

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
February 18, 2015**

1. Call to Order

Meeting was called to order by President Mary Ann King at 5:30 p.m.

2. Roll Call of Members

Members Present: Ambelang, King, Miller, Rasmus

Absent: Hoekstra, Olson, Russell

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden, Children's Services Coordinator Jessi Peterson

3. Approval of Agenda

Motion by Rasmus to approve the agenda. Seconded by Ambelang. All present Voting Aye. Motion carried.

4. Department Head Reports

a) Jessi Peterson – Children's Services Coordinator

Jessi Peterson did a report about the Children's Department. She highlighted a few of her duties with the department of purchasing, story time planning, programming and summer reading program. She has been with us since November and everything is going well. Programming numbers are up from last year. She highlighted some of the upcoming programming that she is working on such as the High School Jazz Band coming sometime in April. She has been working with different agencies to strengthen the connection between the community and the Library. Summer programming is in the process of planning with different events being planned. One event is having Sammy the therapy dog visiting the Library. The Board thanked Jessi for sharing about her department.

5. Disposition of the minutes of the regular meeting of January 14, 2015.

Motion by Ambelang, seconded by Rasmus to approve the minutes of the regular meeting of January 14, 2015. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2014 budget after February 17, 2015.

Motion made by Miller seconded by Rasmus to approve payment of the vouchers to be paid from the 2014 budget after February 17, 2015. All present Voting Aye. Motion carried.

7. Disposition of the vouchers to be paid from the 2015 budget after February 17, 2015.

Motion made by Rasmus, seconded by Ambelang to approve payment of the vouchers to be paid from the 2015 budget after February 17, 2015. All present Voting Aye. Motion carried.

8. Public appearances by citizens.

None

9. Correspondence

None

10. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He talked about the early years digitized newspapers are done. The papers from the 1920's – 1960's will have to

wait because of copyright laws. Hopefully when the time comes we can launch a program to help with the funding for the process like "Adopt A Reel". Niese attended the Library Legislation Day in Madison on February 17th, He was able to meet with Rep. Moulton and Rep. Larson's Staff Aide. He always mentioned that he has been asked to write the Historical Marker for the Riverfront.

11. Committee reports

- a) none

12. Current Business

a) Job Description Changes

Niese mentioned that he would like to change some job descriptions within the Library. The Board expressed that changing job descriptions within the Library is at a Director's discretion. The Board becomes involved when having to ask the City for money to support the changes.

13. Announcements

a) Niese passed out copies of the completed Wisconsin Dept. of Public Instruction Annual Report for the Library. The report has been submitted to IFLS for review and then it will be filed with the WI DPI. The stats are a little low but we are keeping better track of the numbers for the coming year to reflect a more honest approach.

b) Niese passed out other paperwork he attained at the Library Legislative Day to members of the Board.

14. Items for future consideration.

- a) Job changes
- b) Tech Dept. report for next month

15. Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To:

- a) Director Performance Goals
- b) Personnel

Motion by Rasmus seconded by Ambelang to go into Closed Session under WI Statutes 19.85(1) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. "To a) Director Performance Goals and Personnel with Director and Board of Trustees only in attendance.

Roll Call Vote: Aye --Ambelang, King, Miller, Rasmus, Motion carried. Time 6:05 p.m.
Board of Trustees and Director discussed the above reference items.

Motion made by Ambelang, seconded by Rasmus to return to open session at 6:28 p.m. All present voting Aye. Motion carried.

15. Adjournment

Motion made by Miller, second by Ambelang to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 6:29 p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant