

PARKS, RECREATION & FORESTRY BOARD MEETING
Tuesday, July 14, 2015

1. Call to order by Beth Arneberg at 6:02 p.m.
Roll Call: Members Present: Audrey Stowell, Beth Arneberg, Heidi Hoekstra, Rob Kiefer and Nate Seckora. Absent: Carmen Muenich and Dale Berg.
Staff present: Dick Hebert and Tommy Eisenhauer.
2. Approval of June 9, 2015, and July 2, 2015 Minutes: **Motion by Kiefer/Seckora to approve the June 9, 2015, and July 2, 2015, minutes. Motion carried.**
3. Personal Appearances By Citizens. None.
4. Discuss / Consider Special Event Applications:
 - a. EPA Smoke School Certification Training. This is a recurring session and we have encountered no problems. **Motion by Arneberg/Kiefer to approve special event applications to hold EPA Smoke School Certification Training sessions on November 11, 2015, and September 22, 2015. Motion carried.**
5. Discuss/Consider:
 - a. Neighborhood Parks Improvements. Dick Hebert presents a proposal received from Lee Recreation on the park in Bailey's Addition. The quote is \$42,351.00. It includes a playstructure with 20 active play events designed for children ages 5-12. Also discussed including a blacktop area, perhaps a ½ size basketball court, which could also have four square or other games painted on it. The current plan is for the south hill to remain as is and develop the lower part, which is flat. Dick will use these to show concepts and options when planning and discussing the project. Input will be sought from neighbors and donors. Also discussed was the Alexander McBean Park playground equipment. We have received a quote for a 10 active play event structure for \$18,335. A Whirligig could be included for an additional \$1,767.00. Dick thinks we can forego the Whirligig as it is similar to a piece of newer equipment that is already there. Dick feels this should be ordered in January and installed during the month of July. **Motion by Keifer/Hoekstra to take up to \$19,747.00 out of Parks General Donation Fund to purchase playground equipment for Alexander McBean Park. Motion carried.**
 - b. Irvine Park Fiber Network Connectivity. No discussion.
 - c. Irvine Park Welcome Center/Small Animal/Aviary Building. The City attorney was contacted to determine the next step due to no bids being received for roofing and chain link fencing of the project. CBS² is suggesting that the roof system be reconfigured and bids be solicited from three responsible contractors. Dick Hebert also discussed the landscape architecture design. CBS² does not perform this service and, therefore, was not contracted for it. JDH Landscape Architecture will be performing design services at a cost of

approximately \$4,700. The work will be bid out. Dick will ask Jim Hohncke to present the design at the August meeting.

- d. Discuss New Department Logo. The logo was handed out and discussed. Its first showing will be on TTM's sign outside the new playground.
 - e. Park Signage. No discussion.
 - f. Recreation Report. Tommy Eisenhower presented a recreation report showing a year-to-year comparison for pool and other recreation programs. The pool attendance is the best it has been since 2005.
 - g. Director's Report. Dick Hebert presented a summary of the donation accounts. Discussion regarding some ponding water at Buchanan Park. Monarch Paving will be fixing. Dick also discussed the work being done to address the emerald ash borer issue. He is meeting with other communities with hopes of forming a working group. Dick indicates that there was another expense for the pool roof repair project; the lighting was purchased directly.
- 6. Approve Claims. **Motion by Kiefer/Stowell, to approve claims of \$127,241.21. Motion carried.**
 - 7. Board Member comments or concerns. Beth Arneberg reminds us that after the August meeting we will have our potluck picnic. Dick Hebert would like us to email him with what we'll be bringing. Nate Seckora asked about the skateboard park. The EC Y equipment has been sold.
 - 8. Adjournment. **Motion by Arneberg/Hoekstra to adjourn at 7:06 p.m. Motion carried.**

Submitted by:

Audrey Stowell, Secretary