



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
October 27, 2015

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 27, 2015 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Brent Ford.

Mayor/Other Council Members present: Mayor Hoffman

Others present: Finance Manager/Treasurer Lynne Bauer, City Clerk Bridget Givens, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Assistant City Engineer Rob Krejci, Wastewater Supervisor Georg Hobbs, Water Supervisor Rory Olson, Utilities Office Manager Connie Freagon, and Chippewa Falls Area Senior Center Representatives Angie Walker and Bob Jorsch.

Call to Order: 9:00 AM

1. Presentation from Chippewa Falls Area Senior Center regarding request for 2016 funding from the City. Possible recommendations to the Council.

Angie Walker and Bob Jorsch of the Chippewa Falls Area Senior Center appeared to present their request for funding from the City and provide an overview of the services and activities they provide to the community and their members.

No action taken.

2. Review Utility Department Budgets. Possible recommendations to the Council.

Director of Public Works/City Engineer/Utilities Manager Rubenzer provided a budget recap for the Utility Department (a copy of which is attached) including revenues, operational expenses, capital expenditures, and projects in process.

The Utility Budget will be voted on at a future meeting.

No action taken.

3. Review preliminary 2016 Budget data. Possible recommendations to the Council.

Finance Manager Bauer provided an update on progress with the budget including revenues, wages and benefits, and omitted budget requests. Discussion was had regarding the three positions that were requested including possible avenues for funding the positions.

Areas where there was potential to decrease the budget were also discussed including reducing the Wellness Committee budget, changes to the City cell phone policy, and a reduction in postage budgets.

The Committee also discussed the policies surrounding the care and maintenance of trees in the boulevard. Discussion on these items will continue at the next Committee #1 Meeting.

No action taken.

4. Adjournment.

Motion by Ford/Monarski to adjourn at 10:33 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

*Chippewa Falls Area Senior Center
1000 East Grand Avenue
Chippewa Falls, WI 54729
(715) 720-1666
Email: cfaseniorcenter25@yahoo.com*

October 15, 2015

*Mayor Greg Hoffman & City Council Members
City of Chippewa Falls
30 West Central Street
Chippewa Falls, WI 54729*

Regarding: Chippewa Falls Area Senior Center 2016 Request

Dear Mayor Hoffman & City Council Members:

This is a formal request and an opportunity for us to share our success about our wonderful Senior Center, and to ask for your assistance once again in budgeting the \$16,000.00 you have graciously given to support us financially the past few years. Because we are a non-profit organization, we rely on funds from the City, County meal site, grants, individual memberships, Center fundraisers, as well as other organizations who support us. We must operate so as expenses arise, we can pay our liabilities immediately. However, we could not do this without the City's financial assistance. The following analysis will strengthen your justification for these funds.

Our Senior Center is one of a kind and a valuable asset to our City, as well as our community. We continue to develop into a united front for our senior citizen population within the City and the surrounding areas. The Center is a voting poll for the first and fifth ward which allows the community to see what the Center offers. In the past the Center had a booth at the Northern Wisconsin Fair and found it to be extremely beneficial. It was amazing how many people stopped to inquire about the Senior Center, and were impressed at what it offered expressing their gratitude when relating to parents and grandparents. The AARP Tax Service has relocated from their past library location to the Senior Center. Offering this service has broadened the awareness of the Center. We extended hours to accommodate more individuals, making it convenient for all ages including handicap accessibility. Collaborating with agencies, businesses, Veteran's Home, youth school programs, City, and County organizations helped to meet the needs of our members. We are tremendously proud of our senior center and what it stands for, and we positively affect our senior population, as well as all ages within our community. Our center is also well-known for our "thrift store" which is very affordable and serves many families throughout Chippewa County.

ACTIVITY

RESPECT

FRIENDSHIP

SINCERITY

October 15, 2015

Mayor Greg Hoffman & City Council Members

Page 2

Our members come to us after a point in their lives when the world seems to be on the fast track and they want to slow down, and be with people who have the same interests. It is extremely important we invite professional speakers to provide a continued awareness of computer training, health & wellness, exercise and nutrition classes, safety, Medicare and insurance concerns. To enhance socialization skills, we also offer activities such as bingo, bunco, crafts/painting, Bible Study, quilting groups, Wii bowling, day trips, dances, and parties.

Our most recent outreach to members and businesses in the community is the Center's newsletter entitled "Senior Connections" (included). It is bulk mailed monthly to our paid members and delivered throughout Chippewa County to several businesses totaling 900 circulations. There is no cost to the Senior Center. "Senior Connections" is paid 100% by the ads placed from local businesses. Due to its exceptional appearance, content and circulations, several have contacted our publishing company expressing interest to become a new advertiser or remain active. The newsletter continues to peak the curiosity of many who normally would not have any knowledge of the great opportunities offered to our seniors and community.

The Senior Center could not stand united and strong in our community without your support and assistance. We continue to strive without hesitation to build a foundation and look to the future with empowered strength and dedication for our present and future senior population.

Sincerely,



Angie Walker, Director
Chippewa Falls Area Senior Center
1000 E. Grand Avenue
Chippewa Falls, WI 54729
(715) 720-1666

ACTIVITY

RESPECT

FRIENDSHIP

SINCERITY

Department of Public Utilities
2016 Budget Recap
10/22/16

Water Department

Revenues – The Water Utility rates increased January 1, 2015. 2016 will be the first year the full increase will be recognized. Tower lease payments reflect a small increase, miscellaneous non–operating income varies with projects however figures are unavailable for this budget.

Expenditures – The Water Department overall operational 2016 budget reflects an increase of \$6,087 over 2015.

Increase in expense:

- Increase expected in maintenance of pumphouse structures, net \$434
- Increase in materials and supplies from replacing construction safety equipment, net \$2,500
- Increase in meter expense due to changes in accounting for ERT's, \$7,500

Decrease in expense:

- Decrease \$5,960 due to decrease in long term interest expense

Wastewater Department

Revenues – The Utility is in the process of a rate study, user charges are left stagnant from 2015 budget as the result of the study are unknown. Income from liquid waste disposal recognizes a sizable increase due to the acceptance of leachate and increase in hauled waste.

Expenditures – The Wastewater Department overall operational 2016 budget reflects an increase of \$7,384 over 2015.

Increase in expense:

- Increase expected in energy expense. \$4,900
- Increase in outside lab expense both in cost and number of tests. \$1,700.
- Amortization of debt. \$5,000
- Increase in long term debt interest. \$9,989 New CWF interest expense data not available at this time.

Decrease in expense

- Decrease of chemical, Ferric Chloride. \$5,000
- Decrease depreciation of transportation. \$561

Storm Water Department

Revenues – User charges are anticipated to remain steady through 2016.

Expenditures – The Storm Water Department overall 2016 budget reflects an increase of \$73,576 over 2015 budget.

Increase in Expense:

- Increase in postage to reflect actual. \$1,300
- Depreciation to reflect 2016 projects. \$65,231
- Record loss on removal of Vac Truck \$6,300

Decrease in Expense:

- Decrease \$221 in long term interest expense.

2016 Capital Expenditures

Water and Wastewater utility capital expenditures are paid from a combination of resources. If it is a replacement expenditure, monies are available from depreciation or replacement accounts and operating cash. If it is a new project, it is paid from operating cash. All capital expenditures are depreciated for the life of the project.

Although projects for 2016 have not been determined, for budgetary purposes the 2016 tentative street improvement program was used.

Water

Meter Replacement –\$50,000 - replace residential and assorted large meters.

Tapping Machine - \$6,000 – replace failing 1983 tapping machine.

West Well 1 Roof Replacement - \$20,000 – replace leaking flat roof with pitch style roof.

VFD – \$30,000 - replace Nitrate Plant Booster & Displacement pump VFD's -

Valve Turner – \$9,500 - replace 1980's handheld valve turner -

UPS – \$13,000 - Replace 1997 rack mounted Nitrate Plant UPS -

Chlorine Pumps – \$15,000 - replace three 2007 West Wellfield chlorine pumps - \$15,000

Wastewater

Primary Clarifier – scum troughs - \$40,000 – replace steel scum troughs built in 1950 and 1960 with nonmetallic troughs.

Primary Sludge Pumps - \$85,000 – replace 2 primary sludge pumps

Roof Replacement - \$15,000 – Control Building

Stormwater contributes to a replacement account for future purchases of equipment. There are ample resources for the 2016 requested expenditures.

Stormwater

Vac Truck - \$300,000 – Replace 1967 Vac-all truck and leaf trailer

Projects in Process (depreciation and replacement not included in 2016 budget)

Wastewater

Biosolids Dewatering Improvement Project

User Charge System Update and Funding Application

Influent Screening and Hauled Waste Receiving Project

Codigestion and Cogeneration Upgrades

SCADA Upgrade