

PARKS, RECREATION & FORESTRY BOARD MEETING  
Tuesday, February 9, 2016

1. Call to order by Beth Arneberg at 6:01 p.m.  
Roll Call: Members Present: Dale Berg, Beth Arneberg, Heidi Hoekstra, Nate Seckora, Carmen Muenich, Rob Kiefer, and Audrey Stowell.  
Staff present: Dick Hebert.
2. Approval of January 12, 2016, Minutes: **Motion by Rob Kiefer/Carmen Muenich to approve the January 12, 2016, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications: Dick Hebert presents the events that have submitted renewal applications for 2016. There were no issues; Dick Hebert recommends approval with past requirements. **Motion by Carmen Muenich/Heidi Hoekstra to approve the special event renewals as presented. Motion carried.**
5. Discuss/Consider:
  - a. Discuss Irvine Park Fiber Project – Phases 2 and 3. CCI Systems' earlier quote was reviewed. Phase 2 runs from the Welcome Center to the Bear/Cat Exhibit for a cost of \$21,599.73; Phase 3 runs from the Welcome Center to the office for a cost of \$29,801.18. There was discussion about funds and uses. After discussion, **motion by Rob Kiefer/Heidi Hoekstra to approve proceeding with Phase 3 of the fiber project contingent upon the \$10,000 contribution from the Rutledge Home. Motion carried.**
  - b. Discuss Signage in Irvine Park. Dick Hebert indicates that the City is not planning to do an overall City-wide signage plan. Timing was discussed, and it was felt that we should proceed, starting with signs within Irvine Park and then with signs outside the park. Phil Johnson presented to the Board previously; Dick Hebert will ask if he can return for our April meeting.
  - c. Irvine Park Welcome Center/Small Animal/Aviary Building. Dick Hebert presented on the costs and funds available. Some of the money has been pledged but not yet received. Dick Hebert estimates the amount the City will need to borrow while waiting for all of the pledged funds to be received will be less than \$1 million. Dick Hebert also reviewed the costs estimated by CBS Squared for the parking lot, duck pond & street improvements. There are funds allocated for street improvements in the park that will be used for that purpose. Dick indicates he is working with Roshell on the lighting. He is also hopeful that he will be able to do a walk-thru with media in March.
  - d. Director's Report. Dick Hebert discussed putting a perimeter fence around the community gardens. Preference of the Board was toward whatever was most aesthetically pleasing. Dick also reviewed the pay outs from funds held by the Community Foundation. Because the balance was not over \$108,000, there will not be a disbursement from the William Irvine Endowment Fund this year.

6. Approve Claims. Claims were reviewed. There are two check runs included in this month's claims that were also listed in the January claims. **Motion by Carmen Muenich/Rob Kiefer to approve claims of \$488,829.26. Motion carried.**
7. Board Member comments or concerns. Board members asked about and discussion took place regarding the status of the recreation supervisor position, Christmas lights being extended to the north, logging off City land, and the road design in front of the Welcome Center.

Audrey Stowell left at this time.

8. Adjournment. **Motion by Carmen Muenich/Rob Kiefer to adjourn at 7:20pm. Motion carried.**

Submitted by:

Audrey Stowell, Secretary