,700.00</u>		<u>49,700.00</u>
Engineering	Construction	Other	% Contingency	Total

Funding:	2016		2017	
Year (s)				
General Fund	_____	____%	_____	____%
Borrowing	<u>49,700.00</u>	<u>100</u> %	_____	____%
Assessable	_____	____%	_____	____%
Grants	_____	____%	_____	____%
Utility	_____	____%	_____	____%
Other	_____	____%	_____	____%
Estimated Revs. All Sources	<u>49,700.00</u>	<u>100</u> %	_____	<u>100</u> %

Life Span if Applicable: _____ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Refurnish Elevator
 Department Requesting Project: Chippewa Falls Public Library

Brief Project Description:

Propose to furnish the necessary materials and labor to remove and replace the existing hydraulic cylinder on elevator number ACG394 based on the following: New Cylinder with Sealed PVC protection, a new plunger,

Project Cost Breakdown:

Engineering	Construction	50,000 Other	% Contingency	50,000 Total
-------------	--------------	-----------------	---------------	-----------------

Funding:	2016		2017	
Year (\$)				
General Fund	_____	____%	_____	____%
Borrowing	<u>50,000</u>	<u>100</u> %	_____	____%
Assessable	_____	____%	_____	____%
Grants	_____	____%	_____	____%
Utility	_____	____%	_____	____%
Other	_____	____%	_____	____%
Estimated Revs. All Sources	<u>50,000</u>	<u>100</u> %	_____	<u>100</u> %

Life Span if Applicable: _____ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Riverfront Park Equipment Needs

Project Title: _____
Department Requesting Project: Parks, Recreation & Forestry Dept.

Brief Project Description:

Below is a list of equipment that should be purchased to maintain new Riverfront Park.
Bobcat 5600, \$83,000.00 (Replaces Dept. 1996 John Deere Compact Tractor); 1/2 Ton Pick Up
Truck, \$25,000.00; MOWER - 72", with Bagger \$14,000.00; MOWER - 42", with Bagger
\$4000.00, Trailer - 16' \$4,500.00; Trimmer, \$350.
Total Estimated Equipment Cost = \$130,850.

Project Cost Breakdown:

	Engineering	Construction	Other	% Contingency	Total
Funding:					
Year (\$)					
General Fund	_____	_____	_____ %	_____	_____ %
Borrowing	_____	_____	_____ %	_____	_____ %
Assessable	_____	_____	_____ %	_____	_____ %
Grants	_____	_____	_____ %	_____	_____ %
Utility	_____	_____	_____ %	_____	_____ %
Other	_____	_____	_____ %	_____	_____ %
Estimated Revs.					
All Sources	_____	_____	100 %	_____	100 %

Life Span if Applicable: _____ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Plow/Dump Truck
 Department Requesting Project: Street Dept.

Brief Project Description:

Our existing trucks are 20 plus years old. Parts are getting obsolete. This truck would be able to haul more allowing us to get more material to the work site with less trips.

Project Cost Breakdown:

				\$175,000.00	
	Engineering	Construction	Other	% Contingency	Total
Funding:					
Year (s)		2016		2017	
General Fund		_____	_____ %	_____	_____ %
Borrowing		_____	_____ %	_____	_____ %
Assessable		_____	_____ %	_____	_____ %
Grants		_____	_____ %	_____	_____ %
Utility		_____	_____ %	_____	_____ %
Other		_____	_____ %	_____	_____ %
Estimated Revs. All Sources		_____	100 %	_____	100 %

Life Span if Applicable: 10 - 15 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: T-2 Asphalt Recycler
 Department Requesting Project: Street Dept.

Brief Project Description:

The T-2 Asphalt Recycler is a mini asphalt plant. With it we can take old asphalt and recycle it into a like new hot mix. This would eliminate the use of expensive poor quality cold mix for winter patching. Recycling has the potential to save \$9, 000.00 per year. The quote we have is for a 2012 Demo. model with 30hrs on it.

Project Cost Breakdown:

				\$56,000.00	
	Engineering	Construction	Other	% Contingency	Total
Funding:					
Year (\$)		2016		2017	
General Fund		_____	_____%	_____	_____%
Borrowing		_____	_____%	_____	_____%
Assessable		_____	_____%	_____	_____%
Grants		_____	_____%	_____	_____%
Utility		_____	_____%	_____	_____%
Other		_____	_____%	_____	_____%
Estimated Revs.					
All Sources		_____	100 %	_____	100 %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: One Ton Truck

Department Requesting Project: Street Dept.

Brief Project Description:

This would replace 1997 one ton truck. This would be for a chassis only. Existing dump body are in good shape and should make one more chassis change.

Project Cost Breakdown:

				<u>\$35,000.00</u>
	<u>Engineering</u>	<u>Construction</u>	<u>Other</u>	<u>% Contingency</u>
				<u>Total</u>
Funding:				
	2016		2017	
	Year (\$)			
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
Estimated Revs.				
All Sources	_____	100 %	_____	100 %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: 4-Ton Asphalt Patch Trailer
 Department Requesting Project: Street Dept.

Brief Project Description:

Our existing 2-ton patch trailer was purchased in 1997. The normal life span is 10 years. When out patching we use approx 4-ton of hot mix per day. That is 2 - 45min. trips to Sem Black top per day. This trailer also has many added feature to make it safer and easier to operate. One feature is reclaiming old hot mix which would account for a savings of \$2,500.00 per year. The larger capacity would account for a savings of \$1500.00 per year.

Project Cost Breakdown:

Engineering	Construction	Other	% Contingency	Total
				\$35,000.00

Funding:	2015	2016
Year (\$)		
General Fund	_____ %	_____ %
Borrowing	_____ %	_____ %
Assessable	_____ %	_____ %
Grants	_____ %	_____ %
Utility	_____ %	_____ %
Other	_____ %	_____ %
Estimated Revs. All Sources	_____ 100 %	_____ 100 %

Life Span if Applicable: 10 years

IRVINE PARK ROAD REPORT - Cost Estimates

Street Name	From	To	Distance (Feet)	Paser Rating	Rating Year	Cost Estimate	Proposal #
IRVINE PARK ROAD	BEAR DEN ROAD	KELLS CORNER	840	4	2012	\$44,253	2
WOLF DRIVE	IRVINE PARK RD.	ERMATINGER RD.	2670	4	2012	\$137,346	4
Total						\$268,955	

IRVINE PARK ROAD REPORT - Actual

Street Name	From	To	Distance (Feet)	Paser Rating	Rating Year	Cost Estimate	Proposal #	Status
IRVINE PARK ROAD	BEAR DEN ROAD	KELLS CORNER	840	4	2012	\$7,881	2	Completed 2014
WOLF DRIVE	IRVINE PARK RD.	ERMATINGER RD.	2670	4	2012	\$58,674	4	Summer 2016
Will be completed Spring 2016, \$58,674 is a cost estimate, Street Dept overlay								

Total \$137,748

Balance \$131,207

Parks and Recreation Director - Next Irvine Park Road Improvements

<u>Projects - Prices include Design and Contracted Work/Inspection</u>	<u>Cost Estimate</u>
1) Main Parking Parking Lot - Main Pavilion	\$80,000
2) Round About/Tear Drop North of New Welcome Center	\$60,000
3) Bear Den Road	?????

