

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
December 9, 2015**

1. Call to Order

Meeting was called to order by Board President Barb Rasmus at 5:00 p.m.

2. Roll Call of Members

Members Present: Ambelang, Hoekstra, Hull, Jones, King, Rasmus, Russell

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by King seconded by Ambelang to approve the agenda All present Voting Aye. Motion carried.

4. Introduction of New Children's Assistant – Jenna Gilles-Turner

Jenna Gilles-Turner was not able to attend due to illness.

5. Disposition of the minutes of the regular meeting of November 11, 2015.

Motion by King seconded by Russell to approve the minutes of the regular meeting of November 11, 2015.

All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2015 budget after December 15, 2015.

Motion made by Jones seconded by King to approve payment of the vouchers to be paid from the 2015 budget after December 15, 2015. Roll Call Vote taken. Aye – Ambelang, Hoekstra, Hull, Jones, King, Rasmus, Russell. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

A thank you from the Intern Laura for hosting her this semester and giving her the tools to begin her library career. Thank you's from Author Chad Lewis and the Chippewa County Historical Society. A certificate that was presented to the Chippewa Falls Public Library recognizing the library as a Dementia Friendly Business after the staff completing Dementia Training.

9. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He talked about Tech Tuesday that was conducted by Chi-Hi's IT Academy that was attended by four patrons. They will do it again after the Holidays when patrons will have new devices that they might need help with. The system update when ok. The staff attended a Dementia training by the Dementia Coalition of Chippewa County. The Library through the Friends organization received a grant from Walmart for a mini golf fundraiser. The Library will be getting some new chairs and shelving from Spectrum Industries. Super Yule had about 200-250 participants this year.

10. Committee reports

a) None

11. Current Business

a) Update Staff Raises

We need to hold off on approving staff raises till the City passes the budget. Discussion then occurred about a raise for the Admin Assistant. Motion made by King, seconded by Hoekstra to approve a 2% raise for the Admin. Assistant effective January 1, 2016. All present Voting Aye. Motion carried.

b) 2016 Holidays

A proposed schedule of the 2016 Holidays was presented. After discussion it was revised to include the Library being closed the day after Christmas 2016. Motion made by Russell, seconded by King to approve the amended 2016 Holiday schedule. All present Voting Aye. Motion carried.

c) Staff Name Tags

Several people would like see staff wearing name tags. This would be just the first name only. After a brief discussion the Board directed Director Niese to look into magnetic name tags for the staff. He will bring in options at the next meeting.

12. Announcements

a) A calendar of the CFPL Board of Trustee Meetings for 2016 was distributed.

a) Staff wish list was handed out to the Board. Discussion occurred about possibly fundraising for the Library. A Long Range planning Committee will be setup up to meet on Wednesday January 20th at 5:00 p.m. with all members of the Board participating.

13. Items for future consideration.

a)

14. Adjournment

Motion made by Hoekstra second by Ambelang to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 5:42 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant