



**MINUTES**  
**COMMITTEE #1**  
**REVENUES, DISBURSEMENTS, WATER AND WASTEWATER**  
**October 14, 2015**

**Committee #1 - Revenues, Disbursements, Water and Wastewater met on Tuesday, October 14, 2015 at 9:00 AM in the Council Chambers, City Hall, 30 West Central Street, Chippewa Falls, WI.**

Committee Members present: Rob Kiefer, John Monarski, and Brent Ford.

Mayor/Other Council Members present: CW King

Others present: Finance Manager/Treasurer Lynne Bauer, Street Superintendent Rick Ruf, City Clerk Bridget Givens, George Adrian of the Chippewa Falls Patriotic Council, Ruth Rosenow of the Vision Program, Tracey Smiskey of the Boys and Girls Club, Paul Salm of CCEDC, and Director of Chippewa Falls Main Street Teri Ouimette.

Call to Order: 9:00 AM

**1. Presentations from organizations requesting 2016 funding from the City. Possible recommendations to the Council.**

The following organizations presented their requests for funding from the City and provided an overview of the services they provide to the community:

George Adrian	Chippewa Falls Patriotic Council
Ruth Rosenow	Vision Program
Tracey Smiskey	Boys & Girls Club
Paul Salm	Chippewa County Economic Development Corporation
Teri Ouimette	Chippewa Falls Main Street

The Chippewa Falls Senior Center will present their request at a future meeting. Preliminary discussions were had regarding potential funding options and levels. Final decisions will be made during the budget process.

**No action taken.**

**2. Review preliminary 2016 Budget data. Possible recommendations to the Council.**

Finance Manager/Treasurer Bauer provided an update to the Committee on the progress of the 2016 budget including the following items:

- a) status of department operational budget data;
- b) review of capital projects/equipment requests;
- c) 2016 omitted budget requests; and
- d) items to consider for 2016 and future budgets.

Health insurance options are still being reviewed. Work continues on the operational and revenue budgets.

Department Heads will present their budgets on October 21<sup>st</sup>.

**No action taken.**

**3. Adjournment.**

**Motion by Monarski/Ford to adjourn at 11:02 am. All present voting aye, motion carried.**

**Minutes submitted by,  
Lynne Bauer, Finance Manager/Treasurer**



# Chippewa Falls Patriotic Council

Established 1958

Chippewa Falls, Wisconsin

Mayor Greg Hoffman  
Common Council of Chippewa Falls  
30 West Central Street  
Chippewa Falls, WI 54729

August 26, 2015

Dear Mayor Hoffman and Council Members:

The Chippewa Falls Patriotic Council, representing the various veterans organizations in the Chippewa Falls area, met on July 14, 2015 for our annual meeting and budget discussion. One of our budget items is the purchase of US Flags to be posted on 33 street lights in the downtown area and on the Veterans Bridge. In the past, the City of Chippewa Falls has been generous enough to budget monies for this particular operating expense. The proposed expense directly benefits the city and we often times provide additional flags as needed to replace damaged ones. We sincerely thank you for your considerations now and in the past. The Patriotic Council and local veterans would greatly appreciate your review, acceptance, and inclusion of our expenses in the city's next annual budget.

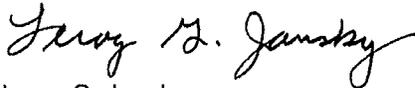
Our proposed budget item for downtown flags is the same as last year and is basically a reimbursement to the Council. The street flag display is for the benefit of the downtown area and when we request gravesite flags to recognize veterans in local cemeteries.

Item or Service	Quantity	Total Cost (Inc. Shipping)
Street Flags (3x5)	33 each	\$495.00
Gravesite Flags	None needed for 2016	\$ 0.00
Total		\$495.00

Thank you for your consideration and cooperation with the Chippewa Falls Patriotic Council.

If you or the council members have questions regarding our request, please feel free to contact me.

