



MINUTES
COMMITTEE #1
REVENUES, DISBURSEMENTS, WATER AND WASTEWATER
October 21, 2015

Committee #1 - Revenues, Disbursements, Water and Wastewater met on Wednesday, October 21, 2015 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.

Committee Members present: Rob Kiefer, John Monarski, and Brent Ford.

Mayor/Other Council Members present: None

Others present: Finance Manager/Treasurer Lynne Bauer, Fire Chief Mike Hepfler, City Planner/Transit Manager Jayson Smith, City Clerk Bridget Givens, Director of Public Works/City Engineer/Utilities Manager Rick Rubenzer, Street Superintendent Rick Ruf, Police Chief Wendy Stelter, Police Lt. Matthew Kelm, Parks and Recreation Director Dick Hebert, Recreation Supervisor Tommy Eisenhauer, Building/Zoning Inspector Paul Lasiewicz, Library Director Joe Niese, and Utilities Office Manager Connie Freagon.

Call to Order: 9:21 AM

1. Discuss 2016 department budget requests. Possible recommendations to the Council.

Finance Manager Bauer distributed a summary of proposed changes in operational expenses from 2015 to 2016 (attached) with the Committee hearing from the various City Departments regarding their expenses. Omitted budget requests and capital equipment requests were also discussed in detail with the Department Heads providing an overview their requests. Additional discussion on operational expenses, omitted budget requests, and capital equipment items will continue at the next meeting.

No action taken.

2. Review preliminary 2016 Budget data. Possible recommendations to the Council.

This item was covered through discussion under Item 1.

No action taken.

3. Adjournment.

Motion by Monarski/Ford to adjourn at 11:57 am. All present voting aye, motion carried.

**Minutes submitted by,
Lynne Bauer, Finance Manager/Treasurer**

2016 OPERATIONAL EXPENSES - DEPARTMENT REQUESTS - COMMITTEE #1 DISCUSSION 10/21/15

	2015 Adopted	2016 PROPOSED	Change from 2015	Notes/Comments
COUNCIL	10.51110.	\$3,398	\$3,398	\$0
MAYOR	10.51310.	\$1,550	\$1,550	\$0
ADMIN	10.51320.	\$0	\$0	\$0
CLERK	10.51410.	\$10,540	\$10,540	\$0 Omitted Budget Request
ELECTIONS	10.51420.	\$5,450	\$5,450	\$0
PERSONNEL SERVICES	10.51430.	\$581,912	\$581,912	\$0
DATA PROCESSING	10.51440.	\$79,200	\$79,200	\$0 Omitted Budget Request
CENTRAL DUP	10.51450.	\$8,384	\$8,384	\$0
ASSESSOR	10.51540.	\$54,412	\$48,912	-\$5,500 Contract amount reduced
ANNEXATION PROPERTY TAX	10.51550.	\$0	\$390	\$390 Annexation Wheaton Property 2015
FINANCE	10.51560.	\$19,425	\$24,425	\$5,000 **Health Insurance Opt Out Increase
INDEPENDENT AUDITING	10.51580.	\$26,700	\$26,700	\$0
CITY ATTORNEY	10.51610.	\$71,489	\$72,199	\$710 Includes 1% increase
SPECIAL LEGAL COUNSEL	10.51620.	\$18,000	\$18,000	\$0
CODIFICATION OF ORDINANCES	10.51630.	\$2,500	\$2,500	\$0
CITY PLANNER	10.51720.	\$2,150	\$2,125	-\$25 Reduction in postage account
ZONING (PUB OF LEGAL NOTICES)	10.51730.	\$750	\$750	\$0
ECON. & INDUST DEVELOP	10.51740.	\$30,260	\$30,130	-\$130 Reduction in marketing activities account
CITY HALL	10.51810.	\$43,910	\$43,910	\$0
TAX REFUNDS/CHARGEBACKS	10.51910.	\$10,210	\$10,210	\$0
PROPERTY INSURANCE	10.51940.	\$182,483	\$182,483	\$0 Might change depending on quotes
POLICE/FIRE COMMISSION	10.52050.	\$4,000	\$4,000	\$0
				**Health Insurance Opt Out Increase
POLICE DEPT	10.52100.	\$337,822	\$342,822	\$5,000 *Also add \$15,000 TAC 10 License Maint Fees
FIRE DEPT	10.52200.	\$221,400	\$227,900	\$6,500 *Omitted Budget Request
HAZ MAT	10.52250.	\$50,000	\$50,000	\$0 **Health Insurance Opt Out Increases
BUILDING INSPECTOR	10.52310.	\$7,886	\$7,886	\$0
SEALER OF WEIGHTS/MEASURES	10.52360.	\$4,400	\$4,400	\$0
TORNADO WARNING SYSTEM	10.52430.	\$4,250	\$4,250	\$0
DAM MAINTENANCE	10.52440.	\$6,295	\$6,295	\$0
ST DEPT/REP/MAINT BUILDINGS	10.53110.	\$8,000	\$10,500	\$2,500
CITY SHOP	10.53120.	\$196,000	\$189,150	-\$6,850
SUPERINTENDENT OF STREETS	10.53210.	\$5,930	\$5,930	\$0
DIRECTOR OF P. W.	10.53290.	\$19,550	\$17,550	-\$2,000 **Health Insurance Opt Out Decrease

