



Minutes
Committee No. 1
Revenues, Disbursements, Water and Wastewater
April 12, 2011

Committee #1 – Revenues, Disbursements, Water and Wastewater met on **Tuesday, April 12, 2011 at 4:00 PM** in the **Basement Auditorium, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee/Council Members Present: Michael Dahlby (arrived at 4:12 PM), Bill Hicks, George Adrian, Jane Lardahl, Mayor Hoffman.

Other Attendees: Police Captain John Liddell, Public Works Director Rick Rubenzer, City Planner Jayson Smith, Finance Mgr./Treasurer Lynne Bauer, Library Director Darrell Eschete, Parks & Recreation Director Bill Faherty, Ehlers Representative Brian Reilly.

The meeting was called to order at: 4:00 PM.

Item #1: Discuss funding for vacant custodian position. Possible recommendation to the Council.

The Committee listened to concerns of having only one custodian to serve City Hall, Library and Police Department. Funds were included in the 2011 Budget to fill the vacant custodian position but due to proposed funding cuts at the State level the hiring was put on hold. Staff members are asking for permission to utilize the 2011 funds and fill the custodian position.

Motion by Hicks/Adrian, all present voting aye, to approve filling the vacant custodian position utilizing the 2011 budgeted funds. **Motion carried.**

Item #2: Discuss funding for capital items compiled during 2010 and 2011 budget discussions. Possible recommendations to the Council. (Draft attached)

The Committee discussed a list of items compiled during the 2010 and 2011 budget cycles. This list was introduced at the February meeting and the Committee set criteria for analyzing each item. The criteria were reduction in energy costs; reduction in long-term operating costs; not a recurring expense; and urgency. The Police Department boiler replacement met the four criteria.

Motion by Dahlby/Hicks, all present voting aye, to encumber funds in an amount not to exceed \$135,000 to begin the RFP process to replace the Police Department boiler with the understanding that there will need to be final approval of bids and an award of the project by the Committee and Council. **Motion carried.**

The Committee discussed funding for a pedestrian path on Wagner Street Hill. This project is estimated to cost between \$15,000 and \$20,000. Due to lower bids than expected on two 2011 street projects, it was determined that bond monies might be available for this project.

Motion by Dahlby/Adrian, all present voting aye, to pursue a pedestrian path on Wagner Street Hill if there are remaining funds available from the current bond issue. **Motion carried.**

Item #3: Discuss/consider proposal from Ehlers Associates to prepare amendments to Tax Increment Districts Number 5, 9, and 11 including declaration of Tax Increment District Number 5 as a Distressed Tax Increment District. Make a recommendation to the City Council.

The Committee reviewed proposals from Ehlers & Associates regarding possible amendments to TIDs 5, 9, 10 and 11. Brian Reilly from Ehlers summarized the advantages of making TIDs 9, 10 and 11 donor TIFs to TIFs 4 and 5 as well as why the City should consider designating TIF 5 as a distressed TIF. In addition, he explained the formula the State uses when closing a TIF and the minimal impact it has on the levy limit. For example, a TIF with a value of approximately \$3,000,000 would only amount to a .2% increase in the levy limit. It was noted that there would be additional meetings including a public hearing before the amendments would be final.

Motion by Dahlby/Hicks, all present voting aye, to recommend the Council accept the proposals from Ehlers & Associates to prepare TIF amendments as proposed with the costs to be paid for by the affected tax increment district. **Motion carried.**

Item #4: Update on impact of State's Budget Repair Bill and 2011-2013 Budget on the City's finances. Possible recommendations to the Council.

City staff continue to monitor the progress and impact of the Budget Repair Bill and proposed Budget and how it will impact City finances.

No action taken.

Item #5: Compile list of future agenda items. Possible recommendations to the Council.

The Committee discussed a few items that should be considered at upcoming meetings: 1) Recycling/composite site; 2) Explore wheel tax to generate revenues; 3) Review to make sure that all appropriate costs are being charged to the TIF districts; and 4) continue to review the expenditure list of capital items.

No action taken.

Item #6: Adjournment.

Motion by Hicks/Adrian, all present voting aye, to adjourn at 5:55 PM. **Motion carried.**

Minutes submitted by:
Lynne Bauer, Finance Mgr.