

NOTICE OF PUBLIC MEETING

CITY OF CHIPPEWA FALLS, WISCONSIN

IN ACCORDANCE with the provisions of Chapter 19, Subchapter IV of the Statutes of the State of Wisconsin, notice is hereby given that a public meeting of the:

Board of Public Works: XXX

Reasonable accommodations for participation by individuals with disabilities will be made upon request. Please call 715-726-2736.

Will be held on **Monday, November 9, 2015 at 5:30 P.M. in the City Hall Council Chambers**, Chippewa Falls, Wisconsin. Items of business to be discussed or acted upon at this meeting are shown on the attached Agenda or listed below:

NOTE: If you are a board member and unable to attend this meeting, please contact the Engineering Dept at 726-2736.

1. Approve the minutes of the October 26, 2015 Board of Public Works meeting.
(Attachment)
2. Consider Street Privilege Permit request from Bill Bresina for unopened Woodridge Drive right-of-way, (reference: R-03-07). Make recommendation to the Common Council. *(Attachment and Handout)*
3. Adjournment

NOTICE IS HEREBY GIVEN THAT A MAJORITY OF THE CITY COUNCIL MAY BE PRESENT AT THIS MEETING TO GATHER INFORMATION ABOUT A SUBJECT OVER WHICH THEY HAVE DECISION MAKING RESPONSIBILITY.

Please note that attachments to this agenda may not be final and are subject to change.
This agenda may be amended as it is reviewed.

CERTIFICATION

I hereby certify that a copy of this Notice was placed in the Chippewa Herald mailbox, 1st floor, City Hall and posted on the City Hall Bulletin Board on Wednesday, November 4, 2015 at 11:00 AM by Mary Bowe.

**CITY OF CHIPPEWA FALLS
BOARD OF PUBLIC WORKS
MEETING MINUTES
MONDAY, OCTOBER 26, 2015 – 5:30 PM**

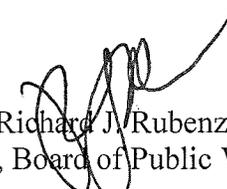
The Board of Public Works met in City Hall on Monday, October 26, 2015 at 5:30 PM. Present were Mayor Greg Hoffman, Director of Public Works Rick Rubenzer, Finance Manager Lynne Bauer, Alderperson Paul Olson and Darrin Senn.

1. **Motion** by Bauer, seconded by Olson to approve the minutes of the October 12, 2015 Board of Public Works meeting. **All present voting aye. MOTION CARRIED.**

2. Director of Public Works Rubenzer presented the attached snow removal policy that was originally drafted and approved in 2011. He suggested adding the reference to Resolution No. 2008-38, (attached), to Section 12, (Mailboxes), of the policy. He then highlighted changes to Municipal Code 8.11, Snow and Ice Removal, in 2013. He stated that the changes were implemented to even the playing field so that all downtown businesses and residents were responsible for their own snow removal. After some additional discussion;
Motion by Senn, seconded by Rubenzer that the Common Council adopt the revised Snow Removal Policy with the revision to Section 12, (Mailboxes), shown in bold italics on the attachment. **All present voting aye. MOTION CARRIED.**

3. Director of Public Works Rubenzer presented the attached 2016-2020 Tentative Five Year Street Improvement Program and corresponding resolution. He detailed the items that contribute to a street being placed on the program list:
 - 1) Street surface rating
 - 2) Traffic volumes
 - 3) Drainage issues
 - 4) Distribution among the seven City wards
 - 5) Request or petition from residents
 - 6) Street classification and functionHe pointed out the street surface rating map displayed on the Council room wall and noted reds and oranges are newer streets, yellow and light green are crack fill and seal coat candidates and green through black are older streets, needing complete reconstruction. He stated that adoption of a street improvement program was necessary to receive Local Road Improvement Program funding and that the Council could move streets ahead, back or remove them from the list as the plan is considered annually.
Motion by Rubenzer, seconded by Hoffman to recommend the Common Council approve the resolution adopting the 2016-2020 Tentative Five Year Street Improvement Program. **All present voting aye. MOTION CARRIED.**

4. **Motion** by Senn, seconded by Bauer to adjourn. **All present voting aye. MOTION CARRIED.** The Board of Public Works meeting adjourned at 6:00 P.M.


Richard J. Rubenzer, PE
Secretary, Board of Public Works

Please note, these are draft minutes and may be amended until approved by the Common Council.

**RESOLUTION GRANTING A STREET PRIVILEGE PERMIT
FOR PARCEL NO. 4732 IN UNOPENED WOODRIDGE DRIVE RIGHT OF WAY
UNDER CHAPTER 66.0425 WISCONSIN STATUTES**

WHEREAS, on January 16, 2003, Philip Haas, Vice President of Haas Sons, Inc, applied for a Street Privilege Permit to construct and maintain a residential driveway upon the dedicated but yet unopened and unimproved public right-of-way of Woodridge Drive lying West of Woodridge Court in the City of Chippewa Falls, Wisconsin; and

WHEREAS, Haas Sons, Inc. owns an approximate 19 acre parcel (No. 4732) lying North of the Railroad right-of-way in the Northwest Quarter of the Northwest Quarter of Section 12; T 28 N, R 09 W in the City of Chippewa Falls, Wisconsin; and

WHEREAS, Haas Sons, Inc. requires access across said unopened and unimproved Woodridge Drive right-of-way in order to develop said parcel #4732 as a single family building site; and

NOW, THEREFORE, BE IT RESOLVED BY THE COMMON COUNCIL OF THE CITY OF CHIPPEWA FALLS, WISCONSIN that a Street Privilege Permit be and is hereby granted under Chapter 66.0425, Wisconsin Statutes to the owner of parcel #4732 to construct and maintain a private residential driveway upon the dedicated but yet unopened and unimproved public right-of-way of Woodridge Drive lying West of Woodridge Court under the following conditions.

1. That the permit is granted for the public right-of-way of Woodridge Drive in the plat of Woodridge Addition and lying west of Woodridge Court and shown on the attached sketch map.
2. That pursuant to Municipal Code 8.04, the owner of parcel #4732 or his qualified contractor shall obtain a driveway permit from the Engineering Department for the driveway approach at Woodridge Court.
3. That the residential driveway shall be centered on the Woodridge Drive right-of-way.
4. That the residential driveway shall be blacktopped before usage - (Approach - concrete, Drive - blacktop.)
5. That access and egress to and from parcel #4732 shall be only across the said dedicated but yet unopened public right-of-way of Woodridge Drive; and
6. That the public retains ownership of the effected Woodridge Drive right-of-way.
7. That Haas Sons, Inc or any future owner of parcel #4732 shall be primarily liable for damages to person or property by reason of the granting of this privilege as provided in Wisconsin Statutes and shall maintain liability insurance on the facilities covered by this permit as approved by the City Attorney.
8. That the permittee shall be responsible for restoring any part of these facilities in the event that the City must disturb or remove said improvements for construction, replacement or maintenance of City-owned facilities within the effected right-of-way.
9. That the term of the permit is 10 years, which term may be extended as the City Council sees fit. However, the City retains all its rights in Section 66.0425 Wisconsin Statutes regarding removal of improvements upon 10 days notice.

10. That to the extent reasonably possible, the City will endeavor to give the permittee one year notice in the event that the City will not renew or extend the terms of the permit beyond the initial 10 year term. However, the City will retain all its rights as provided in Section 66.0425 Wisconsin Statutes regarding removal of improvements upon a 10 day notice.

11. That this permit is issued to the owner of parcel #4732.

12. That the permittee by accepting this permit, waives the right to contest in any manner the validity of the Chapter 66.0425 on the conditions of this permit.

13. That the permittee is responsible for removal of any and all improvements made in the street right-of-way and will restore the area upon due notice as required by Wisconsin Statutes.

14. That Haas Sons, Inc. or any future owner of parcel #4732 shall maintain a 40 foot building setback from the future westerly extension of the south right of way line of Woodridge Drive.

15. That Haas Sons, Inc. or any future owner of parcel #4732 shall be responsible for replacement, maintenance and snow removal of said residential driveway until such time as Woodridge Drive is extended to the West as a public street.

16. That any subdivision of parcel #4732 will void this permit.

17. No parking is permitted along this residential driveway.

18. That there will be no compensation to the permittee in the event that the City opens this section of Woodridge Drive to public travel and authorizes the construction of street improvements and paving.

19. That no structures, gates or other encumbrance be placed on said unopened public right-of-way of Woodridge Drive.

Dated this 18th day of February, 2003

ADOPTED: February 18, 2003

APPROVED: Virginia E. Smith
Mayor

ATTEST: Lynne Bauer
City Clerk

David Grinnell
Alderman

