



MINUTES
JOINT MEETING BETWEEN
Committee No. 1
Revenues, Disbursements, Water and Wastewater
and
Committee No. 2
Labor Negotiations, Personnel, Policy & Administration
October 21, 2015

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, October 21, 2015 at 8:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: CW King, Chuck Hull, Rob Kiefer, John Monarski, and Brent Ford.

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, and City Clerk Bridget Givens.

Arriving following the Closed Session: Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Street Superintendent Rick Ruf, Police Chief Wendy Stelter, Police Lt. Matthew Kelm, Parks and Recreation Director Dick Hebert, Recreation Supervisor Tommy Eisenhauer, Building/Zoning Inspector Paul Lasiewicz, Library Director Joe Niese, and Utilities Office Manager Connie Freagon.

Call to Order: 8:00 AM

1. Open Session

2. Closed Session

Motion by Ford/Kiefer to go into Closed Session under Wis. Stats. Sec. 19.85(1)(e) for "deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting public business with competitive or bargaining implications" to a) Discuss labor negotiation issues and strategies; and to include Council Members, Finance Manager, Fire Chief, and City Clerk; may return to Open Session. **Roll Call Vote: Aye – Ford, Kiefer, Hull, Monarski, King. Motion carried.**

The Committee discussed labor negotiation issues and strategies.

Motion by Kiefer/Ford to return to Open Session. **All present voting aye, motion carried.**

3. Discuss department personnel requests. Possible recommendations to the Council.

Department personnel requests were discussed as follows:

Police Department – Community Service Officer

Chief Stelter proposed this part-time position be a sworn officer responsible for handling issues like animal complaints, nuisance properties, and parking enforcement. As a sworn officer, this person could also be utilized to fill overtime shifts. Discussion was had about costs to outfit the officer, options for a vehicle, and the ability to help offset the costs associated with this position by generating additional revenues.

Parks & Recreation – Park Maintenance/Zoo Assistant

Parks & Recreation Director Hebert indicated that during the design process of the riverfront park, it was determined that an additional, full-time staff member would be needed. Discussion was had regarding timing and the next phases for the park. It was thought that this position could be pushed to next year's budget.

Street Department – Office Assistant

Street Superintendent Ruf shared that carryover amounts funded this 25% position, but funds will soon be depleted so budget funding is needed. In the past, a mechanic was doing this administrative work at a much higher rate. Discussion was had regarding the requirements and financial impact of this position.

No action taken.

4. Adjournment

Motion by Kiefer/Ford to adjourn at 9:15 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

2016 OMITTED BUDGET REQUESTS

Committee #1 Discussion - October 14, 2015

DEPARTMENT	ESTIMATED COST	OMITTED ITEM DESCRIPTION
City Clerk	\$175	Increase in Publication of Legal Notices.
Police Department	\$11,000	10 Body Cameras
	\$18,000	Recording Equipment
	\$25,000	5 In-Car Camera Systems
	\$27,000	Storage/Software for Video Management
	\$5,000	Construct Range Building as Enclosed Structure
	\$8,000	Landscape Wall on East Side of Police Dept
	\$94,000	
Fire Department	\$3,100	ReaLiving Counseling Agency
Data Processing	\$1,000	Install Emergency Phones in Vaults
	\$1,400	3 New Mitel Headsets
	\$5,500	Mitel VOIP Phone Replacement (Done in Phases)
	\$7,900	
Outdoor Pool	\$10,000	Pool Lift/Handrail
Forestry	\$16,650	Tree Inventory and EAB Response Plan (DNR Grant Match)
TOTAL OMITTED BUDGET REQUESTS	\$131,825	

DEPARTMENT PERSONNEL	ESTIMATED COST	OMITTED ITEM DESCRIPTION
Police Department	Full-time Part-time	School Resource Officer (Middle School) (Request withdrawn for 2016 Budget due to lack of funding from school) Community Service Officer
Parks & Recreation	Full-time	Park Maintenance/Zoo Assistant Starting September 1, 2016
Street Department	25% Part-time	Office Assistant