Sincerely,



Leroy G. Jansky  
Patriotic Council, Secretary/Treasurer  
PO Box 685  
Chippewa Falls, WI 54729  
723-0408

cc: Patriotic Council Commander, George Adrian

**American Legion Post 77 \* Vietnam Veterans of America Chapter 92 \* AMVETS Post 32  
Veterans of Foreign Wars Post 1038 \* Disabled American Veterans Chapter 21  
Military Order of the Purple Heart Chapter 550**





CHIPPEWA COUNTY HOUSING AUTHORITY  
711 North Bridge Street, Room 14  
Chippewa Falls, WI 54729

Phone: 715-726-7933  
Fax: 715-726-7936

October 2, 2015

Lynne Bauer, Finance Manager/Treasurer  
City of Chippewa Falls  
30 W. Central St.  
Chippewa Falls, WI 54729

Dear Lynne:

Chippewa County Housing Authority is requesting the City's continued financial support for the VISION Program in the amount of \$5,000. I have enclosed a copy of our budget for 2016 fiscal year along with some brochures about the program. Since we are aware of the difficult budget decisions the City is facing, I want to point out that we have we are not asking for any increase in our budget. In fact, we have not asked for an increase since 2002.

As you can see from the enclosed budget, the City's funding is a critical part of our funding. We find that approximately 50% of the households we serve live in the City of Chippewa Falls.

For new finance committee members, VISION is a minor home repair program administered by Chippewa County Housing Authority. It assists low-income homeowners (mostly elderly) with minor home repairs by utilizing community volunteers. The homeowner pays for the materials and the volunteers provide the labor. The VISION field supervisor serves as the coordinator for the projects drawing up the work plan, ordering/purchasing materials and delivering them to the site, matching volunteers to the jobs and supervising the volunteers to assure the work get done to the satisfaction of the homeowner. This is a unique program that is truly community based.

VISION could not exist without the City's financial support. We hope that you will continue to fund the VISION Program.

Sincerely,

Ruth Rosenow  
Executive Director

Enclosures



Equal Opportunity

This Institution is an Equal Opportunity Employer and Housing Provider

# VISION PROGRAM

## 2016 BUDGET

### INCOME

City of chippewa Falls	\$5,000
Housing Authority	\$6,680
Donations/Fund Raising	\$500
Interest	\$20

**total income** **\$12,200**

### EXPENSES

Salary	\$7,750
Benefits	\$1,750
Mileage	\$900
Licensing/Training	\$800
Insurance	\$850
Tool Replacement	\$150

**Total Expenses** **\$12,200**

# Reasons to fund the VISION Program!

**The families we serve are extremely low-income homeowners**

*30% of the families served have incomes below 30% of the median income!*

*47% of the families served have incomes below 50% of the median income!*

Family Size	1	2	3	4	5	6	7	8
30% CMI	\$13,850	\$15,800	\$17,800	\$19,750	\$21,350	\$22,950	\$24,500	\$26,100
50% CMI	\$23,100	\$26,400	\$29,700	\$32,950	\$35,600	\$38,250	\$40,900	\$43,500
80% CMI	\$36,900	\$42,200	\$47,450	\$52,700	\$56,950	\$61,150	\$65,350	\$69,600

**60% of clients are elderly**

**62% are female head of households**

**56% served have a member of the household who has a disability**

**There is no other service in the County to replace the VISION Program.**

Most contractors do not want to come and do the work that is done under the VISION program because they have to charge so much for a service call. It is not cost effective for them. Many professional contractors encourage homeowners to call VISION! Many contractors are not familiar with the codes/specifications for accessibility improvements. Sometimes VISION has to "redo" accessibility work by private contractors or families as the ramp is too steep or grab bars are installed in the wrong spot or at the wrong angle.

**The program helps low-income homeowners to maintain their homes and neighborhoods.**

VISION projects are usually located in older neighborhoods that are susceptible to deterioration. VISION helps to keep the homes in decent condition and helps to keep the neighborhood from deteriorating.

**The program allows low-income elderly and disabled homeowners to remain in their homes by providing affordable accessibility work.**

Many of the projects involve making housing accessible by building exterior ramps, widening doors, and installing grab bars and/or raised toilets in bathrooms to accommodate homeowners returning home after surgery, for a permanent disability or both. Many referrals come from service agencies such as Chippewa County Departments of Public Health and Human Services, Aging and Disability Resource Center, Continuous, area nursing homes and hospital social services for placing rehabilitated persons back home.

