

**Minutes of the  
Meeting of the Chippewa Falls Public Library Board of Trustees  
July 15, 2015**

**1. Call to Order**

Meeting was called to order by Board President Barb Rasmus at 5:00 p.m.

**2. Roll Call of Members**

Members Present: Hoekstra, Hull, Jones, Rasmus, Russell

Absent: Ambelang, King

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, City of Chippewa Falls Finance Manager/Treasurer Lynn Bauer

**3. Approval of Agenda**

Motion by Russell seconded by Jones to approve the agenda All present Voting Aye. Motion carried.

**4. Lynn Bauer- city of Chippewa Falls Finance Manager/Treasurer.**

Lynn Bauer was present at the request of the Library Board of Trustees to answer questions about the relationship between the Library and the City. She is responsible for the City budget, HR and other administration duties not covered by other offices. She talked about the budgeting cycle, employee costs, increases in worker's compensation, retirement and the large increase in health insurance. The large percentage of the budget is employee costs. The State regulates a cap on the percentage of increase allowed in the budget each year due to this factor the City has to maintain a zero percent budget in the operating part of the budget. She explained the TIF districts and how they work. She explained also about how donations to the Library are handed and how other Capital needs are handed in the City. President Rasmus thanked Lynn for coming and enlightening the members of the Board of Trustees about the City Finance.

**5. Disposition of the minutes of the regular meeting of June 10, 2015.**

Motion by Hoekstra, seconded by Hull to approve the minutes of the regular meeting of June 10, 2015. All present Voting Aye. Motion carried.

**6. Disposition of the vouchers to be paid from the 2015 budget after July 21, 2015.**

Motion made by Russell seconded by Hoekstra to approve payment of the vouchers to be paid from the 2015 budget after July 21, 2015. Roll Call Vote taken. Aye -- Hoekstra, Hull, Jones, Rasmus, Russell. All present Voting Aye. Motion carried.

**7. Public appearances by citizens.**

None

**8. Correspondence**

None

**9. Management report**

Director Niese presented the Management Report. He talked about highlights from the report. He reported that we have over 500 participating in the Summer Reading Program. The K-9 program this past week had over 77 kids and parents attending. The Breakfast and a Book series has been a success. The Movies

series has been successful also. Joe reported that they have been cleaning up the different areas in the Library getting rid of obsolete items and rearranging furniture to be more patron friendly. The Friends Book Sale is coming up in August. The Movie in the Park at Marshfield Park will be Big Hero Six being held also in August.

## **10. Committee reports**

- a) None

## **11. Current Business**

### **a) Technological update proposal for Large Meeting Room**

Director Niese spoke with Andy Bauer from the County and he stated that he check also with IFLS and the proposal from Audio Architects was a good quote. The meeting room will need some updates in the electrical work and Niese will check with the Library's maintenance worker Scott whether he can do the work or not. Niese will let the Board know when he needs approval to have the work done.

### **b) Trustee Training Week**

The schedule of the presentations was included in the Board's packet. Director Niese is open to having Board Members watch it at the Library. The presentations are available through the webinar. Information on registration is explained on the handout.

### **c) MORE Budget**

The MORE Budget is available in the packet. This is the tentative budget but will be voted on at the Director's council on July 24<sup>th</sup>. The Chippewa Library's percentage has decreased by 2.7%.

### **d) County Members for the Library**

The Mayor has talked to the County Administrator about the appointments but they have elected not to participate. Hull will talk to the County to find out more information about the appointments.

## **12. Announcements**

### **a) Board of Trustees Handbooks**

Board of Trustees Handbooks were handed out the Trustees.

b) Director Niese shared that the Chippewa Falls Public Library was chosen as the Library of the Month by Badger Link team. The article that appeared was shared with the Board of Trustees.

## **13. Items for future consideration.**

- a) Have John Thompson from IFLS come to talk to the Board at the next meeting.
- b) Reference hours at other libraries
- c) Donation box

## **14. Adjournment**

Motion made by Hoekstra second by Jones to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 6:07 p.m.

Respectfully Submitted,  
Deb Braden, Confidential Administrative Assistant