ST DEPT EMPL TESTING	10.53310.	\$3,000	\$1,500	-\$1,500	
MAINT OF ST/SIDEWALKS	10.53330.	\$1,500	\$0	-\$1,500	
SURFACE SEALING	10.53340.	\$72,385	\$92,435	\$20,050	
ST CLEANING/FLUSHING(REFUSE)	10.53350.	\$2,500	\$2,500	\$0	
SNOW/ICE REMOVAL	10.53360.	\$104,500	\$94,500	-\$10,000	
TREE/BRUSH CONTROL	10.53370.	\$900	\$900	\$0	
STREET SIGNS/MARKINGS	10.53380.	\$16,000	\$16,000	\$0	
CURB GUTTER MAINTENANCE	10.53390.	\$9,000	\$9,000	\$0	
STREET LIGHTING	10.53420.	\$174,500	\$172,500	-\$2,000	
SIDEWALK/CROSSWALK MAINT	10.53430.	\$8,000	\$8,000	\$0	
TRAFFIC CONTROLS	10.53450.	\$10,000	\$9,500	-\$500	
BRIDGES	10.53460.	\$2,000	\$2,000	\$0	
DRINKING FOUNTAINS	10.53490.	\$200	\$0	-\$200	
MASS TRANSIT	10.53530.	\$295,724	\$298,060	\$2,336	Increase for signage of vehicles-still under review
HEALTH OFFICER	10.54110.	\$1,540	\$1,900	\$360	Increase for annual license inspection
POLICE DEPT (ANIMAL CONTROL)	10.54310.	\$15,349	\$15,328	-\$21	
SOCIAL SERVICES	10.54500.	\$23,005	\$23,005	\$0	
LIBRARY	10.55110.	\$234,704	\$234,704	\$0	
P&R ADMIN	10.55210.	\$25,433	\$21,268	-\$4,165	
CITY CELEBRATIONS	10.55220.	\$2,495	\$2,495	\$0	
RECREATION	10.55310.	\$34,313	\$32,445	-\$1,868	
SPORTS COMPLEX	10.55320.	\$78,070	\$71,060	-\$7,010	
CABLE TELEVISION	10.55370.	\$40,000	\$40,000	\$0	
OUTDOOR POOL	10.55410.	\$55,150	\$58,280	\$3,130	Increase for lifeguard pay
ZOO	10.55420.	\$41,490	\$46,365	\$4,875	Increase for Welcome Center
PARKS	10.55510.	\$105,200	\$105,460	\$260	
FORESTRY	10.55610.	\$22,250	\$22,250	\$0	
WEED CONTROL	10.55630.	\$1,200	\$1,200	\$0	
LANDFILL SITE MAINTENANCE	10.57220.	\$7,900	\$7,900	\$0	
YARD WASTE DISPOSAL	10.57230.	\$9,000	\$9,000	\$0	
RECYCLING ACTIVITIES	10.57240.	\$165,925	\$166,606	\$681	Increase in Co Recycling Coordinator Fee (5%)
TRANSFER TO OTHER FUNDS	10.59210.	\$0	\$0	\$0	
NUISANCE CLEANUP	10.61011.	\$1,500	\$1,500	\$0	
SIDEWALK CONSTRUCTION	10.64010.	\$15,000	\$15,000	\$0	
2015 ADOPTED VS 2016 PROPOSED		\$3,597,989	\$3,606,512	\$8,523	**\$14,500 opt out increases
		Adopted			

2016 OPERATIONAL PUBLIC WORKS AND STREETS OVERALL IMPACT		
10.51810.	CITY HALL	\$0
10.52430.	TORNADO WARNING SYSTEM	\$0
10.52440.	DAM MAINTENANCE	\$0
10.53110.	ST DEPT/REP/MAINT BUILDINGS	\$2,500
10.53120.	CITY SHOP	-\$6,850
10.53210.	SUPERINTENDENT OF STREETS	\$0
10.53290.	DIRECTOR OF P. W.	-\$2,000
10.53310.	ST DEPT EMPL TESTING	-\$1,500
10.53330.	MAINT OF ST/SIDEWALKS	-\$1,500
10.53340.	SURFACE SEALING	\$20,050
10.53350.	ST CLEANING/FLUSHING(REFUSE)	\$0
10.53360.	SNOW/ICE REMOVAL	-\$10,000
10.53370.	TREE/BRUSH CONTROL	\$0
10.53380.	STREET SIGNS/MARKINGS	\$0
10.53390.	CURB GUTTER MAINTENANCE	\$0
10.53420.	STREET LIGHTING	-\$2,000
10.53430.	SIDEWALK/CROSSWALK MAINT	\$0
10.53450.	TRAFFIC CONTROLS	-\$500
10.53460.	BRIDGES	\$0
10.53490.	DRINKING FOUNTAINS	-\$200
10.55630.	WEED CONTROL	\$0
10.57220.	LANDFILL SITE MAINTENANCE	\$0
10.57230.	YARD WASTE DISPOSAL	\$0
10.64010.	SIDEWALK CONSTRUCTION	\$0
NET OPERATIONAL BUDGETIMPACT		-\$2,000

2016 OPERATIONAL PARKS & RECREATION OVERALL IMPACT		
10.55210.	P&R ADMIN	-\$4,165
10.55310.	RECREATION	-\$1,868
10.55320.	SPORTS COMPLEX	-\$7,010
10.55410.	OUTDOOR POOL	\$3,130
10.55420.	ZOO	\$4,875
10.55510.	PARKS	\$260
10.55610.	FORESTRY	\$0
TOTAL DECREASE IN EXPENSES		-\$4,778

2016 OMITTED BUDGET REQUESTS

Committee #1 Discussion - October 14, 2015

DEPARTMENT	ESTIMATED COST	OMITTED ITEM DESCRIPTION
City Clerk	\$175	Increase in Publication of Legal Notices
Police Department	\$11,000	10 Body Cameras
	\$18,000	Recording Equipment
	\$25,000	5 In-Car Camera Systems
	\$27,000	Storage/Software for Video Management
	\$5,000	Construct Range Building as Enclosed Structure
	\$8,000	Landscape Wall on East Side of Police Dept
	\$94,000	
Fire Department	\$3,100	RealLiving Counseling Agency
Data Processing	\$1,000	Install Emergency Phones in Vaults
	\$1,400	3 New Mitel Headsets
	\$5,500	Mitel VOIP Phone Replacement (Done in Phases)
	\$7,900	
Outdoor Pool	\$10,000	Pool Lift/Handrail
Forestry	\$16,650	Tree Inventory and EAB Response Plan (DNR Grant Match)
TOTAL OMITTED BUDGET REQUESTS	\$131,825	

DEPARTMENT PERSONNEL	ESTIMATED COST	OMITTED ITEM DESCRIPTION
Police Department	Full-time	School Resource Officer (Middle School) (Request withdrawn for 2016 Budget due to lack of funding from school)
	Part-time	Community Service Officer
Parks & Recreation	Full-time	Park Maintenance/Zoo Assistant Starting September 1, 2016
Street Department	25% Part-time	Office Assistant

September 2, 2015

Date

2016 Omitted Budget Request

Prepared by: Bridget Givens
Department: Clerk
Account Number: 10.51410.5321
Account Name: Publication of Legal Notices
Dollar Amount Requested: \$175.00

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

2011 Actual \$7,091.29

2012 Actual \$6,823.15

2013 Actual \$7,008.76

2014 Actual \$7,647.43

2015 YTD \$5,163.74 (as of 7/31/15)

Four-Year Average \$7,142.66

Comments by Reviewer:

Date: September 21, 2015

2016 Omitted Operating Budget Justification Sheet

Prepared by: WENDY L. STELTER

Department: POLICE DEPARTMENT

Account Number:

Account Name:

Dollar Amount Requested: \$51,000-\$94,000

DETAILED description of each budget item except those related to wages, salaries and fringe benefits (these will be completed by Administration/Finance).

*According to the current 2015 PD Budget Balance, the PD should have an overall budget balance (if carried over into 2016) that could satisfy some of these requests.

**1. Integrated Body Camera, In-Car Video, and Interview Rooms Video System - \$38,000.00 to \$81,000.00
(To be presented to Committee Members in detail)**

- A. We recently completed significant research on a video recording system that connects body cameras, in-car video, and interview rooms to each other and to our records management system. CFPD currently has 5 body cameras that are 3 years old; however, only two are in working order. They have a poor charging port and the company is unable to fix the issue. This is a common complaint filed by other law enforcement agencies who also own this first generation camera. I suggest purchasing 10 body cameras, which will allow for 24/7 utilization for each patrol shift and investigation division, as part of an integrated system- Approximately \$11,000.00.
- B. We have three interview rooms and, by statute, we are required to record most interviews. The current system is over 25 years old and uses outdated technology. I suggest purchasing and installing new recording equipment that will download all interviews directly to our records management system. This system would integrate with all other PD video. The approximate cost for three interview rooms is \$18,000.00 (with install).
- C. The five police squad in-car video systems are nearing 4 years old. IT advises life expectancy on these units to be 5 years. I would recommend purchasing and installing an

Comments by Reviewer: _____

in-car system that integrates with the rest of the PD's video and could be linked to our current records management system. The quote for 5 in-car camera systems is \$25,000.00

- D. With all the video from multiple units and types of recording devices, we need a significant amount of storage and back up storage, as well as software for video management - Approximately \$27,000.00 (includes wireless access, training, and provides backup server).

*Priority would be to purchase the 10 body cameras and purchase the server and software for the data storage and backup in 2016. (11,000 + 27,000 = \$38,000)
The in-car video and interview room video recording could be put off until 2017.
(18,000 + 25,000 = \$43,000)

2. Range Building - \$5,000.00

- A. In the 2016 Budget, I budgeted (\$7,000 including labor) for a pavilion type range building with the plan of enclosing this building with 2017 budget funds. If funding allowed for the completion of enclosing this building in 2016, I would prefer to do that. To construct the range building as a fully enclosed structure, bids indicate approximately \$5,000 additional dollars are necessary, for a total cost of \$12,000.00 with labor included.

3. Landscape Wall on East Side of PD Building - Approximately \$8,000.00

- A. The block wall between the sidewalk and the front/east side of the PD building is in need of significant repair. The limestone block is deteriorating/crumbling and has been for several years. Each year, maintenance has been applying a sealant to prevent further decay; however, this application is no longer having an impact. Additionally, due that the wall is solid and does extend to the line of sight at the intersection of Island and Central Street, we have had complaints of poor visibility by travelers on Island Street, looking to the west (Central Street). I would propose that the wall (or a portion of it) be removed and some type of "see through" railing be installed. The wall is elevated; therefore, there will be some elevation landscaping necessary. I have not pursued bids at this time; therefore, the above is an approximate that would include a new design based upon building and sidewalk elevations, removal and disposal of current wall, purchase and install of railing and landscape material.

