

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, September 8, 2015

1. Call to order by Beth Arneberg at 6:00 p.m.
Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Rob Kiefer, Carmen Muenich, and Nate Seckora.
Staff present: Dick Hebert and Tommy Eisenhauer.
2. Approval of August 11, 2015, Minutes: Beth Arneberg suggested adding Jennifer London to the list of staff members present, as she was mentioned later in the minutes. **Motion by Rob Kiefer/Nate Seckora to approve the August 11, 2015, minutes with that revision. Motion carried.**
3. Personal Appearances by Citizens. None.
4. Discuss / Consider Special Event Applications:
 - a. Down Syndrome Walk. This is a repeat event scheduled for September 27th. **Motion by Carmen Muenich/Beth Arneberg to approve special event application for the 9th annual Down Syndrome Walk. Motion carried.**
5. Discuss/Consider:
 - a. Irvine Park Center / Small Animal / Aviary Building.
 - Discuss bids for Asbestos and Lead Paint Abatement. Dick Hebert distributed the bids. **Motion by Dale Berg/Heidi Hoekstra to approve bid of Mavo Systems in the amount of \$10,957.00 for asbestos abatement. Motion carried.**
 - Discuss bids for Chainlink Fence. Dick Hebert indicates that the bidding process is not complete, and a special Park Board meeting will be held on **Tuesday, September 29, at 6:00 p.m.** to discuss bids for the chainlink fence.
 - Discuss Bids for Roofing. This bidding process is not yet complete and will also be discussed at the meeting on September 29.
 - Demolition of Bird Enclosures. Dick Hebert indicates there were five buildings that Park staff was originally going to demolish. Heartland will charge \$2,500 to perform the demolition of these five buildings. Dick Hebert cites various reasons including safety & efficiency for having Heartland perform this work. As there will be funds remaining the LP budget, he recommends using the excess funds in that budget item to pay for this work. **Motion by Beth Arneberg/Dale Berg to have Heartland perform demolition of the buildings for the sum of \$2,500.00 and pay for that demolition with funds remaining in the LP gas budget line item. Motion carried.**
 - Construction Schedule. Dick Hebert distributed the tentative construction schedule. Carmen Muenich questioned Dick about his plan to keep the

public apprised of the progression of the project. Dick indicates he is thinking of having a groundbreaking ceremony and intends to keep the public informed and involved through the construction process. Beth suggests updating the Campaign page with construction news.

- b. 2016 Urban Forestry Grant Application. Dick Hebert presents proposal agreement from West Central Wisconsin Regional Planning Commission (WCWRPC) for preparation of DNR Urban Forestry Grant Application. Under the agreement, WCWRPC would coordinate with the City of Bloomer, City of Chippewa Falls, and Chippewa County Department of Land Conservation & Forestry Management. The application would request funding for development of inventory and Emerald Ash Borer Readiness and Response Plans. It is a 50% matching grant. It is being proposed that the City of Chippewa Falls pay for \$1,250 of the \$4,000 cost to prepare and apply for the grant. Dick is recommending we pay for the \$1,250.00 out of the tree trimming budgeted line item. Discussed covering the 50% match out of timber sales at the well fields by Casper Park, at Summit Ave Park and/or Erickson Park. **Motion by Rob Kiefer/Dale Berg to approve agreement with West Central Wisconsin Regional Planning Commission to prepare and apply for DNR Urban Forestry Grant Application and pay \$1,250.00 of the cost out of the tree trimming budget line item. Motion carried.**
 - c. Recreation Report. Tommy Eisenhower distributes initial numbers for revenue and wages for the pool and other summer youth recreation programs. Fall soccer enrollment has increased again this year. Discussed decline of softball leagues, pickle ball & Kubb leagues.
 - d. Director's Report. Dick Hebert indicates that Rick Rubenzer will come to the October meeting to discuss signage. The pickle ball courts should be complete by the end of the week; weather delayed this a bit. Dick also indicated that the parking lots are done for the downtown park and landscaping work will be discussed in spring.
6. Approve Claims. **Motion by Dale Berg/Rob Kiefer to approve claims of \$34,802.59. Motion carried.**
 7. Board Member comments or concerns. Dale Berg mentions that we need to do a better job with visibility of donation boxes in the park.
 8. Adjournment. **Motion by Carmen Muenich/Heidi Hoekstra to adjourn at 6:55 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary