

**Minutes of the
Meeting of the Chippewa Falls Public Library Board of Trustees
June 10, 2015**

1. Call to Order

Meeting was called to order by Board President Mary Ann King at 5:00 p.m.

2. Roll Call of Members

Members Present: Hoekstra, Hull, Jones, King, Rasmus, Russell

Absent: Ambelang

Others Present: Director Joe Niese; Confidential Administrative Assistant Deb Braden

3. Approval of Agenda

Motion by Russell to approve the agenda with the stipulation that when Stacey Miller arrives we move item 12(a) to the beginning of the Agenda. Seconded by Hoekstra. All present Voting Aye. Motion carried.

4. Department Head Reports

a) Joe Niese – History Room

Joe Niese gave a report on the History Room. They have moved all the Wisconsin and Local History into a centralized location in the History Room. This highlights us having a very unique area for our materials. Summer is by far the busiest time of the year for the History Room due to patrons working on geological research. The History Center on the East Hill is only open on Tuesdays and that makes the Library the prime location for researching. The Register of Deeds for the County is also a resource for patrons but is only open to research on Wednesdays and Thursdays. Howard has been working on give archive treatment to the many library scrapbooks and other materials in the History Room. The History Room is in need of a new microfilm reader which can cost from \$3,000 to \$10,000. The Library will be researching possible grants or other help to purchase one. The shelving from the old Carnegie Library was refurbished under a grant and is used in the Main Library and the History Room.

12. Announcements

a) Thank you to Stacey Miller.

Stacey Miller arrived. President King thanked Stacey Miller for serving on the Chippewa Falls Board of Trustees for the past several years. She presented him with a plaque acknowledging his service to the Board and a card. Other members of the Board shared a few remembrances with Stacey about his service.

5. Disposition of the minutes of the regular meeting of May 13, 2015.

Motion by Hoekstra, seconded by Rasmus to approve the minutes of the regular meeting of May 13,, 2015. All present Voting Aye. Motion carried.

6. Disposition of the vouchers to be paid from the 2015 budget after June 16, 2015.

Motion made by Russell seconded by Hoekstra to approve payment of the vouchers to be paid from the 2015 budget after June 16, 2015. Roll Call Vote taken. Aye -- Hoekstra, Hull, Jones, King, Rasmus, Russell. All present Voting Aye. Motion carried.

7. Public appearances by citizens.

None

8. Correspondence

A Thank you from The Ridgeland Area Friends of the Library was shared. They are thanking the Library for a donation of materials for getting a Library started in Ridgeland. Correspondence from the Community Foundation was shared about an upcoming informational meeting.

9. Management report

Director Niese presented the Management Report. He talked about highlights from the report. He reported that Sue Rada has joined the Main Street Board and has applied for a spot in the Youth Services Development Institute. If accepted all expenses will be paid by the State. We will be getting a new copier by the Reference Desk next week. It will be cost less than the present copier. On June 16th there will be a Staff Training dealing with Patrons with Mental Illness conducted by the County. Summer programming started on Monday June 8th. Over 700 patrons entered the Library on that day. On July 23rd Cathy Schneider with Americans with Disabilities Act will be at the Library celebrating the 25th Anniversary of the Act. Further programming that Joe is working on is having a presentation about local history to correspond with the display case near the History Room.

10. Committee reports

- a) None

11. Current Business

a) Election of New Officers

President King opened the floor to nominations. Motion made by Hoekstra seconded by Hull to elect Barb Rasmus as President. Motion made by Hoekstra to move to close the nominations, seconded by Hull. All present voting Aye. Motion carried. New President is Barb Rasmus.

Motion made by Hoekstra and seconded by Jones for Amy Ambelang for Vice-President. Motion made by Hoekstra to move to close the nominations for Vice-President, seconded by Jones. All present voting Aye. Motion carried. New Vice-President is Amy Ambelang.

Motion made by Rasmus and seconded by Russell for Robert Hoekstra for Financial Secretary. Motion made by Rasmus to move to close the nominations for Financial Secretary, seconded by Russell. All present voting Aye. Motion carried. New Financial Secretary is Robert Hoekstra.

b) Assign committees

President King asked for volunteers for the various committees. Assignments were made to the various committees. (Form attached)

c) Review Act 150 payments

Act 150 invoices to the appropriate Counties were reviewed. They will be sent to the appropriate Counties this week.

d) Technological Update proposal for Large Meeting Room.

Director Niese presented the proposal from Audio Architects, Inc. for the Large Meeting Room. The funds for the update will come from the Building Improvement budget line. Reviewing the proposal the Board of Trustees asked that Niese ask the county to review the proposal. After the proposal has been reviewed the Board will move on it next month.

e) Suggestion box for the Library

The suggestion box is more like a donation box for making needs known for the Library. The donation box would make known to the Public needs for the Library that the general Library budget will not cover. It would be publicized by Facebook and the website. The Board will look at this further at another upcoming meeting.

13. Items for future consideration.

- a) Have Lynn Bauer from the City come and talk about the relationship between the Library and the City at the next meeting.
- b) New Signage for the Library

14. Adjournment

Motion made by Russell, second by Rasmus to adjourn. All present voting Aye. Motion carried. Meeting adjourned at 6:06p.m.

Respectfully Submitted,
Deb Braden, Confidential Administrative Assistant