**The program promotes community involvement through service organizations, schools, churches, and meaningful restitution work.**

Sometimes clients who are linked with volunteers from the community maintain the relationship and the volunteers provide future service on their own. Using youth from our community for such meaningful work can develop a lifelong habit of community service!



Chippewa Falls Center

October 1, 2015

City of Chippewa Falls  
City Council & Committee Members  
30 West Central Street  
Chippewa Falls, WI 54729

Dear City Council and Committee Members,

On behalf of the Boys & Girls Clubs of the Greater Chippewa Valley -- Chippewa Falls Center, I would like to thank you for your past support in helping to make a difference in the lives of so many youth in our community. Please accept this letter as a request for \$3,000 in funding to support the Chippewa Falls Center's after school and summer camp youth development programs for youth ages 8 to 18.

The Boys & Girls Club enables all youth, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Currently, the Club is serving over 250 youth and teen members annually. The Club is averaging 67 members per day during the school year and nearly 70 per day during the summer months. Due to the high demand of the summer program this year, a waitlist had to be created and additional programming space utilized at the old Notre Dame School. With 95 members in attendance on some days, the Club is concerned with capacity at the current facility and is looking into additional space to assist with this rapid growth.

Nearly 38% of our families in 2014 reported having a household income of less than \$26,000 annually, with 13% of those families earning less than \$14,000 annually. Your continued support helps us to reach these youth and allows them to flourish using our programming based on five core areas: Character & Leadership, Health & Life Skills, The Arts, Sports, Fitness & Recreation, and Education & Career. The Club provides enriching programs, positive mentoring relationships, and a safe and caring environment during the afterschool hours from 3:00pm – 7:00pm and throughout the summer from 7:30am – 6:00pm. The Club is also open when school is closed, giving youth the opportunity to be in a safe, productive place instead of at an unsupervised location. Additionally, the Club provides daily snack and dinner during the school year along with breakfast, lunch and snack during the summer months and on school breaks. Members are able to participate in all of the programs, meals and special events for an annual membership fee of only \$15 per person or \$30 per family annually.

It is the vision of the Boys & Girls Clubs of the Greater Chippewa Valley to become an ongoing community resource to enable all young people to reach their full potential as productive, caring and responsible citizens. With your help, it is possible!

Thank you for your time and consideration. Please feel free to contact me at [tsmiskey@cvclubs.org](mailto:tsmiskey@cvclubs.org) or 715-855-0081 with any questions.

Sincerely,  
Tracey Smiskey  
Chief Development Officer

Boys & Girls Clubs  
of the Greater  
Chippewa Valley --  
Chippewa Falls Center  
21 E Grand Avenue  
Chippewa Falls, WI 54729  
Phone: 715.726.2065

Officers  
Deb Fischer  
*President*

Trevor Bohland  
*Vice President*

Bob Briggs  
*Secretary*

Mark Oldenberg  
*Treasurer*

Terry McHugh  
*Past President*

Tony Benedict  
*Vice President of  
Operations*

**Board of Directors**

Connie Biedron  
Jeff Engedal  
Kris Goetzka  
Dr. Mary Ann Hardebeck  
Carl Holmquist  
Rachel Kjos  
Peg Kolden  
Lee Markquart  
Terry McHugh  
Mark Oldenberg  
Craig Olsen  
Jason Plante  
Dr. Oludayo Sarumi  
Darrin Senn  
Paul Swartos  
Gary Theelke  
Brian Trowbridge

**Chippewa Falls  
Advisory Council**

Bob Briggs, Chair  
Skip August  
Deb Brettingen  
Jerim DesJarlais  
Lori Geissler  
Ann Holm  
Jaime Leibrandt  
Dave Mayer  
Kim Senn  
Scott Smith

**Executive Director**  
Sara Antonson

**Chief Development  
Officer**  
Tracey Smiskey

**Director of Operations**  
Travis Ida

# CHIPPEWA COUNTY

*Wisconsin's Spirit  
of Innovation*



ECONOMIC  
DEVELOPMENT  
CORPORATION

August 31, 2015

Greg Hoffman  
Mayor, City of Chippewa Falls  
30 W Central Street  
Chippewa Falls, WI 54729

RE: 2016 Economic Development Funding Request

Dear Mayor Hoffman,

The Chippewa County Economic Development Corporation (CCEDC) Board of Directors appreciates and thanks the City of Chippewa Falls for your past financial investment. This support has helped CCEDC to continue marketing efforts aimed at bringing new businesses to Chippewa Falls; and has created a true public/private partnership in economic development. Your commitment is not only a statement of the importance of economic development in Chippewa Falls; it reinforces CCEDC's capability to deliver important services crucial to our existing companies, employees, residents and property owners.

CCEDC was founded on the principal of working together, collaboration, and economic development marketing efficiencies. The organization is funded primarily through private sector contributions, contracts for professional services, and minor contributions from Chippewa County's cities, towns, and villages. We are requesting a contribution of \$13,661 (\$1 for every resident per the CCEDC Bylaws) from the City of Chippewa Falls. These funds will be used and leveraged with our private sector funds to continue to promote the area to expanding and relocating businesses. CCEDC has and will continue to promote Chippewa Falls' commercial and industrial properties to visiting site selectors, on the CCEDC Eagle-I website, and through other economic development marketing efforts. CCEDC's will also continue working with entrepreneur's on business start-ups, on workforce development programs to ensure a high quality pool of local employees, offering business retention services, and marketing to new and/or relocating businesses.

Thank you again for your past and continual support in CCEDC's economic development efforts and activities. I serve as the Chippewa Falls representative on the CCEDC Board of Directors--please continue to use me as a liaison between the City of Chippewa Falls government and the CCEDC. If you have any questions, concerns or need assistance please do not hesitate to contact myself or the CCEDC office.

Respectfully,

Paul Salm  
CCEDC Board Member  
CCEDC Chippewa Falls Representative

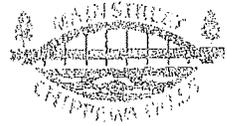
cc: ~~Lynne Bauer, Finance Manager, City of Chippewa Falls~~  
Charlie Walker, President/CEO, Chippewa County Economic Development Corporation

Enclosed 2016 Funding Request Invoice  
CCEDC 2014-15 Annual Report

770 Technology Way • Chippewa Falls, WI 54729  
(715) 723-7150 • (800) 797-9976 • Fax: (715) 723-7140  
e-mail: [ccedc@chippewa-wi.com](mailto:ccedc@chippewa-wi.com)



# Chippewa Falls Main Street, Inc



*Downtown Revitalization . Historic Preservation . Business Assistance*

514 NORTH BRIDGE STREET . CHIPPEWA FALLS . WISCONSIN . 54729 . PHONE: 715-723-6661

September 30, 2015

Dear City of Chippewa Falls,

Chippewa Falls Main Street's goal is to improve the community's quality of life by strengthening the Downtown as the center of the community.

Please find a list of our major accomplishments for 2015. As in former reports, these are listed by the committees which develop that accomplishment. Our committees are aligned with the National Trust Main Street Center's Four-Point Approach.

Chippewa Falls Main Street is redefining the way revitalization is done in the downtown area. We continue to focus our organization's mission and scope by promotion of rehabilitation of buildings, marketing of downtown and its businesses, social media and networking.

## **About Main Street**

- Board of Directors consist of 7 members from the community

- Full time Executive Director**, - Manages all administrative aspects: including maintaining an appropriate data system for record keeping, developing and monitoring budgets, accounting, purchasing, preparing reports, documenting all physical changes, retaining information on job creation and business retention, and submitting information to the State Main Street program on a monthly basis. Supervises support staff, interns and volunteers.(over 350)
- Develops strategies for downtown economic development. With the committees and Board of Directors creates an annual action plan focused on these four areas: design, promotion, organization, and economic restructuring.
  - Develops and conducts public awareness and education programs. Through speaking engagements, media interviews and appearances, keeps the program highly visible.
  - Provides advice and guidance to individual tenants or property owners regarding property improvements.
  - Provides advice and information, assesses and encourages joint involvement in the downtown community's promotional events - marketing, special events, business recruitment, parking management, beautification, etc.
  - Helps build strong, productive working relationships with appropriate public agencies at the local, regional, state, and national levels.
  - Coordinate and recruit an active volunteer force.
  - Participate in appropriate community organizations.
  - Coordinate all marketing and image building activities as outlined in the workplan.
  - Assume responsibility for documenting progress of special events, retail promotion events and marketing committee by preparing agendas, meeting minutes, maintaining information files and conducting post event evaluations.
  - Assume responsibility for yearly preparation of workplans and budgets for Marketing, Retail Promotion and special events committees.

- Attend all marketing, retail promotion and special events committee meetings.
- Seek, write and submit articles for newsletter relevant to projects
- Development and printing of all publications developed by Main Street.
- Maintain regular personal contact with all Downtown retailers.
- Maintain information on web site on a bi-monthly basis.
- Recruit and assign volunteers to committees and tasks as needed.
- Coordinate all special events as outlined in each yearly workplan.
- Coordinate all retail promotion events as outlined in each yearly workplan.

#### **1 part time employee**

Learn, understand, and project a positive image of the Main Street Program and downtown Chippewa Falls. Administer the downtown gift certificate program, providing reports as needed.

Build and maintain Chippewa Falls Main Street's official website.

Build websites and social media accounts for downtown businesses and assist them as needed.

Oversee all administrative aspects of events including registrations, confirmations, and preparation and mailing of materials.

Prepare reports and slideshow for Annual Meeting.

Maintain mailing list databases.

Mail event notices and other relevant information to event participants and persons of interest before all events.

File, update, and maintain all permits for events.

Assist with bookkeeping/accounting functions as needed.

Responsible for day-to-day office operation in the Director's absence.

Perform other duties as needed including:

- Conference room setup
- Office cleanup
- Greet visitors
- Grammatically correct documents
- Computer operations

Study, understand and project a positive image of the Main Street Program.

- **Retail/Organization Committee** is to promote the downtown as the community's social, cultural and economic center
- **Design Committee** is to encourage visual improvement through good design that is compatible with historic features and the City Entryway Plan
- **Economic Restructuring Committee** is to strengthen and broaden the economic base of downtown Chippewa Falls

**Organization/Retail Committees Retail/Organization Committee Strengthen Main Street through an energized Board, volunteers, and enhanced public relations and Promote the downtown as the community's social, cultural and economic center.**

Numerous events held in the downtown include:

- **Farmers' Market**
- **Annual Meeting**
- **Earth Day**
- **Paint the Town Red**
- **Paint the Town Pink \* Recipient of Award for Best Retail event, WEDC**

- Trick or Treating
- Haunted Chippewa History Tour
- Who Let the Dogs Out?
- Horse Drawn Wagon Rides
- Santa's House and Santa's Arrival
- Postal Cancellation Stamp
- Christmas Coloring contest
- Santa letters
- Bridge to Wonderland Parade
- Paint the Town Christmas
- Annual Pure Water Days Duck Splash Festival
- Annual Pure Water Days Parade-and organization of all activities
- Businesses Go Dementia Friendly-CF Main Street working with State of Wisconsin to develop a "Toolkit" for other cities

#### Brochures and Publications

- 2015 Directory
- Downtown Eating and Retail Establishments
- Pub Guide
- Historic Walking Tour/Teaming up with St. Joseph's Hospital for their (GO) campaign, listing calories burned
- Haunted History Tour

**Sales of Downtown Gift Certificates amounting to over \$60,000 in downtown spending**

#### **Design: Downtown Public Improvements**

Chippewa Falls Main Street continues to consult with property owners and businesses to promote successful design for facades. We continue to invest in and care for our downtown's physical environment to make it a more appealing place to shop, live, and play and visit.

**Downtown Building Improvements –Main Street continues to facilitate Revolving Loans for Rehabilitation of Downtown Businesses 2015**

**Micro- Brewery- slated to open November 2015**

**Machine Tool Camp-Maker Space-open**

- Flower Beautification Program-ongoing
- Street scaping-ongoing – Painted benches and garbage receptacles -Completed
- Banner Program-ongoing

**Economic Restructuring: Economic Restructuring Promote downtown business development and networking, strengthening the economic base of downtown.**

- **ER Committee Goal:** Prioritize and identify properties according to need and ease of rehab with use of photos and information. Develop a strategy and/or incentive to encourage businesses to rehab and cleanup buildings. **Completed.** 2 businesses slated for paint November 2015.

#### **First Impressions Program**

**Reason and Specific** To assess community development opportunities and develop strategies for community improvement. Learn existing strengths and weaknesses through the eyes of the first-time visitor and provides a structured opportunity to learn about strengths and weaknesses of similar communities. Working with Main Street Marshfield, WI. To agree to do unannounced visits and then report findings. Participants follow procedures and document their visit using participant guide. The guide ensures evaluations and reports are thorough and

uniform.

**Achievable:** Survey results compiled by June 1, 2015- **Completed**

**Results:** The result of the goals is better community development

**Main Street and non-profit and profit organizations have teamed up for events and networking opportunities such as:**

The American Cancer Society  
Heart Association  
St. Joseph's Hospital  
Marshfield Clinic  
Family Support  
Happy Tails Dog Park  
Chippewa Humane Society  
**The Chamber of Commerce**  
**Economic Development of Chippewa County**  
**City of Chippewa Falls**  
Northern Wisconsin State Fair Association  
Kiwanis  
Rotary  
Optimist Club  
Schools/public and parochial  
Chippewa Falls Police Department  
Chippewa Falls Fire Department  
City and County of Chippewa Falls  
Vision 2020  
Steering Committee for Chippewa Falls Comprehensive Plan 2030  
Parks and Recreation Department  
Master Gardeners  
Veteran's Assistance Program  
Groundwater Guardians  
Xcel Energy  
Aging and Disability Resource Center  
Edward and Hannah Rutledge Charities  
Chippewa Valley Art Association  
Boy Scout and Girl Scouts  
Wal-Mart  
Great Northern Kell  
ITW  
Mason Companies  
EOG  
Gordy's County Market  
Chippewa Hardware  
Chippewa County Historical Society and Genealogical Society  
Heyde Center for the Arts  
Cook-Rutledge Mansion  
Duncan Creek Bicycle and Pedestrian Trail  
Lake Wissota State Park and Rays Beach  
Premium Waters  
DJ's Mart  
Chippewa Manor Nursing Home  
Northwestern Bank  
BMO Harris Bank  
RCU

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Anchor Bank  
Alzheimer's Association  
All downtown Business owners (264)

**Focus for 2016**

**Promotion of downtown and downtown businesses as the center of the community to include:**

- Downtown Entryway Plan – Steering Committee
- Rehabilitation loans for property owners
- Assistance to downtown business owners-Marketing, Face Book and Websites
- Build on existing successful events to bring awareness to downtown Chippewa Falls and community

***With your help we will continue to improve the community's quality of life by strengthening the Downtown as the center of the community.***

***Thank you,***

Teri Ouimette  
Executive Director  
Chippewa Falls Main Street, Inc

ESTIMATED INCOME 2015	CHIPPEWA FALLS MAIN STREET	2016
DIRECT PUBLIC SUPPORT	18,000	20,000
BID	60,000	85,000
City of CF	17,500	17,500
DESIGN		
Flower Beautification	4320	4,320
ECONOMIC RESTRUCTURING		
Directory	540	540
RETAIL/ORGANIZATION		
Duck Splash	10,000.00	10,000
PWD Parade room tx	6000	6000
BTW Parade	1000	1,000
WAGON RIDES	5600	5,600
	122,960 TOTAL	149,960

ESTIMATED EXPENSES 2015		
ADMINISTRATIVE		
Conference/Meeting/Travel	1000	1000
Equipment-computer	1000	2000
Copier Lease	2800	2800
Copier Printing	5000	5600
General Misc Office Paper	3000	3000
Insurance	4000	4000
Member Dues	1500	1500
Office Supplies	1000	1000
Payroll	58,000	68000
Postage	1250	1450
Professional Fees Accountant	1000	1000
Professional Payroll	1400	1400
Rent	8000	8000
Internet/Phone	3490	3490
Event Advertising	8000	10000
Wagon Rides	4200	4200
Annual Meeting	800	800
Unexpected Misc	340	4200
Porta Potty for events	1780	1780
Event Expenses (All)	10,000	14000
Flower E/Banner	5000	10340
New Business Welcome Flower	400	400
	122,960 TOTAL	149,960

## 2016 CAPITAL PROJECTS/EQUIPMENT REQUESTS

Committee #1 Discussion - October 14, 2015

DEPARTMENT	ESTIMATED COST	ITEM(S) REQUESTED	Included in Capital Items Discussion
<b>Fire</b>	\$185,000	Ambulance Replacement	Yes - 2016 Schedule
	\$52,000	Cardiac Monitor Replacement (2)	Yes - 2016 Schedule
	<b>\$237,000</b>		
<b>Library</b>	\$49,700	Air Conditioning Replacement	No - New Request
	\$50,000	Replace Hydraulic Cylinder on Elevator	No - New Request
	<b>\$99,700</b>		
<b>Parks &amp; Recreation</b>	\$83,000	Bobcat 5600	Yes - 2017 Schedule
(For Downtown Entrance Park)	\$25,000	1/2 Ton Pick Up Truck	No - New Request
	\$14,000	72" Mower with Bagger	No - New Request
	\$4,000	42" Mower with Bagger	No - New Request
	\$4,500	16' Trailer	No - New Request
	\$350	Trimmer	No - New Request
	<b>\$130,850</b>		
<b>Street</b>	\$175,000	Plow/Dump Truck	Yes - 2016 Schedule
	\$56,000	T-2 Asphalt Recycler	No - New Request
	\$35,000	1-Ton Truck	Yes - 2016 Schedule
	\$35,000	4-Ton Asphalt Patch Trailer	Yes - 2016 Schedule
	\$16,000	1/2 Ton Manager's Patrol Truck	Yes - 2017 Schedule
	<b>\$317,000</b>		
<b>TOTAL REQUESTS</b>	<b>\$784,550</b>		

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2016 CAPITAL IMPROVEMENT PLAN**

**Riverfront Park Equipment Needs**

Project Title: \_\_\_\_\_

Department Requesting Project: Parks, Recreation & Forestry Dept.

**Brief Project Description:**

Below is a list of equipment that should be purchased to maintain new Riverfront Park.  
Bobcat 5600, \$83,000.00 (Replaces Dept. 1996 John Deere Compact Tractor); 1/2 Ton Pick Up Truck, \$25,000.00; MOWER - 72", with Bagger \$14,000.00; MOWER - 42", with Bagger \$4000.00, Trailer - 16' \$4,500.00; Trimmer, \$350.  
Total Estimated Estimated Equipment Cost = \$130,850.

**Project Cost Breakdown:**

	Engineering	Construction	Other	% Contingency	Total
<b>Funding:</b>					
<b>Year (s)</b>		<b>2016</b>		<b>2017</b>	
General Fund		_____	____%	_____	____%
Borrowing		_____	____%	_____	____%
Assessable		_____	____%	_____	____%
Grants		_____	____%	_____	____%
Utility		_____	____%	_____	____%
Other		_____	____%	_____	____%
<b>Estimated Revs.</b>					
<b>All Sources</b>		_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: \_\_\_\_\_ years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: Plow/Dump Truck

Department Requesting Project: Street Dept.

**Brief Project Description:**

Our existing trucks are 20 plus years old. Parts are getting obsolete. This truck would be able to haul more allowing us to get more material to the work site with less trips.

**Project Cost Breakdown:**

_____	_____	_____	_____	\$175,000.00
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2016</b>		<b>2017</b>	
<b>Year (s)</b>				
General Fund	_____	_____%	_____	_____%
Borrowing	_____	_____%	_____	_____%
Assessable	_____	_____%	_____	_____%
Grants	_____	_____%	_____	_____%
Utility	_____	_____%	_____	_____%
Other	_____	_____%	_____	_____%
<b>Estimated Revs. All Sources</b>	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 - 15 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: T-2 Asphalt Recycler

Department Requesting Project: Street Dept.

**Brief Project Description:**

The T-2 Asphalt Recycler is a mini asphalt plant. With it we can take old asphalt and recycle it into a like new hot mix. This would eliminate the use of expensive poor quality cold mix for winter patching. Recycling has the potential to save \$9, 000.00 per year. The quote we have is for a 2012 Demo. model with 30hrs on it.

**Project Cost Breakdown:**

_____	_____	_____	_____	<b>\$56,000.00</b>
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2016</b>		<b>2017</b>	
<b>Year (s)</b>				
General Fund	_____	_____%	_____	_____%
Borrowing	_____	_____%	_____	_____%
Assessable	_____	_____%	_____	_____%
Grants	_____	_____%	_____	_____%
Utility	_____	_____%	_____	_____%
Other	_____	_____%	_____	_____%
<b>Estimated Revs.</b>				
<b>All Sources</b>	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: One Ton Truck

Department Requesting Project: Street Dept.

**Brief Project Description:**

This would replace 1997 one ton truck. This would be for a chassis only. Existing dump body are in good shape and should make one more chassis change.

**Project Cost Breakdown:**

_____	_____	_____	_____	<b>\$35,000.00</b>
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2016</b>		<b>2017</b>	
<b>Year (s)</b>				
General Fund	_____	_____ %	_____	_____ %
Borrowing	_____	_____ %	_____	_____ %
Assessable	_____	_____ %	_____	_____ %
Grants	_____	_____ %	_____	_____ %
Utility	_____	_____ %	_____	_____ %
Other	_____	_____ %	_____	_____ %
<b>Estimated Revs.</b>				
<b>All Sources</b>	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2015 CAPITAL IMPROVEMENT PLAN**

Project Title: 4-Ton Asphalt Patch Trailer

Department Requesting Project: Street Dept.

**Brief Project Description:**

Our existing 2-ton patch trailer was purchased in 1997. The normal life span is 10 years. When out patching we use approx 4-ton of hot mix per day. That is 2 - 45min. trips to Senn Black top per day. This trailer also has many added feature to make it safer and easier to operate. One feature is reclaiming old hot mix which would account for a savings of \$2,500.00 per year. The larger capacity would account for a savings of \$1500.00 per year.

**Project Cost Breakdown:**

_____	_____	_____	_____	<b>\$35,000.00</b>
Engineering	Construction	Other	% Contingency	Total

<b>Funding:</b>	<b>2015</b>		<b>2016</b>	
<b>Year (s)</b>				
General Fund	_____	_____%	_____	_____%
Borrowing	_____	_____%	_____	_____%
Assessable	_____	_____%	_____	_____%
Grants	_____	_____%	_____	_____%
Utility	_____	_____%	_____	_____%
Other	_____	_____%	_____	_____%
<b>Estimated Revs.</b>				
<b>All Sources</b>	_____	<b>100 %</b>	_____	<b>100 %</b>

Life Span if Applicable: 10 years

**CAPITAL PROJECT OR EQUIPMENT REQUEST SHEET  
2016 CAPITAL IMPROVEMENT PLAN**

Project Title: 1/2 Ton Managers Patrol Truck

Department Requesting Project: Street Dept.

**Brief Project Description:**

This expense would be shared. Approx. 50% Street, 30% Water and 20% Storm water. This request would be for the Street Dept. portion.

**Project Cost Breakdown:**

				<u>\$16,000.00</u>
<u>Engineering</u>	<u>Construction</u>	<u>Other</u>	<u>% Contingency</u>	<u>Total</u>

<b>Funding:</b>	<b>2016</b>		<b>2017</b>	
<b>Year (s)</b>				
General Fund	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
Borrowing	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
Assessable	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
Grants	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
Utility	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
Other	<u>                    </u>	<u>      </u> %	<u>                    </u>	<u>      </u> %
<b>Estimated Revs.</b>				
<b>All Sources</b>	<u>                    </u>	<u>100</u> %	<u>                    </u>	<u>100</u> %

Life Span if Applicable: 10 years