Comments by Reviewer: _____

September 21, 2015

Date

2016 Omitted Budget Request

Prepared by: Mike Hepfler, Fire Chief

Department: Fire

Account Number: 10.52200.5900

Account Name: Employee Physical Exams

Dollar Amount Requested: \$3,100.00

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

The Chippewa Falls Fire & Emergency Services Department works very closely and interacts with the staff at both L.E. Phillips and St. Joseph's Hospital when handling calls on a daily basis. L.E. Phillips and St. Joseph's Hospital provides the EAP Services for the City of Chippewa Falls.

When an employee is seeking counseling from the provided EAP program some of the same personnel from either facility may be part of the counseling process which may prevent the employee from asking for counseling because of the close acquaintance.

An alternative program, RealLiving Counseling Agency provides an EAP program specific to the needs of protected services personnel. They also provide personal and professional coaching, management consultation, crisis support, legal consultation, wellness newsletter, etc.

Recently a retired firefighter committed suicide.

An EAP program such as this may have helped in his case.

Merging with the Chippewa Falls Police Department whom already have RealLiving services will bring a cost savings per employee for both departments.

Comments by Reviewer:

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon
Department: _____
Account Number: _____
Account Name: _____
Dollar Amount Requested: \$1,000

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Estimated cost for Marco to install emergency phones in vaults. Wiring is completed.

Comments by Reviewer:

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon
Department: _____
Account Number: _____
Account Name: _____
Dollar Amount Requested: \$1,400

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Replace older version of the Mitel headsets - 3 headset @ \$350 plus installation costs.

Comments by Reviewer:

9/24/2015

Date

2016 Omitted Budget Request

Prepared by: Connie Freagon
Department: _____
Account Number: _____
Account Name: _____
Dollar Amount Requested: \$5,500

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Replace older version of the Mitel VOIP phones, model 5212, 5220 and 5224. 46 phones to replace at \$250 - \$300 each. Plus any potential installation costs.

Phase in approach - 16 in 2016, 16 in 2017, 14 in 2018.

Comments by Reviewer:

9/24/15

Date

2016 Omitted Budget Request

Prepared by: Tommy Eisenhauer

Department: Parks, Recreation & Forestry Dept.

Account Number: 10.55410.5299

Account Name: Miscellaneous Contractual

Dollar Amount Requested: \$10,000

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

Carrico Aquatic Resources, Inc. was brought in to do an ADA Assessment for the Bernard F. Willi Pool to determine if we were compliant with the laws implemented in 2010. It was determined that in order for the pool to be compliant we must install a handrail on the stairs near the slide and a lift for patrons with disabilities and limited mobility. This request is based on the quote to become compliant with these recommendations.

Pool Lift "Pro Pool XR" - \$6500.00
Concrete work and lift installation - \$3000.00
Handrail - \$400.00
Handrail Installation - \$100.00

Comments by Reviewer:

10/16/2015

Date

2016 Omitted Budget Request

Prepared by: Dick Hebert

Department: Parks, Recreation & Forestry Department

Account Number: 10.55610.5349

Account Name: Forestry - Operating Supplies

Dollar Amount Requested: \$16,650

USE this form to submit items you did not include in your line item budget requests due to the 0% increase directive.

The dollar amount requested will be needed if the City is awarded to 50% matching DNR Grant to complete a Tree Inventory and EAB Response Plan. There may be a revenue source from timber sales from thinning Park and Public Works Forests.

Comments by Reviewer:

The Mission of the

Chippewa Falls Police Department



To Provide Quality Policing ~
Through **C**ommunity Partnerships
that **F**ocus on Problem Solving &
Through Em**P**loyees who
are **D**riven to Fight Crime.

TO: Finance Manager Lynne Bauer
FROM: Chief Stelter *WLS*
DATE: September 23, 2015
RE: 2016 Police Department Budget

The 2016 Police Department Budget is presented with a zero percent increase; however, I want to bring your attention to Account 10.52100.5346 – Uniforms. The Police Department will receive federal grant funds for a specified amount as noted, once we purchase five ballistic vests. As a result, I reduced this account by the amount of the grant that we are already approved to receive.

Additionally, I would request an opportunity to discuss adding two police department positions.

1. School Resource Officer- this position would be a full-time sworn position and would (primarily) be responsible for the Middle School. The position would provide (as needed) back up to the HS SRO position. I have a meeting scheduled with the Superintendent in October.
This added position would require an increase in two PD Budget Accounts-Initial Issue and Uniforms.
2. Community Service Officer- this position would be a half-time sworn position and would be responsible for such things as: investigating animal complaints, enforcing animal violations, initiating and investigating nuisance complaints while assisting the City Inspector, enforcing parking violations while assisting the part-time Parking Enforcement Officer, and other patrol activities as assigned, etc. This position would be trained as a sworn officer and would be encouraged to accept overtime patrol hours at their regular rate, until the total hours worked reached a required overtime rate. This position would likely require a vehicle that supports the primary responsibility of investigating animal complaints. Additionally, this added position would require an increase in two PD Budget Accounts-Initial Issue and Uniforms.

I am currently preparing position descriptions for each proposed position.

If you have any questions or concerns with the above proposal or the presented 2016 Budget, please let me know.

NEW PERSONNEL REQUEST FORM

Parks and Rec Dept
Requesting Department

Park Maintenance/Zoo Assistant
Job Title

100% FTE
% of FTE (Note: if LTE
or Seasonal)

September 1, 2016
Date Position Begins

Union
Union or Managerial

Class Two/Start
Grade/Step

\$18.11/Hour
Hourly Rate

Justification for this request:

(Please give a 2-4 sentence narrative why this position is essential to departmental operations)

The new Riverfront Park upkeep and maintenance will require the hiring of an additional Full-time maintenance employee. The start date will be dependent on the future construction schedule.

How will the position be funded?

(Please indicate any resources beyond property taxes such as fees, grants, donations etc.)

There may be future Park Rental Fees for Special Events.

Additional information regarding this request:

Recommendation

(Administration/Mayor): _____

NEW PERSONNEL REQUEST FORM

<u>Street Dept.</u> Requesting Department	<u>Office Assistant</u> Job Title	<u>25%</u> % of FTE (Note: if LTE or Seasonal)	
<u>A.S.A.P.</u> Date Position Begins	<u>Non-union</u> Union or Managerial	<u>N/A</u> Grade/Step	<u>\$18.10</u> Hourly Rate

Justification for this request:

(Please give a 2-4 sentence narrative why this position is essential to departmental operations)

This position was funded for six months last year the monies carried over from previous years. It allowed a mechanic to spend more time in the shop fixing equipment. If this position is not funded the mechanic will resume the duties again at a much higher hourly rate.

How will the position be funded?

(Please indicate any resources beyond property taxes such as fees, grants, donations etc.)

Part of her time is spent of the gas system. That time could be split between all Dept. The Street Dept. has been paying the entire cost for a long time.

Additional information regarding this request:

The existing person is also working part-time for the Engineering Dept.

Recommendation

(Administration/Mayor): _____

2016 CAPITAL PROJECTS/EQUIPMENT REQUESTS

Committee #1 Discussion - October 14, 2015

DEPARTMENT	ESTIMATED COST	ITEM(S) REQUESTED	Included in Capital Items Discussion
Fire	\$185,000	Ambulance Replacement	Yes - 2016 Schedule
	\$52,000	Cardiac Monitor Replacement (2)	Yes - 2016 Schedule
	\$237,000		
Library	\$49,700	Air Conditioning Replacement	No - New Request
	\$50,000	Replace Hydraulic Cylinder on Elevator	No - New Request
	\$99,700		
Parks & Recreation	\$83,000	Bobcat 5600	Yes - 2017 Schedule
(For Downtown Entrance Park)	\$25,000	1/2 Ton Pick Up Truck	No - New Request
	\$14,000	72" Mower with Bagger	No - New Request
	\$4,000	42" Mower with Bagger	No - New Request
	\$4,500	16' Trailer	No - New Request
	\$350	Trimmer	No - New Request
	\$130,850		
Street	\$175,000	Plow/Dump Truck	Yes - 2016 Schedule
	\$56,000	T-2 Asphalt Recycler	No - New Request
	\$35,000	1-Ton Truck	Yes - 2016 Schedule
	\$35,000	4-Ton Asphalt Patch Trailer	Yes - 2016 Schedule
	\$16,000	1/2 Ton Manager's Patrol Truck	Yes - 2017 Schedule
	\$317,000		
TOTAL REQUESTS	\$784,550		

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Ambulance replacement

Department Requesting Project: Fire

Brief Project Description:

Replace Medic #4 which is a 2003 Ford E-450/Road Rescue, 7.3 liter power stroke diesel engine.

Mileage: 117,372

Hours: 9,107

Project Cost Breakdown:

_____	_____	_____	_____	\$185,000
Engineering	Construction	Other	% Contingency	Total

Funding:	2015		2016	
Year (s)				
General Fund	_____	_____%	_____	_____%
Borrowing	_____	_____%	<u>185,000</u>	<u>100</u> %
Assessable	_____	_____%	_____	_____%
Grants	_____	_____%	_____	_____%
Utility	_____	_____%	_____	_____%
Other	_____	_____%	_____	_____%
Estimated Revs.				
All Sources	_____	<u>100</u> %	_____	<u>100</u> %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Cardiac Monitor replacement (2)

Department Requesting Project: Fire

Brief Project Description:

Replace (2) two Phillips Cardiac Monitors which were purchased through a grant in 2008. Estimated cost for replacement is \$26,000.00 per unit with trade in.

Project Cost Breakdown:

Engineering	Construction	Other	% Contingency	Total
				\$52,000.00

Funding:	2015	2016	
Year (s)			
General Fund	_____ %	52,000	100 %
Borrowing	_____ %	?	_____ %
Assessable	_____ %	_____	_____ %
Grants	_____ %	_____	_____ %
Utility	_____ %	_____	_____ %
Other	_____ %	_____	_____ %
Estimated Revs. All Sources	100 %	_____	100 %

Life Span if Applicable: 8 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Replacement of Air conditioning Unit
 Department Requesting Project: Chippewa Falls Public Library

Brief Project Description:

Proposed is for replacement of the existing air conditioning unit. This unit is old and utilizes R22 refrigerant which is currently being phased out.

Project Cost Breakdown:

_____	_____	49,700.00	_____	49,700.00
Engineering	Construction	Other	% Contingency	Total

Funding:	2016		2017	
Year (s)				
General Fund	_____	____%	_____	____%
Borrowing	49,700.00	100%	_____	____%
Assessable	_____	____%	_____	____%
Grants	_____	____%	_____	____%
Utility	_____	____%	_____	____%
Other	_____	____%	_____	____%
Estimated Revs. All Sources	49,700.00	100%	_____	100%

Life Span if Applicable: _____ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Refurnish Elevator

Department Requesting Project: Chippewa Falls Public Library

Brief Project Description:

Propose to furnish the necessary materials and labor to remove and replace the existing hydraulic cylinder on elevator number ACG394 based on the following: New Cyclinder with Sealed PVC protection, a new plunger,

Project Cost Breakdown:

		<u>50,000</u>		<u>50,000</u>
Engineering	Construction	Other	% Contingency	Total

Funding:	2016		2017	
Year (s)				
General Fund	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Borrowing	<u>50,000</u>	<u>100</u> %	<u> </u>	<u> </u> %
Assessable	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Grants	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Utility	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Other	<u> </u>	<u> </u> %	<u> </u>	<u> </u> %
Estimated Revs. All Sources	<u>50,000</u>	<u>100</u> %	<u> </u>	<u>100</u> %

Life Span if Applicable: years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Riverfront Park Equipment Needs
 Department Requesting Project: Parks, Recreation & Forestry Dept.

Brief Project Description:

Below is a list of equipment that should be purchased to maintain new Riverfront Park.
 Bobcat 5600, \$83,000.00 (Replaces Dept. 1996 John Deere Compact Tractor); 1/2 Ton Pick Up
 Truck, \$25,000.00; MOWER - 72", with Bagger \$14,000.00; MOWER - 42", with Bagger
 \$4000.00, Trailer - 16' \$4,500.00; Trimmer, \$350.
 Total Estimated Estimated Equipment Cost = \$130,850.

Project Cost Breakdown:

	Engineering	Construction	Other	% Contingency	Total
Funding:					
Year (s)		2016			2017
General Fund		_____	_____%		_____ %
Borrowing		_____	_____%		_____ %
Assessable		_____	_____%		_____ %
Grants		_____	_____%		_____ %
Utility		_____	_____%		_____ %
Other		_____	_____%		_____ %
Estimated Revs.					
All Sources			100 %		100 %

Life Span if Applicable: _____ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Plow/Dump Truck

Department Requesting Project: Street Dept.

Brief Project Description:

Our existing trucks are 20 plus years old. Parts are getting obsolete. This truck would be able to haul more allowing us to get more material to the work site with less trips.

Project Cost Breakdown:

Engineering	Construction	Other	% Contingency	\$175,000.00
				Total

Funding:	2016		2017	
Year (\$)				
General Fund	_____	_____%	_____	_____%
Borrowing	_____	_____%	_____	_____%
Assessable	_____	_____%	_____	_____%
Grants	_____	_____%	_____	_____%
Utility	_____	_____%	_____	_____%
Other	_____	_____%	_____	_____%
Estimated Revs.				
All Sources	_____	100 %	_____	100 %

Life Span if Applicable: 10 - 15 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: T-2 Asphalt Recycler

Department Requesting Project: Street Dept.

Brief Project Description:

The T-2 Asphalt Recycler is a mini asphalt plant. With it we can take old asphalt and recycle it into a like new hot mix. This would eliminate the use of expensive poor quality cold mix for winter patching. Recycling has the potential to save \$9, 000.00 per year. The quote we have is for a 2012 Demo. model with 30hrs on it.

Project Cost Breakdown:

				<u>\$56,000.00</u>
	<u>Engineering</u>	<u>Construction</u>	<u>Other</u>	<u>% Contingency</u>
				<u>Total</u>
Funding:				
	2016		2017	
	Year (s)			
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
Estimated Revs. All Sources	_____	100 %	_____	100 %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: One Ton Truck

Department Requesting Project: Street Dept.

Brief Project Description:

This would replace 1997 one ton truck. This would be for a chassis only. Existing dump body are in good shape and should make one more chassis change.

Project Cost Breakdown:

				<u>\$35,000.00</u>
	<u>Engineering</u>	<u>Construction</u>	<u>Other</u>	<u>% Contingency</u>
				<u>Total</u>
Funding:				
	2016		2017	
	Year (s)			
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
Estimated Revs.				
All Sources	_____	100 %	_____	100 %
Life Span if Applicable:	<u>10</u>			years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: 4-Ton Asphalt Patch Trailer
 Department Requesting Project: Street Dept.

Brief Project Description:

Our existing 2-ton patch trailer was purchased in 1997. The normal life span is 10 years. When out patching we use approx 4-ton of hot mix per day. That is 2 - 45min. trips to Senn Black top per day. This trailer also has many added feature to make it safer and easier to operate. One feature is reclaiming old hot mix which would account for a savings of \$2,500.00 per year. The larger capacity would account for a savings of \$1500.00 per year.

Project Cost Breakdown:

				\$35,000.00
Engineering	Construction	Other	% Contingency	Total

Funding:	2015		2016	
Year (s)				
General Fund		____%		____%
Borrowing		____%		____%
Assessable		____%		____%
Grants		____%		____%
Utility		____%		____%
Other		____%		____%
Estimated Revs. All Sources		100 %		100 %

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: 1/2 Ton Managers Patrol Truck

Department Requesting Project: Street Dept.

Brief Project Description:

This expense would be shared. Approx. 50% Street, 30% Water and 20% Storm water. This request would be for the Street Dept. portion.

Project Cost Breakdown:

Engineering	Construction	Other	% Contingency	Total
				\$16,000.00

Funding:	2016	2017
Year (s)		
General Fund	_____ %	_____ %
Borrowing	_____ %	_____ %
Assessable	_____ %	_____ %
Grants	_____ %	_____ %
Utility	_____ %	_____ %
Other	_____ %	_____ %
Estimated Revs. All Sources	100 %	100 %

Life Span if Applicable: 10 years