



Minutes
Committee No. 1
Revenues, Disbursements, Water and Wastewater
September 26, 2011

Committee #1 – Revenues, Disbursements, Water and Wastewater met on **Monday, September 26, 2011 at 8:30 AM** in the **Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members present: Jane Lardahl, Brian Flynn, George Adrian.

Others present: Police Capt. John Liddell, Finance Mgr/Treasurer Lynne Bauer, Public Works Director/City Engineer/Utility Manager Rick Rubenzer, Library Director Darryl Eschete, Utility Office Manager Connie Freagon, Fire Chief Tom Larson.

The meeting was called to order at: 8:30 AM.

Item #1: Discuss funding for a consultant to determine the best course of action to accomplish the sharing of IT resources between the City and the County. Possible recommendations to the Council.

Utility Office Manager Connie Freagon stated Committee #4 and the Council have approved hiring a consultant to look at combining the City and County IT needs contingent on Committee #1 approving funding for this project. Ms. Freagon indicated the cost would be \$5,000 and could come out of the Data Processing Budget for 2011. The consultant, Heartland Business Systems, is familiar with the County system and that will help reduce the cost as they will only need to look at our system and needs and how they might fit together.

Motion by Flynn/Adrian to recommend the Council approve funding for a consultant to determine the best course of action to accomplish the sharing of IT resources between the City and the County. **All present voting aye, motion carried.**

Item #2: Discuss funding for Fire Department utilizing City Hall Garage. Possible recommendations to the Council.

Chief Tom Larson stated Committee #4 has approved allowing the Fire Dept. to utilize the garage space contingent on funding approval by Committee #1. Mr. Larson presented a cost proposal in the amount of \$3,020 and after discussions with Finance Mgr. Lynne Bauer determined he could use 2011 budgeted monies for this project. He also indicated the City could still use the space for storage of the generator and any vehicles or snow removal equipment as needed. In addition, he stated the Fire Dept would take care of shoveling the snow from the garage to the alley and also the handicapped entrance to City Hall.

Motion by Flynn/Adrian to recommend the Council approve funding for the Fire Department to utilize the garage space at City Hall with said funding to come from the Fire Department's 2011 Budget. **All present voting aye, motion carried.**

Item #3: Discuss preliminary 2012 Budget data and status of process. Possible recommendations to the Council.

Finance Manager Lynne Bauer presented preliminary 2012 Budget expenditure numbers and anticipated revenue reductions. Ms. Bauer indicated the numbers are very preliminary but that the estimated shortfall is approximately \$309,000. Adjustments to this number will be made as the budget process moves forward and department budgets are reviewed.

No action taken.

Item #4: Review various department budgets including:

- a. Council; Mayor; Personnel Services, Central Duplication; Independent Auditing; City Attorney; Special Legal Counsel; Insurance**

The Committee reviewed the above mentioned department budgets. No action taken.

Item #5: Adjournment.

Motion by Adrian/Flynn, to adjourn at 9:46 AM. All present voting aye, motion carried.

Minutes submitted by:

Lynne Bauer, Finance Mgr.